



2023 Departmental Goals

Administration

- Refresh township website and improve community engagement communications
- Implement recruitment and onboarding software to facilitate an easier applicant and new hire experience
- Ensure municipal operations are effective and responsive to residents and businesses

**Peter Cantu is Township Committee Liaison*

Code Enforcement

- Continue to upgrade public access software to make it easier to schedule Building and Housing Division(s) inspections through the Citizen Portal®
- Implement computer hardware to improve electronic staff plan review
- Reduce Building/Housing Division(s) paper records and improve operational efficiency
- Improve vehicle fleet efficiency by replacing older vehicles with plug-in electric hybrids

**Ed Yates is Township Committee Liaison*

Finance

- Continue financial best practices policies and procedures
- Continue to encourage taxpayers to pay taxes online and register for email reminders on the Township website
- Continue to monitor property sales to minimize tax appeals and assure residents the most accurate assessments possible
- Make every effort to attain and maintain a tax collection rate well above 99%

**Peter Cantu is Township Committee Liaison*

Municipal Court

- Ensure all cases are processed and disposed of in a timely manner
- Continue to offer friendly and professional court services
- Continue to support appropriate and necessary training for all court staff
- Continue to offer virtual court sessions

**Nuran Nabi is Township Committee Liaison*

Planning and Zoning

- Update Master Plan Circulation and Community Facilities Elements
- Update zoning ordinance based on recent changes to Master Plan
- Continue to work on major projects including Penn Medicine Cancer Center, Ivy's Fusion and Princeton Nurseries developments
- Continue to seek funding opportunities to design Schalks Crossing Road Bridge bikeway project, if federal funding is approved
- Continue to monitor the County's Freight Study and Wastewater Management Plan for possible impacts to the Township

**Ed Yates is Township Committee Liaison*

Police

<Coming Soon>

**Neil Lewis is Township Committee Liaison*

Public Works

- Complete improvements to Mill Pond Park, Bulk Farm Nature Center, Community Park playground and Schalks Meadow Park basketball court
- Finish 2023 annual road maintenance projects and begin designing 2024 road maintenance projects
- Continue to ensure a high level of DPW essential services by utilizing private contractors
- Increase the number of NJ Clean Communities litter abatement events and number of annual volunteers to assist in those efforts

**David Bander is Township Committee Liaison*

Recreation

- Complete infomercial to promote Recreation and Community Services programs
- Host school visits at the Wicoff House and create a traveling exhibit to take to schools
- Coordinate an overnight family campout on the municipal grounds
- Host a family festival at the Plainsboro Preserve
- Plan a Winter Wonderland vendor market for early December

**Nuran Nabi is Township Committee Liaison*

Township Clerk

- Create a social media campaign for Citizen Engagement Outreach initiatives
- Conduct a comprehensive review of current Records Management Program to determine how best to improve
- Determine feasibility of the next department to undertake a digital records management project
- Continue an editorial and legal analysis of the Plainsboro General Code to maintain a reliable and enforceable code
- Implement a new Vital Events Registration and Information System and staff training

**Peter Cantu is Township Committee Liaison*