



2021 Goals

Administration

- Complete construction of passive nature trails at former Bulk Farm site and physical improvements to Mill Pond Park, including kayak launch
- Complete revisions to Employee Personnel Policies and Procedures Manual
- Complete upgrades to the Township's computer network
- Implement new software applications for Code Enforcement and Tax departments
- Continue to provide the best services possible for Plainsboro's residents and businesses

Code Enforcement

- Implement web-based computer software system that would enable Building and Housing divisions to improve efficiency
- Repurpose a portion of Building office space to facilitate electronic building plan review
- Perform a comprehensive review of the Township Housing ordinance, and make any necessary changes/improvements
- Obtain the International Code Council's *Certified Building Official* and National Fire Protection Association's *Certified Fire Protection Specialist* certification for specified Building and Fire Protection staff

Finance

- Continue strong financial actions to maintain sound footing during difficult COVID and post-COVID economic times
- Continue to encourage taxpayers to register on the Township website for email reminders
- Continue to keep residents informed of pertinent tax information, filing deadlines for tax rebates and to pay taxes on-line
- Continue to monitor property sales and manage the Township's ratable base to minimize tax appeals and assure residents and businesses the most accurate assessments possible
- Make every effort to attain and maintain a tax collection rate well above 99%
- Continued membership in various purchasing cooperatives to achieve time/cost savings and increase efficiency

Municipal Court

- Continue to process and dispose all cases in a timely manner
- Continue to offer professional and cordial service to everyone who appears before the court
- Continue to support training for all court staff
- Continue to offer virtual court sessions via Zoom

Planning and Zoning

- Continue to provide feedback to the University's Forrestal Center development team to implement the Nurseries General Development Plan, and complete the Princeton Forrestal Center General Development Plan
- Continue implementation of the Dey Road Redevelopment Plan to aid in land transfer, planning and construction

- Prepare a detailed outline to revise the Township's Master Plan, including potential scenarios for all plan elements considering COVID impacts
- Seek funding opportunities to implement bicycle/pedestrian projects, especially the pathway for a new Schalks Crossing Road Bridge
- Apply for Sustainable Jersey certification, possibly including Energy certification
- Continue to provide professional service on a daily basis to the residents, including support to the Township Committee, Planning Board, Zoning Board of Adjustment, Environmental Advisory Committee, and Township Departments

Police

- Continue to implement policies/practices that will result in the best services to the community, and achieve organizational excellence through professionalism, accountability, and efficiency
- Embrace professional development, training, and employee wellness initiatives
- Continue to implement crime prevention and community preparedness actions
- Enhance traffic, pedestrian safety and broaden community outreach initiatives
- Continue to implement new technology and equipment to enhance law enforcement

Public Works

- Complete the Annual Road Maintenance Improvement Program (including Monroe Court, half of Marion Drive and half of Bradford Lane) and finalize the 2022 road improvement program
- Complete the Grovers Mill Road milling and paving project
- Complete Lenape Trail improvements (Phase II)
- Complete Scotts Corner Road improvements
- Resurface and paint the Schalks Meadow Park tennis courts
- Complete ADA improvements to Community Park Playground

Recreation

- Develop an infomercial for the Recreation and Community Services Department
- Implement school district's 3rd grade Wicoff House Museum tour program
- Transition all recreation programming to be inclusive for residents with disabilities
- Coordinate an overnight family campout on the municipal grounds
- Educate our Food Pantry recipients on the advantages of healthy eating
- Develop environmental programs to be implemented at the Plainsboro Preserve

Township Clerk

- Complete Phase 2 of the digital records management installation, in cooperation with the Code Enforcement department, and start Phase 3 in Planning and Zoning
- Investigate new codification system for ordinances and dog license software programs
- Continue working with the municipal offices, library and fire department on improving the Records Management Process for proper management of township records and to ensure timely responses to OPRA inquiries from the public
- Continue to improve vital record intake and working relationship with Penn Medicine hospital staff