

**TOWNSHIP OF PLAINSBORO  
COUNTY OF MIDDLESEX, NEW JERSEY**

**REGULATORY BASIS FINANCIAL STATEMENTS  
AND  
SUPPLEMENTARY SCHEDULES**

**DECEMBER 31, 2023 AND 2022**

TOWNSHIP OF PLAINSBORO  
COUNTY OF MIDDLESEX  
FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION  
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**TOWNSHIP OF PLAINSBORO**  
**PART I**  
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**REGULATORY BASIS FINANCIAL STATEMENTS**  
**AND SUPPLEMENTARY INFORMATION**  
**DECEMBER 31, 2023 AND 2022**



## INDEPENDENT AUDITORS' REPORT

**Honorable Mayor and Members  
of the Township Committee  
Township of Plainsboro  
County of Middlesex  
Plainsboro, New Jersey**

### ***Report on the Audit of the Regulatory Basis Financial Statements***

#### Opinions on Regulatory Basis Financial Statements

We have audited the financial statements-regulatory basis of the Township of Plainsboro (the "Township"), County of Middlesex, State of New Jersey, which comprise the comparative balance sheets-regulatory basis of the various funds and account group, as of December 31, 2023 and 2022, the related comparative statements of operations and changes in fund balances-regulatory basis and the related notes to the financial statements for the years then ended and the statement of fund balance-regulatory basis, the statements of revenues-regulatory basis and the statements of expenditures-regulatory basis of the various funds for the year ended December 31, 2023, which collectively comprise the Township's regulatory basis financial statements as listed in the accompanying table of contents.

#### *Unmodified Opinion on Regulatory Basis of Accounting*

In our opinion, the financial statements referred to above present fairly, in all material respects, the comparative balance sheets-regulatory basis of the various funds and account group of the Township as of December 31, 2023 and 2022, and the results of its operations and changes in fund balances of such funds – regulatory basis for the years then ended, and the revenues - regulatory basis and expenditures – regulatory basis of the various funds for the year ended December 31, 2023 in accordance with the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division") as described in Note 1.

#### *Adverse Opinion on U.S. Generally Accepted Accounting Principles*

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" section of our report, the accompanying financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of each fund and account group of the Township as of December 31, 2023 and 2022 or the results of its operations and changes in fund balances for the years then ended.



**Honorable Mayor and Members  
of the Township Committee  
Township of Plainsboro**

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***Basis for Opinions***

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS), requirements prescribed by the Division and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards and requirements are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Township, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles***

As described in Note 1 of the financial statements, the financial statements are prepared by the Township on the basis of the financial reporting provisions of the Division (regulatory basis), which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the Division. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material and pervasive.

***Responsibility of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of their financial statements in accordance with the financial reporting provisions of the Division. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events considered in the aggregate, that raise substantial doubt about the Township's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial date shortly thereafter.

***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, requirements prescribed by the Division and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements

**Honorable Mayor and Members  
of the Township Committee  
Township of Plainsboro**

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are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, requirements prescribed by the Division and *Government Auditing Standards*, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

***Report on Other Regulatory Requirements***

*Report on Supplementary Information as Required by the Division in Accordance with the Regulatory Basis of Accounting*

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Township's regulatory basis financial statements. The accompanying supplementary information, identified in the table of contents as Schedules A-4 through E-2 and the comments section are presented for purposes of additional analysis as required by the Division and are not a required part of the regulatory basis financial statements of the Township. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the regulatory basis financial statements. The information has been subjected to the auditing procedures applied in the audit of the regulatory basis financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the

**Honorable Mayor and Members  
of the Township Committee  
Township of Plainsboro**

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regulatory basis financial statements or to the regulatory basis financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the regulatory basis financial statements as a whole.

***Report on Supplementary Information as Required by the Uniform Guidance***

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Township's regulatory basis financial statements. The accompanying schedule of expenditures of federal awards as required by the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and related notes to the schedule of expenditures of federal awards are presented for purposes of additional analysis and are not a required part of the regulatory basis financial statements. The schedule of expenditures of federal awards and related notes are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the regulatory basis financial statements. Such information has been subjected to auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements, or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards and related notes is fairly stated, in all material respects, in relation to the regulatory basis financial statements as a whole.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated June 25, 2024, on our consideration of the Township's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Township's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township's internal control over financial reporting and compliance.

*PKF O'Connor Davies, LLP*

Cranford, New Jersey  
June 25, 2024

*Scott A. Clelland*

Scott A. Clelland, CPA  
Registered Municipal Accountant, No. 455



**REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

**INDEPENDENT AUDITORS' REPORT**

**Honorable Mayor and Members  
of the Township Committee  
Township of Plainsboro  
County of Middlesex  
Plainsboro, New Jersey**

We have audited, in accordance with the auditing standards generally accepted in the United States of America; audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"); and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the regulatory basis financial statements of the Township of Plainsboro (the "Township"), County of Middlesex, New Jersey as of and for the year ended December 31, 2023, and the related notes to the regulatory basis financial statements, which collectively comprise the Township's regulatory basis financial statements, and have issued our report thereon dated June 25, 2024, in which we expressed an adverse opinion on the conformity of the statements with accounting principles generally accepted in the United States of America due to the differences between those principles and the financial reporting provisions of the Division.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the regulatory basis financial statements, we considered the Township's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the regulatory basis financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Township's regulatory basis financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination

**Honorable Mayor and Members  
of the Township Committee  
Township of Plainsboro**

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of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

**Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Township's regulatory basis financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and requirements prescribed by the Division.

**Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Township's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*PKF O'Connor Davies, LLP*

Cranford, New Jersey  
June 25, 2024

*Scott A. Clelland*

Scott A. Clelland, CPA  
Registered Municipal Accountant, No. 455

**CURRENT FUND**

**EXHIBITS**

**TOWNSHIP OF PLAINSBORO**  
**CURRENT AND FEDERAL AND STATE GRANT FUNDS**  
**COMPARATIVE BALANCE SHEETS - REGULATORY BASIS**  
**DECEMBER 31, 2023 AND 2022**

	<u>Ref.</u>	<u>2023</u>	<u>2022</u>
<u>ASSETS</u>			
Current Fund:			
Cash	A-4	\$ 20,286,259.48	\$ 12,160,045.34
Cash - Change Funds	A	1,050.00	1,049.99
		<u>20,287,309.48</u>	<u>12,161,095.33</u>
Receivables and Other Assets with Full Reserves:			
Delinquent Property Taxes Receivable	A-5	398,013.54	383,595.68
Property Acquired for Taxes - Assessed Valuation	A	7,600.00	7,600.00
Tax Title Liens Receivable	A	18,356.03	18,356.03
Revenue Accounts Receivable	A-6	29,689.71	29,689.71
Due from Other Trust Fund	A-19	14.48	18.18
Due from Free Public Library of Plainsboro	A-13	71,951.78	71,150.01
Police Extra Duty Receivable	A-12	67,424.89	79,499.89
	A	<u>593,050.43</u>	<u>589,909.50</u>
Total Current Fund		<u>20,880,359.91</u>	<u>12,751,004.83</u>
Federal and State Grant Fund:			
Cash	A-4	486,532.07	1,671,351.85
Federal and State Grants Receivable	A-9	86,136.31	114,150.33
Total Federal and State Grant Fund		<u>572,668.38</u>	<u>1,785,502.18</u>
Total Assets		<u>\$ 21,453,028.29</u>	<u>\$ 14,536,507.01</u>

*See accompanying notes to the financial statements.*

**TOWNSHIP OF PLAINSBORO**  
**CURRENT AND FEDERAL AND STATE GRANT FUNDS**  
**COMPARATIVE BALANCE SHEETS - REGULATORY BASIS**  
**DECEMBER 31, 2023 AND 2022**

	<u>Ref.</u>	<u>2023</u>	<u>2022</u>
<u>LIABILITIES, RESERVES</u> <u>AND FUND BALANCE</u>			
Current Fund:			
Liabilities:			
Appropriation Reserves	A-3, A-7	\$ 3,146,317.35	\$ 2,466,373.72
Accounts Payable	A-24	258,388.36	146,513.23
Reserve for Encumbrances	A-23, A-7	656,867.22	533,102.03
Taxes Collected in Advance	A-21	587,403.41	391,702.45
Tax Overpayments	A-22	27,652.50	2,730.31
Due to State of New Jersey:			
Chapter 20 P.L. 1971	A-17	1,117.11	1,117.11
DCA Training Fees	A-16	10,666.00	19,742.00
Marriage License Fees	A-16	1,175.00	675.00
Burial Permit Fees	A-16	145.00	115.00
Reserve for Tax Appeals	A-14	1,331,990.49	1,131,990.49
Reserve for Community Gardens Security Deposits	A-20	13,648.00	13,423.00
Reserve for Municipal Relief Funds	A-26	171,555.63	85,796.22
Due County for Taxes	A-11	22,635.44	19,571.61
Due to County for PILOT Payments	A-15	59,335.79	74,057.90
		<u>6,288,897.30</u>	<u>4,886,910.07</u>
Reserve for Receivables and Other Assets	A	593,050.43	589,909.50
Fund Balance	A-1	<u>13,998,412.18</u>	<u>7,274,185.26</u>
Total Current Fund		<u>20,880,359.91</u>	<u>12,751,004.83</u>
Federal and State Grant Fund:			
Appropriated Reserves	A-10	570,120.76	579,143.43
Unappropriated Reserves	A-25	<u>2,547.62</u>	<u>1,206,358.75</u>
Total Federal and State Grant Fund		<u>572,668.38</u>	<u>1,785,502.18</u>
Total Liabilities, Reserves and Fund Balance		<u>\$ 21,453,028.29</u>	<u>\$ 14,536,507.01</u>

*See accompanying notes to the financial statements.*



**TOWNSHIP OF PLAINSBORO**  
**CURRENT FUND**  
**COMPARATIVE STATEMENTS OF OPERATIONS AND CHANGES IN FUND BALANCE -**  
**REGULATORY BASIS**  
**YEARS ENDED DECEMBER 31, 2023 AND 2022**

	Ref.	Years Ended December 31,	
		<u>2023</u>	<u>2022</u>
<u>Revenues and Other Income Realized</u>			
Fund Balance Utilized	A-2	\$ 4,775,000.00	\$ 3,925,000.00
Miscellaneous Revenue Anticipated	A-2	11,061,639.09	10,280,317.20
Receipts from Delinquent Taxes	A-2	374,912.92	353,558.42
Receipts from Current Taxes	A-2	114,298,915.06	112,742,745.42
Non-Budget Revenue	A-2	7,160,614.95	1,221,706.93
Other Credits to Income:			
Unexpended Balance of Appropriation Reserves	A-7	2,004,964.99	1,873,729.79
Interfunds Returned	A-19	3.70	
Library Services Returned	A-13	12,075.00	4,051.52
Police Extra Duty Returned			116,059.40
Cancellation of Prior Year's Liabilities	A-24	6,516.72	255.57
Appropriated Grant Funds Cancelled	A-10, A-18	21,706.03	34,263.10
Current Budget Appropriations Cancelled	A-3	0.60	0.28
Total Revenues and Other Income		<u>139,716,349.06</u>	<u>130,551,687.63</u>
<u>Expenditures</u>			
Budget and Emergency Appropriations:			
Appropriations within "CAPS":			
Operations:			
Salaries and Wages	A-3	11,037,990.00	10,693,326.00
Other Expenses	A-3	7,918,816.00	7,295,789.00
Deferred Charges and Statutory Expenditures	A-3	3,326,599.00	3,059,542.00
Appropriations Excluded from "CAPS":			
Operations:			
Salaries and Wages	A-3	382,400.00	382,400.00
Other Expenses	A-3	3,111,373.25	3,123,932.47
Capital Improvements	A-3	200,000.00	170,000.00
Municipal Debt Service	A-3	7,042,746.00	6,599,646.00
Open Space Taxes (Municipal)	A-2,A-5	450,485.78	450,036.35

*See accompanying notes to the financial statements.*

**TOWNSHIP OF PLAINSBORO**  
**CURRENT FUND**  
**COMPARATIVE STATEMENTS OF OPERATIONS AND CHANGES IN FUND BALANCE -**  
**REGULATORY BASIS**  
**YEARS ENDED DECEMBER 31, 2023 AND 2022**

	Ref.	Years Ended December 31,	
		<u>2023</u>	<u>2022</u>
<u>Expenditures - Continued</u>			
Municipal Added and Omitted Open Space Taxes	A-2, A-5	\$ 571.60	\$ 490.38
County Taxes	A-2, A-5, A-11	17,836,447.58	17,857,659.54
Due County for Added and Omitted Taxes	A-2, A-5, A-11	22,635.44	19,467.31
Fire District Taxes	A-2,A-4,A-5	2,309,000.00	2,149,000.00
Regional District School Taxes	A-2,A-5,A-8	74,519,532.00	73,316,445.00
Library Services Advanced	A-13	801.77	
Grants Receivable Cancelled	A-9	6,132.15	
Prior Year Revenue Refunded	A-4	51,591.57	49,524.77
		<u>128,217,122.14</u>	<u>125,167,258.82</u>
Total Expenditures			
Statutory Excess to Fund Balance		11,499,226.92	5,384,428.81
Fund Balance, January 1	A	<u>7,274,185.26</u>	<u>5,814,756.45</u>
		18,773,412.18	11,199,185.26
Decreased by:			
Utilized as Anticipated Revenue	A-1,A-2	<u>4,775,000.00</u>	<u>3,925,000.00</u>
Fund Balance, December 31	A	<u>\$ 13,998,412.18</u>	<u>\$ 7,274,185.26</u>

*See accompanying notes to the financial statements.*

**TOWNSHIP OF PLAINSBORO**  
**CURRENT FUND**  
**STATEMENT OF REVENUES - REGULATORY BASIS**  
**YEAR ENDED DECEMBER 31, 2023**

	Ref.	Budget	Added by N.J.S.A. 40A:4-87	Amount Realized	Excess or (Deficit)
Fund Balance Anticipated	A-1	\$ 4,775,000.00		\$ 4,775,000.00	
Miscellaneous Revenues:					
Licenses:					
Alcoholic Beverages	A-6	27,500.00		28,000.00	\$ 500.00
Fees and Permits	A-6	210,000.00		282,812.15	72,812.15
Fines and Costs:					
Municipal Court	A-6	200,000.00		237,998.41	37,998.41
Interest on Investments and Deposits	A-6	125,000.00		900,981.75	775,981.75
Interest and Costs on Taxes	A-4	110,000.00		142,259.21	32,259.21
Major Subdivision - Site Plan Review Fees	A-6	2,000.00		3,300.00	1,300.00
Recreation Fees	A-6	95,000.00		216,970.25	121,970.25
Housing Inspections Fees	A-6	175,000.00		181,645.00	6,645.00
Total Miscellaneous Revenues	A-1	944,500.00		1,993,966.77	1,049,466.77
State Aid Without Offsetting Appropriations:					
Energy Receipts Tax	A-6	1,656,113.00		1,656,113.00	
Total State Aid Without Offsetting Appropriations	A-1	1,656,113.00		1,656,113.00	
Special Items of General Revenue Anticipated With With Prior Written Consent of Director of Local Uniform Construction Code Fees	A-6	750,000.00		534,906.00	(215,094.00)
Total Dedicated Uniform Construction Code Fees Offset with Appropriations	A-1	750,000.00		534,906.00	(215,094.00)

See accompanying notes to the financial statements.

**TOWNSHIP OF PLAINSBORO**  
**CURRENT FUND**  
**STATEMENT OF REVENUES - REGULATORY BASIS**  
**YEAR ENDED DECEMBER 31, 2023**

	<u>Ref.</u>	<u>Budget</u>	<u>Added by N.J.S.A. 40A:4-87</u>	<u>Amount Realized</u>	<u>Excess or (Deficit)</u>
Special Items of General Revenue Anticipated With With Prior Written Consent of Director of Local Government Services - Interlocal Munic. Service Agreements - Board of Education - Class III Special Law Enforcement Officers	A-6	\$ 400,000.00		\$ 350,095.76	\$ (49,904.24)
Total Special Items of General Revenue - Interlocal Service Agreements	A-1	400,000.00		350,095.76	(49,904.24)
Special Items of General Revenue Anticipated With With Prior Written Consent of Director of Local Government Services - Public and Private:					
Click It or Ticket	A-9		\$ 6,710.67	6,710.67	
Clean Communities Program	A-9		52,087.55	52,087.55	
Body Armor Replacement	A-9	2,433.82		2,433.82	
Middlesex County Culture and Heritage Grant	A-9	16,000.00		16,000.00	
Lead Grant Assistance Program (LGAP)	A-9		3,000.00	3,000.00	
National Opioid Settlement Fund	A-9	7,688.12	9,279.04	16,967.16	
Safe and Secure Communities Program	A-9		32,400.00	32,400.00	
Drunk Driving Enforcement Fund	A-9	17,559.68		17,559.68	
Sustained Enforcement Grant	A-9	14,000.00		14,000.00	
Recycling Tonnage Grant	A-9	44,579.37		44,579.37	
Total Special Items of General Revenue Anticipated With With Prior Written Consent of Director of Local	A-1	102,260.99	103,477.26	205,738.25	
Special Items of General Revenue Anticipated With Prior Written Consent of Director of Local Government Services - Other:					
Capital Fund Balance	A-6	234,000.00		234,000.00	
Reserve for Payment of Bonds	A-6	230,000.00		230,000.00	
Reserve for Municipal Relief Aid	A-6	85,796.22		85,796.22	
Contribution for Debt Service Public/Private Partnership	A-6	62,812.50		64,509.39	1,696.89
Uniform Fire Safety Act	A-6	65,000.00		81,935.84	16,935.84
Cable Franchise Fees	A-6	160,000.00		162,836.70	2,836.70
Tower Leases	A-6	50,000.00		55,661.46	5,661.46

See accompanying notes to the financial statements.

TOWNSHIP OF PLAINSBORO  
CURRENT FUND  
STATEMENT OF REVENUES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2023

	<u>Ref.</u>	<u>Budget</u>	Added by N.J.S.A. 40A:4-87	<u>Amount Realized</u>	<u>Excess or (Deficit)</u>
Special Items of General Revenue Anticipated					
With Prior Written Consent of Director of					
Local Government Services - Other, continued					
Hotel Occupancy Tax	A-6	\$ 675,000.00		\$ 1,281,086.97	\$ 606,086.97
Hospital Impact Fee	A-6	85,000.00		90,678.88	5,678.88
Rescue Squad Billing	A-6	140,000.00		213,289.19	73,289.19
Payment in Lieu of Taxes - Seminary	A-6	115,000.00		120,066.71	5,066.71
Payment in Lieu of Taxes - Skilled Nursing Facility	A-6	485,000.00		511,754.11	26,754.11
Payment in Lieu of Taxes - Medical Arts Pavilion	A-6	925,000.00		976,947.52	51,947.52
Payment in Lieu of Tax - Maplewood	A-6	600,000.00		808,984.78	208,984.78
Payment in Lieu of Taxes - Gym	A-6	97,500.00		205,653.94	108,153.94
American Rescue Plan/Local Fiscal Recovery Funds (ARPLFRF)	A-6	1,197,617.60		1,197,617.60	
Total Special Items of General Revenue Anticipated					
With Prior Written Consent of Director of					
Local Government Services - Other	A-1	5,207,726.32	\$ 103,477.26	6,320,819.31	1,113,092.99
Total Miscellaneous Revenue Anticipated		9,060,600.31		11,061,639.09	1,897,561.52
Receipts From Delinquent Taxes	A-1, A-5	200,000.00		374,912.92	174,912.92
Amount to be Raised by Taxes for Support of Municipal Budget:					
Local Tax for Municipal Purposes	A-5	18,105,577.49		18,384,973.47	279,395.98
Minimum Library Levy	A-5	1,615,269.19		1,615,269.19	
Total Amount to be Raised by Taxes	A-2	19,720,846.68		20,000,242.66	279,395.98
Total Budget Revenues		33,756,446.99	103,477.26	36,211,794.67	2,351,870.42
Non-Budget Revenues	A-1,A-2			7,160,614.95	7,160,614.95
		\$ 33,756,446.99	\$ 103,477.26	\$ 43,372,409.62	\$ 9,512,485.37
	<u>Ref.</u>	A-3	A-3,A-9		

See accompanying notes to the financial statements.

**TOWNSHIP OF PLAINSBORO**  
**CURRENT FUND**  
**STATEMENT OF REVENUES - REGULATORY BASIS**  
**YEAR ENDED DECEMBER 31, 2023**

	<u>Ref.</u>	
<u>Analysis of Realized Revenues</u>		
Allocation of Current Tax Collections:		
Revenues from Collections	A-1,A-5	\$ 114,298,915.06
Allocated to:		
Regional District School Tax	A-1,A-8	\$ 74,519,532.00
County Taxes	A-1, A-11	17,859,083.02
Fire District Tax	A-1, A-4	2,309,000.00
Municipal Open Space Tax	A-1	450,485.78
Due Municipal Open Space for Added and Omitted Taxes	A-1	571.60
		<u>95,138,672.40</u>
Balance for Support of Municipal Budget Appropriations		19,160,242.66
Add: Appropriation "Reserve for Uncollected Taxes"	A-3	<u>840,000.00</u>
Amount for Support of Municipal Budget Appropriations	A-2	<u><u>\$ 20,000,242.66</u></u>
Miscellaneous Revenues Not Anticipated:		
Sale of Municipal Assets	\$	7,600.00
Bid Specifications		1,075.00
Finance Office Miscellaneous		96,703.76
Sale of Land		5,425,000.00
Prior Year Budget Refunds		8,999.29
Return Check Fees		20.00
Extra Duty Administrative Fees		100.00
Planning and Zoning Services		21,894.10
DMV Inspection Refunds		500.00
Cancellation of old outstanding court checks		532.00
Recycling from Bulk Waste Days		1,687.17
Seniors and Vets 2% Administration Fee		745.00
Tax Sale Fees		1,290.85
Recreation		130.00
Uniform Construction Code Miscellaneous Fees		1,061.00
Community Garden Fees		1,450.00
Clerk Miscellaneous Fees		81,995.00
Other		930.00
PILOTS		<u>1,508,901.78</u>
	A-1, A-4	<u><u>\$ 7,160,614.95</u></u>

*See accompanying notes to the financial statements.*

TOWNSHIP OF PLAINSBORO  
CURRENT FUND  
STATEMENT OF EXPENDITURES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2023

	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Reserved</u>	<u>Canceled</u>
GENERAL APPROPRIATIONS						
OPERATIONS WITHIN "CAPS"						
GENERAL GOVERNMENT:						
Administrative and Executive:						
Salaries and Wages:						
Township Committee	\$ 79,000.00	\$ 83,000.00	\$ 79,660.28	\$	3,339.72	
Township Administration	270,000.00	272,000.00	265,476.84		6,523.16	
Township Clerk's Office	263,000.00	267,000.00	255,927.67		11,072.33	
Human Resources	326,800.00	326,800.00	134,907.04		191,892.96	
Purchasing	38,000.00	39,000.00	35,713.77		3,286.23	
Other Expenses:						
Township Committee	11,763.00	13,763.00	12,347.75		1,415.25	
Township Administration	3,925.00	3,925.00	1,631.91		2,293.09	
Township Clerk's Office	20,895.00	20,895.00	16,590.20	\$ 1.00	4,303.80	
Human Resources	20,200.00	20,200.00	11,505.61		8,694.39	
Purchasing	2,800.00	2,800.00	1,544.52	50.00	1,205.48	
General Operations	299,850.00	299,850.00	96,572.97	106,271.88	97,005.15	
Special Projects	80,700.00	80,700.00	75,159.75	1,200.00	4,340.25	
Codification	3,795.00	8,795.00	6,913.32		1,881.68	
Elections:						
Other Expenses	13,450.00	13,450.00	13,450.00			
Financial Administration:						
Salaries and Wages	380,000.00	382,000.00	363,959.57		18,040.43	
Other Expenses	114,850.00	244,850.00	75,465.26	3,100.00	166,284.74	
Audit:						
Other Expenses	42,000.00	42,000.00	39,955.00		2,045.00	
Assessment of Taxes:						
Salaries and Wages	190,000.00	192,000.00	183,258.93		8,741.07	
Other Expenses:						
Maintenance of Tax Map	3,000.00	3,000.00			3,000.00	
Miscellaneous Other Expenses	125,865.00	125,865.00	85,001.40	6,872.00	33,991.60	
Collection of Taxes:						
Salaries and Wages	153,000.00	155,000.00	149,588.21		5,411.79	
Other Expenses	6,650.00	6,650.00	4,788.93	599.99	1,261.08	
Legal Services and Costs:						
Salaries and Wages	231,800.00	261,800.00	192,682.56	12,746.38	56,371.06	
Engineering Services and Costs:						
Other Expenses	45,000.00	45,000.00	8,672.75	1,891.50	34,435.75	

See accompanying notes to the financial statements.

TOWNSHIP OF PLAINSBORO  
CURRENT FUND  
STATEMENT OF EXPENDITURES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2023

	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Reserved</u>	<u>Canceled</u>
<u>GENERAL GOVERNMENT - CONTINUED:</u>						
Public Buildings and Grounds:						
Salaries and Wages	\$ 182,000.00	\$ 182,000.00	\$ 147,454.46	\$	34,545.54	
Other Expenses	500,750.00	500,750.00	420,791.51	74,478.94	5,479.55	
Munc. Land Use (NJSA 40A:55D-1):						
Planning Board:						
Salaries and Wages	324,000.00	326,000.00	309,655.37		16,344.63	
Other Expenses	23,000.00	23,000.00	5,018.67		17,981.33	
Zoning Board of Adjustment:						
Other Expenses	4,400.00	4,400.00	2,168.22	14.82	2,216.96	
Shade Tree:						
Other Expenses	19,470.00	19,470.00	12,490.51	5,181.25	1,798.24	
Conservation/Recycling Center:						
Salaries and Wages	12,500.00	12,500.00	4,770.00		7,730.00	
Other Expenses	43,550.00	43,550.00	25,088.18	2,715.00	15,746.82	
Environmental Advisory Board - Other Expenses	300.00	300.00			300.00	
Insurance:						
Group Insurance	2,895,000.00	2,599,000.00	2,524,095.68		74,904.32	
Group Insurance - Opt out	60,000.00	80,000.00	51,950.00		28,050.00	
Liability Insurance	455,700.00	455,700.00	382,112.02	14,779.54	58,808.44	
Worker's Compensation	199,000.00	199,000.00	189,716.40		9,283.60	
<u>PUBLIC SAFETY:</u>						
Uniform Fire Safety Act (PL 1983, C383):						
Fire Official:						
Salaries and Wages	131,500.00	133,500.00	119,186.39		14,313.61	
Other Expenses	10,600.00	12,600.00	6,944.70	2,096.45	3,558.85	
Police:						
Salaries and Wages	5,489,000.00	5,489,000.00	4,728,128.84	70,325.46	760,871.16	
Other Expenses	427,878.00	427,878.00	242,371.31		115,181.23	
First Aid Organization (EMT):						
Salaries and Wages	240,000.00	245,000.00	239,450.26		5,549.74	
Other Expenses	6,600.00	6,600.00	2,465.21	1,711.76	2,423.03	
First Aid Organization - Contribution	65,000.00	65,000.00	65,000.00			
Emergency Management Services:						
Other Expenses	3,000.00	3,000.00	500.00		2,500.00	
PEOSA:						
Other Expenses	2,000.00	2,000.00	139.27	95.00	1,765.73	
Municipal Court:						
Salaries and Wages	318,500.00	328,500.00	308,842.17		19,657.83	
Other Expenses	201,550.00	201,550.00	184,765.37	2,471.00	14,313.63	

See accompanying notes to the financial statements.



**TOWNSHIP OF PLAINSBORO**  
**CURRENT FUND**  
**STATEMENT OF EXPENDITURES - REGULATORY BASIS**  
**FOR THE YEAR ENDED DECEMBER 31, 2023**

	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Reserved</u>	<u>Canceled</u>
<b><u>STREET AND ROADS:</u></b>						
Streets & Road Repairs and Maintenance:						
Salaries and Wages	\$ 251,000.00	\$ 251,000.00	\$ 163,131.85		87,868.15	
Other Expenses	313,310.00	313,310.00	109,082.57	\$ 61,430.34	142,797.09	
Snow Removal						
Other Expenses	1,000.00	1,000.00	1,000.00			
<b><u>SANITATION:</u></b>						
Garbage and Trash Removal:						
Other Expenses	34,000.00	34,000.00	23,893.45	1,105.04	9,001.51	
<b><u>HEALTH AND WELFARE:</u></b>						
Board of Health:						
Other Expenses	58,400.00	58,400.00	58,354.04		45.96	
Animal Control:						
Other Expenses	15,000.00	15,000.00	10,000.00		5,000.00	
Housing Inspections:						
Salaries and Wages	254,250.00	257,250.00	240,937.01		16,312.99	
Other Expenses	1,261.00	2,261.00	525.00	454.65	1,281.35	
<b><u>RECREATION AND EDUCATION:</u></b>						
Parks and Playgrounds:						
Salaries and Wages	292,000.00	292,000.00	265,146.75		26,853.25	
Other Expenses	74,200.00	74,200.00	41,423.62	10,469.00	22,307.38	
Recreation:						
Salaries and Wages	915,440.00	920,440.00	800,620.51		119,819.49	
Other Expenses	116,973.00	116,973.00	89,215.08	17,374.36	10,383.56	
Senior Citizen Programs:						
Other Expenses	21,350.00	21,350.00	19,216.60	312.27	1,821.13	
Celebration of Public Event, Anniversary or Holiday:						
Other Expenses	36,150.00	36,150.00	28,466.41	5,226.23	2,457.36	
<b><u>BULK PURCHASES:</u></b>						
Electricity	175,000.00	190,000.00	169,023.89	4,296.86	16,679.25	
Street Lighting	165,000.00	165,000.00	137,500.47	12,335.65	15,163.88	
Telephone	120,000.00	120,000.00	113,355.53		6,644.47	
Water	46,000.00	56,000.00	51,898.77	1,098.61	3,002.62	
Gas (Natural & Propane)	40,000.00	45,000.00	37,128.59	1,074.59	6,796.82	
Sewerage	30,000.00	39,000.00	24,805.07	2,602.40	11,592.53	
Gasoline/Diesel	141,750.00	141,750.00	57,603.01	23,043.51	61,103.48	

See accompanying notes to the financial statements.

TOWNSHIP OF PLAINSBORO  
CURRENT FUND  
STATEMENT OF EXPENDITURES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2023

<u>COMMUNITY SERVICES:</u>	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Reserved</u>	<u>Canceled</u>
Other Expenses	\$ 296,800.00	\$ 296,800.00	\$ 163,363.80	\$ 41,512.50	\$ 91,923.70	
<u>UNIFORM CONSTRUCTION CODE</u>						
<u>APPROPRIATIONS OFFSET BY</u>						
<u>DEDICATED REVENUES:</u>						
Construction Code Official:						
Salaries and Wages	453,500.00	458,500.00	427,623.63		30,876.37	
Other Expenses	19,430.00	24,430.00	7,792.97	11,458.75	5,178.28	
Subcode Officials:						
Electrical Inspector:						
Salaries and Wages	111,500.00	112,500.00	105,226.78		7,273.22	
Fire Protection Official:						
Salaries and Wages	98,500.00	99,500.00	93,400.64		6,099.36	
Plumbing Inspector:						
Salaries and Wages	95,500.00	96,500.00	90,476.04		6,023.96	
<u>UNCLASSIFIED:</u>						
Computer Services:						
Salaries and Wages	107,000.00	117,000.00	106,989.22		10,010.78	
Other Expenses	215,401.00	215,401.00	180,688.64	20,499.83	14,212.53	
Middlesex County - Joint Insurance Fund (PY)	109,450.00	109,450.00		109,450.00		
Accumulated Absences	1,000.00	1,000.00	1,000.00			
Reserve for Open Space	4,000.00	4,000.00	4,000.00			
Reserve for Revaluation Defense	1,000.00	1,000.00			1,000.00	
Total Operations within "CAPS"	18,956,806.00	18,956,806.00	15,706,768.72	630,346.56	2,619,690.72	
Detail:						
Salaries & Wages	10,742,590.00	11,037,990.00	9,619,532.23		1,418,457.77	
Other Expenses (Including Contingent)	8,214,216.00	7,918,816.00	6,087,236.49	630,346.56	1,201,232.95	
<u>DEFERRED CHARGES AND</u>						
<u>STATUTORY EXPENDITURES:</u>						
Contribution to:						
Public Employees' Retirement System	956,899.00	956,899.00	818,977.06		137,921.94	
Reserve: Public Employees Retirement System of NJ	1,000.00	1,000.00			1,000.00	
Social Security System (O.A.S.I.)	835,000.00	835,000.00	704,738.56		130,261.44	
Police and Firemen's Retirement System of New Jersey	1,517,700.00	1,517,700.00	1,428,794.00		88,906.00	
Reserve: Police and Firemen's Retirement System of NJ	1,000.00	1,000.00			1,000.00	
Deferred Retirement Contribution Program Match (DCRP)	10,000.00	10,000.00	1,703.72		8,296.28	
State Unemployment Insurance	5,000.00	5,000.00	5,000.00			
Total Deferred Charges and Statutory Expenditures within "CAPS"	3,326,599.00	3,326,599.00	2,959,213.34		367,385.66	
Total General Appropriations for Municipal Purposes within "CAPS"	22,283,405.00	22,283,405.00	18,665,982.06	630,346.56	2,987,076.38	

See accompanying notes to the financial statements.

**TOWNSHIP OF PLAINSBORO**  
**CURRENT FUND**  
**STATEMENT OF EXPENDITURES - REGULATORY BASIS**  
**FOR THE YEAR ENDED DECEMBER 31, 2023**

	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Reserved</u>	<u>Canceled</u>
<b>OPERATIONS - EXCLUDED FROM "CAPS"</b>						
Other Operations - Excluded from "CAPS":						
Maintenance of Free Public Library (Ch. 541-82, P.L. 1985)	\$ 1,950,716.00	\$ 1,950,716.00	\$ 1,950,716.00			
Interest on Tax Appeals	2,000.00	2,000.00			2,000.00	
Reserve for Tax Appeals	200,000.00	200,000.00	200,000.00			
LOSAP - First Aid	26,450.00	26,450.00	21,850.00		4,600.00	
Total Other Operations						
Excluded from "CAPS"	2,179,166.00	2,179,166.00	2,172,566.00		6,600.00	
<b>INTERLOCAL MUNICIPAL SERVICE AGREEMENTS:</b>						
County of Middlesex - Recycling Contract						
West Windsor - Plainsboro Board of Education - Class III Officers	300,000.00	300,000.00	259,368.77	\$ 24,653.92	15,977.31	
Salaries & Wages	350,000.00	350,000.00	289,281.25		60,718.75	
Other Expenses	50,000.00	50,000.00	33,349.35	1,866.74	14,783.91	
Board of Education - Channel 3						
Other Expenses	35,400.00	35,400.00			35,400.00	
Total Interlocal Municipal Service Agreements	735,400.00	735,400.00	581,999.37	26,520.66	126,879.97	
<b>PUBLIC AND PRIVATE PROGRAMS OFFSET BY REVENUES:</b>						
Local Matching Funds for Grants	365,000.00	25,761.00			25,761.00	
SFSP Fire District Payment	5,596.00	5,596.00	5,596.00			
Drunk Driving Enforcement	17,559.68	17,559.68	17,559.68			
Safe and Secure Grant:						
State/Fed Share: Salaries and Wages		32,400.00	32,400.00			
Local Share: Salaries and Wages		201,084.00	201,084.00			
Local Share: Other Expenses		138,155.00	138,155.00			
Body Armor Replacement Grant	2,433.82	2,433.82	2,433.82			
Recycling Tonnage - State Share	44,579.37	44,579.37	44,579.37			
Municipal Alcohol and Drug Alliance - Local Share	2,873.00	2,873.00	2,873.00			
Lead Grant Assistance LGAP		3,000.00	3,000.00			
Clean Communities Grant		52,087.55	52,087.55			
National Opiod Settlement Fund	7,688.12	16,967.16	16,967.16			
Sustainable Enforcement - State/Fed Share	14,000.00	14,000.00	14,000.00			
Middlesex County - Ctr & Hrtg County Share	16,000.00	16,000.00	16,000.00			
Click It or Ticket		6,710.67	6,710.67			
Total Public and Private Programs Offset by Revenues	475,729.99	579,207.25	553,446.25		25,761.00	

TOWNSHIP OF PLAINSBORO  
CURRENT FUND  
STATEMENT OF EXPENDITURES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2023

	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Reserved</u>	<u>Canceled</u>
<u>CAPITAL IMPROVEMENTS - EXCLUDED FROM "CAPS"</u>						
Capital Improvement Fund	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00			
Total Capital Improvements Excluded from "CAPS"	<u>200,000.00</u>	<u>200,000.00</u>	<u>200,000.00</u>			
<u>MUNICIPAL DEBT SERVICE - EXCLUDED FROM "CAPS"</u>						
Payment of Bond Principal	4,848,000.00	4,848,000.00	4,848,000.00			
Payment of Bond Anticipation Notes and Capital Notes	1,260,000.00	1,260,000.00	1,260,000.00			
Interest on Notes	513,778.00	513,778.00	513,777.49		\$	0.51
Interest on Bonds	420,968.00	420,968.00	420,967.91			0.09
Total Municipal Debt Service - Excluded from "CAPS"	<u>7,042,746.00</u>	<u>7,042,746.00</u>	<u>7,042,745.40</u>			<u>0.60</u>
Total General Appropriations for Municipal Purposes Excluded from "CAPS"	<u>9,250,981.13</u>	<u>9,384,953.85</u>	<u>9,141,714.32</u>	<u>12,500.37</u>	<u>\$ 218,238.79</u>	
Total General Appropriations - Excluded from "CAPS"	<u>10,633,041.99</u>	<u>10,736,519.25</u>	<u>10,550,757.02</u>	<u>26,520.66</u>	<u>159,240.97</u>	<u>0.60</u>
Subtotal General Appropriations	<u>32,916,446.99</u>	<u>33,019,924.25</u>	<u>29,216,739.08</u>	<u>656,867.22</u>	<u>3,146,317.35</u>	<u>0.60</u>
<u>RESERVE FOR UNCOLLECTED TAXES</u>						
Total General Appropriations	<u>\$ 33,756,446.99</u>	<u>\$ 33,859,924.25</u>	<u>\$ 30,056,739.08</u>	<u>\$ 656,867.22</u>	<u>\$ 3,146,317.35</u>	<u>\$ 0.60</u>
<u>Ref.</u>	<u>Below</u>	<u>Below</u>	<u>Below</u>	<u>A, A-23</u>	<u>A</u>	<u>A-1</u>
Detail:						
Original Budget	A-2	\$ 33,756,446.99				
Added by N.J.S.A. 40A:4-87	A-2	103,477.26				
	Above	<u>\$ 33,859,924.25</u>				
Detail:						
Cash Disbursed	A-4	\$ 28,808,127.83				
Appropriated Grant Reserves	A-10	208,611.25				
Reserve for Uncollected Taxes	A-2	840,000.00				
Reserve for Tax Appeals	A-14	200,000.00				
	Above	<u>\$ 30,056,739.08</u>				

See accompanying notes to the financial statements.

**TRUST FUNDS**

**EXHIBITS**

**TOWNSHIP OF PLAINSBORO**  
**TRUST FUNDS**  
**COMPARATIVE BALANCE SHEETS - REGULATORY BASIS**  
**DECEMBER 31, 2023 AND 2022**

	<u>Ref.</u>	<u>2023</u>	<u>2022</u>
<u>ASSETS</u>			
Assessment Fund:			
Cash	B-2,B-4	\$ 3,047.23	\$ 3,047.23
Assessments Receivable	B-3	<u>1,400,000.00</u>	<u>1,950,000.00</u>
		<u>1,403,047.23</u>	<u>1,953,047.23</u>
Animal Control Fund:			
Cash	B-2	<u>4,173.07</u>	<u>6,686.04</u>
Other Trust Funds:			
Cash	B-2	4,884,186.76	4,745,188.72
Mortgage Receivable - Plainsboro Housing Partners, L.P.	B	<u>800,000.00</u>	<u>800,000.00</u>
		<u>5,684,186.76</u>	<u>5,545,188.72</u>
Open Space Trust Fund:			
Cash	B-2	<u>1,125,523.44</u>	<u>1,103,170.68</u>
Total Assets		<u>\$ 8,216,930.50</u>	<u>\$ 8,608,092.67</u>

*See accompanying notes to the financial statements.*

**TOWNSHIP OF PLAINSBORO**  
**TRUST FUNDS**  
**COMPARATIVE BALANCE SHEETS - REGULATORY BASIS**  
**DECEMBER 31, 2023 AND 2022**

	<u>Ref.</u>	<u>2023</u>	<u>2022</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
Assessment Fund:			
Bonds Payable	B-6	\$ 1,400,000.00	\$ 1,950,000.00
Fund Balance	B-1	<u>3,047.23</u>	<u>3,047.23</u>
		<u>1,403,047.23</u>	<u>1,953,047.23</u>
Animal Control Fund:			
Due to New Jersey Department of Health	B-5	2.40	27.60
Reserve for Animal Control Fund Expenditures	B-7	<u>4,170.67</u>	<u>6,658.44</u>
		<u>4,173.07</u>	<u>6,686.04</u>
Other Trust Funds:			
Due to Current Fund	B-9	14.48	18.18
Reserve for Mortgage Receivable	B	800,000.00	800,000.00
Various Reserves	B-8	<u>4,884,172.28</u>	<u>4,745,170.54</u>
		<u>5,684,186.76</u>	<u>5,545,188.72</u>
Open Space Trust Fund:			
Reserve for Open Space	B-10	<u>1,125,523.44</u>	<u>1,103,170.68</u>
Total Liabilities, Reserves and Fund Balance		<u>\$ 8,216,930.50</u>	<u>\$ 8,608,092.67</u>

*See accompanying notes to the financial statements.*

TOWNSHIP OF PLAINSBORO  
ASSESSMENT TRUST FUND  
STATEMENT OF FUND BALANCE  
REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2023

	<u>Ref.</u>	
<u>BALANCE, DECEMBER 31, 2023 AND 2022</u>	B	<u>\$ 3,047.23</u>
	<u>Detail:</u>	
	Ordinance 05-06	<u>\$ 3,047.23</u>

*See accompanying notes to the financial statements.*



**GENERAL CAPITAL FUND**

**EXHIBITS**

**TOWNSHIP OF PLAINSBORO**  
**GENERAL CAPITAL FUND**  
**COMPARATIVE BALANCE SHEETS - REGULATORY BASIS**  
**DECEMBER 31, 2023 AND 2022**

<u>ASSETS</u>	<u>Ref.</u>	<u>2023</u>	<u>2022</u>
Cash	C-2,C-3	\$ 1,160,908.39	\$ 5,789,572.72
Grants Receivable	C-12	1,272,079.62	1,325,517.12
Deferred Charges to Future Taxation:			
Funded	C-4	11,298,000.00	16,146,000.00
Unfunded	C-5	<u>24,127,997.00</u>	<u>21,729,832.00</u>
Total Assets		<u>\$ 37,858,985.01</u>	<u>\$ 44,990,921.84</u>
 <u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
General Serial Bonds	C-10	\$ 11,298,000.00	\$ 16,146,000.00
Bond Anticipation Notes	C-13	13,080,000.00	14,340,000.00
Improvement Authorizations:			
Funded	C-6	2,240,485.84	2,851,114.90
Unfunded	C-6	7,052,817.42	5,483,215.83
Capital Improvement Fund	C-7	423,001.16	415,536.16
Reserve for Developers' Contributions	C-11	374,956.40	374,956.40
Miscellaneous Reserves	C-3	7,171.38	7,171.38
Reserve for Encumbrances	C-9	134,586.02	2,475,999.77
Reserve for Payment of Bonds	C-8	2,576,234.87	2,153,129.80
Fund Balance	C-1	<u>671,731.92</u>	<u>743,797.60</u>
Total Liabilities, Reserves and Fund Balance		<u>\$ 37,858,985.01</u>	<u>\$ 44,990,921.84</u>

There were Bonds and Notes Authorized But Not Issued of \$ 11,047,997.00 and \$ 7,389,832.00 at December 31, 2023 and 2022, respectively (Schedule C-14).

*See accompanying notes to the financial statements.*

TOWNSHIP OF PLAINSBORO  
GENERAL CAPITAL FUND  
STATEMENT OF FUND BALANCE - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2023

	<u>Ref.</u>	
<u>BALANCE, DECEMBER 31, 2022</u>	C	\$ 743,797.60
<u>INCREASED BY</u>		
Bond Anticipation Note Premium	C-2	161,934.32
		<u>905,731.92</u>
<u>DECREASED BY</u>		
Transferred to Current Fund - Anticipated Revenue	C-2,A-2	234,000.00
		<u>234,000.00</u>
<u>BALANCE, DECEMBER 31, 2023</u>	C	<u>\$ 671,731.92</u>

*See accompanying notes to the financial statements.*

**PUBLIC ASSISTANCE FUND**

**EXHIBIT**

**TOWNSHP OF PLAINSBORO**  
**PUBLIC ASSISTANCE FUND**  
**COMPARATIVE BALANCE SHEETS - REGULATORY BASIS**  
**DECEMBER 31, 2023 AND 2022**

	<u>Ref.</u>	<u>2022</u>	<u>2022</u>
<u>ASSETS</u>			
Cash	D-1, D-2	\$ 27,118.00	\$ 27,118.00
Total assets		<u>\$ 27,118.00</u>	<u>\$ 27,118.00</u>
<u>RESERVES</u>			
Reserve for Public Assistance	D-3	\$ 27,118.00	\$ 27,118.00
Total reserves		<u>\$ 27,118.00</u>	<u>\$ 27,118.00</u>

*See accompanying notes to the financial statements.*

**PAYROLL FUND**

**EXHIBIT**

**TOWNSHIP OF PLAINSBORO**  
**PAYROLL FUND**  
**COMPARATIVE BALANCE SHEETS - REGULATORY BASIS**  
**DECEMBER 31, 2023 AND 2022**

	<u>Ref.</u>	<u>2023</u>	<u>2022</u>
<u>ASSETS</u>			
Cash	E-1	\$ 96,534.45	\$ 87,238.34
Total Assets		<u>\$ 96,534.45</u>	<u>\$ 87,238.34</u>
<u>LIABILITIES AND RESERVE</u>			
Reserve for Net Pay		\$ 25.20	\$ 25.20
Payroll Deductions Payable	E-2	<u>96,509.25</u>	<u>87,213.14</u>
Total liabilities and reserve		<u>\$ 96,534.45</u>	<u>\$ 87,238.34</u>

*See accompanying notes to the financial statements.*

**GENERAL FIXED ASSETS ACCOUNT GROUP**  
**EXHIBIT**



**TOWNSHIP OF PLAINSBORO**  
**GENERAL FIXED ASSETS ACCOUNT GROUP**  
**COMPARATIVE STATEMENTS OF GENERAL FIXED ASSETS - REGULATORY BASIS**  
**DECEMBER 31, 2023 AND 2022**

	<u>2023</u>	<u>2022</u>
General Fixed Assets		
Land	\$ 10,244,019.54	\$10,244,019.54
Building and Improvements	31,282,143.58	31,282,143.58
Machinery and Equipment	<u>8,737,321.66</u>	<u>9,306,109.15</u>
Total General Fixed Assets	<u>\$ 50,263,484.78</u>	<u>\$50,832,272.27</u>
Investment in General Fixed Assets	<u>\$ 50,263,484.78</u>	<u>\$50,832,272.27</u>

*See accompanying notes to the financial statements.*

## **NOTES TO THE REGULATORY BASIS FINANCIAL STATEMENTS**

Township of Plainsboro  
Notes to Regulatory Basis Financial Statements  
Years ended December 31, 2023 and 2022

## **1. Summary of Significant Accounting Policies**

### **Reporting Entity**

The Governmental Accounting Standards Board ("GASB") has established criteria to be used to determine which component units should be included in the financial statements of the oversight entity. The Division of Local Government Services, Department of Community Affairs, State of New Jersey ("the Division") requires the financial statements of the Township of Plainsboro (the "Township") to be reported separately.

The Township is an instrumentality of the State of New Jersey, established to function as a municipality. The Township Committee consists of elected officials and is responsible for the fiscal control of the Township.

Except as noted below, the financial statements of the Township include every board, body, officer or commission supported and maintained wholly or in part by funds appropriated by the Township, as required by N.J.S.A. 40A:5-5. Accordingly, the financial statements of the Township do not include the operations of the municipal library or the regional school district, inasmuch as their activities are administered by separate boards.

### **Description of Funds**

The GASB is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. GASB codification established three fund types to be used by general purpose governmental units when reporting financial position and results of operations in accordance with accounting principles generally accepted in the United States ("GAAP").

The accounting policies of the Township conform to the accounting principles applicable to municipalities, which have been prescribed by the Division. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the financial transactions and accounts of the Township are organized on the basis of funds and an account group which is different from the fund structure required by GAAP. A fund or account group is an accounting entity with a separate set of self-balancing accounts established to record the financial position and results of operations of a specific government activity.

Township of Plainsboro  
Notes to Regulatory Basis Financial Statements  
Years ended December 31, 2023 and 2022

**1. Summary of Significant Accounting Policies – (continued)**

As required by the Division, the Township accounts for its financial transactions through the following individual funds and account group:

Current Fund – records resources and expenditures for governmental operations of a general nature, including federal and state grant funds.

Trust Funds – records the receipts, custodianship and disbursement of monies in accordance with the purpose for which each reserve was established.

General Capital Fund – records the receipt and disbursement of funds for the acquisition of general infrastructure and other capital facilities, other than those acquired through the Current Fund. General bonds and notes payable are recorded in this fund offset by deferred charges to future taxation.

Open Space Trust Fund – account for the operation and acquisition of recreational and open space facilities throughout the Township.

Payroll Trust Fund – account for the operation of the payroll function.

Public Assistance Trust Fund – account for the receipt and disbursement of public assistance funds.

General Fixed Assets Account Group – utilized to account for land, buildings, machinery, equipment and vehicles that have been acquired by other governmental funds, other than utility funds.

**Measurement Focus and Basis of Accounting**

The accounting principles and practices prescribed for municipalities by the State of New Jersey differ in certain respects from GAAP applicable to local governmental units. The accounting and financial reporting treatment is determined by the accounting principles and practices prescribed by the Division in accordance with the regulatory basis of accounting. Measurement focus indicates the type of resources being measured. The basis of accounting indicates the timing the transactions or events for recognition in the financial statements.

All governmental, proprietary and trust funds utilize the “current financial resources” measurement focus. Only current financial assets and liabilities are generally included on the balance sheets. The operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of period. The more significant accounting policies and differences in the State of New Jersey are as follows:

Township of Plainsboro  
Notes to Regulatory Basis Financial Statements  
Years ended December 31, 2023 and 2022

**1. Summary of Significant Accounting Policies – (continued)**

A modified accrual basis of accounting is followed with minor exceptions.

Revenues – are recorded when received in cash except for certain amounts which are due from other governmental units. Federal and state grants are realized as revenue when anticipated in the Township's budget. Receivables for property taxes are recorded with offsetting reserves on the comparative statements of balance sheets - regulatory basis of the Township's Current Fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due the Township, which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received. GAAP requires revenues to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

Expenditures – are recorded on the "budgetary" basis of accounting. Generally expenditures are recorded when an amount is encumbered for goods or services through the issuance of a purchase order in conjunction with the encumbrance accounting system. Unexpended or uncommitted appropriations at December 31 are reported as expenditures through the establishment of appropriation reserves unless cancelled by the governing body. Outstanding encumbrances at December 31 are reported as a cash liability in the financial statements and constitute part of the Township's statutory appropriation reserve balance. GAAP requires expenditures in the Current Fund to be recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which should be recognized when due.

Appropriation Reserves – unexpended appropriation balances are automatically created at December 31st of each year and recorded as liabilities, except for amounts which may be cancelled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income. Appropriations for principal payments on outstanding general capital and utility bonds and notes are provided on the cash basis; interest on general capital indebtedness is on the cash basis, whereas interest on utility indebtedness is on the accrual basis. Appropriation reserves are not established under GAAP.

Encumbrances – contractual orders at December 31 are reported as expenditures through the establishment of encumbrances payable. Under GAAP, encumbrances outstanding at year end are reported as reservations of fund balance because they do not constitute expenditures or liabilities.

Deferred Charges – the basis of accounting utilized by the Township requires that certain expenditures be deferred, and raised as items of appropriation in budgets of succeeding years. These deferred charges include the two general categories, overexpenditures and emergency appropriations. Overexpenditures occur when expenditures recorded as "paid or charged" exceed available appropriation balances.

Township of Plainsboro  
Notes to Regulatory Basis Financial Statements  
Years ended December 31, 2023 and 2022

**1. Summary of Significant Accounting Policies – (continued)**

Emergency appropriations occur when, subsequent to the adoption of a balanced budget, the governing body authorizes the establishment of additional appropriations based on unforeseen circumstances or for other special purposes as defined by statute. Overexpenditures and emergency appropriations are deducted from total expenditures in the calculation of operating results and are established as assets for deferred charges on the Current Fund comparative balance sheet - regulatory basis. GAAP does not permit the deferral of overexpenditures to succeeding budgets. In addition, GAAP does not recognize expenditures based on the authorization of an appropriation. Instead, the authorization of special purpose expenditures, such as the preparation of tax maps or revaluation of assessable real property, would represent the designation of fund balance.

Compensated Absences – expenditures relating to obligations for unused vested accumulated vacation and sick pay are not recorded until paid. GAAP requires that the amount that would normally be liquidated with expendable available financial resources be recorded as an expenditure in the Current Fund and the remaining obligations be recorded as a long-term obligation.

Sale of Municipal Assets – the proceeds from the sale of municipal assets can be held in a reserve until anticipated as a revenue in a future budget. GAAP requires such proceeds to be recorded as a revenue in the year of sale.

Interfunds – the advances from the Current Fund are reported as interfund receivables with offsetting reserves, which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves. GAAP does not require the establishment of an offsetting reserve.

Inventories of Supplies – the costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The cost of inventories are not included on the various comparative balance sheets - regulatory basis. GAAP does not require the establishment of an offsetting reserve.

Fixed Assets – Current Fund and General Capital Fund – the property and equipment purchased by the Current Fund and the General Capital Fund are recorded as expenditures at the time of purchase and are capitalized in the General Fixed Assets Account Group. GAAP requires capitalization of such expenditures. All fixed assets, except for donated fixed assets, are recorded at fair value. Any donated assets are recorded at acquisition value on the date of acquisition.

Net Pension Liability and Pension Related Deferred Outflows of Resources and Deferred Inflows of Resources and Pension Expense – the requirements of GASB Statement No. 68, *Accounting and Financial Reporting for Pensions* and GASB Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date – an amendment of GASB Statement No. 68* require governmental entities to record their distributive share of net pension liability, deferred outflows of resources, deferred inflows of resources and total pension

Township of Plainsboro  
Notes to Regulatory Basis Financial Statements  
Years ended December 31, 2023 and 2022

**1. Summary of Significant Accounting Policies – (continued)**

related expense. Accounting principles applicable to municipalities, which have been prescribed by the Division, do not require the recording of these liabilities, deferrals and expenses, but do require the disclosure of these amounts. The audited financial information related to pensions is released annually by the State's Division of Pensions and Benefits and is required to be included as note disclosures in the financial statements. Pursuant to N.J.A.C. 5:30- 6.1(c)2, municipalities may use the most recent available audited GASB Statement No. 68 financial information published by the New Jersey Department of the Treasury, Division of Pensions and Benefits. As of December 31, 2023, the 2022 Public Employees' Retirement System Report and the 2022 Police and Firemen's Retirement System Report were the most recent reports available and therefore these years were disclosed accordingly. Refer to Note 7 for these disclosures.

Other Post-Employment Benefits Other Than Pensions - The requirements of GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions* (OPEB) that is provided by other entities require governmental entities to record in their financial statements a share of the other governments net OPEB liability, deferred outflows of resources, deferred inflows of resources and total OPEB expense. Accounting principles applicable to municipalities, which have been prescribed by the Division, do not require the recording of these liabilities, deferrals and expenses, but do require the disclosure of the amounts. Since the City does not follow generally accepted accounting principles, the GASB did not result in a change in the City's assets, liabilities and contribution requirements. However, it did result in additional note disclosures as required by the GASBs. The audited financial information related to OPEBs is released annually by the State's Division of Pensions and Benefits and is required to be included as note disclosures in the financial statements. Pursuant to N.J.A.C. 5:30-6.1(c)2, municipalities may use the most recent available audited GASB 75 financial information published by the New Jersey Department of the Treasury, Division of Pensions and Benefits. As of the date of audit, the 2022 Report was the most recent report available and therefore information for that year was disclosed accordingly. As a result, the latest available audited information is presented in Note 8.

**Regulatory Basis Financial Statements**

The GASB Codification also defines the financial statements of a governmental unit to be presented in the basic financial statements to be in accordance with GAAP. The Township presents the financial statements listed in the table of contents which are required by the Division and which differ from the financial statements required by GAAP. In addition, the Division requires the financial statements listed in the table of contents to be referenced to the supplementary schedules. This practice differs from GAAP.

**Length of Service Awards Program - LOSAP**

The Division does not require an audit of the Length of Service Awards Program (LOSAP). The Township has omitted the LOSAP information from its financial statements. A separate Accountant's Review Report has been issued for the LOSAP program. GAAP requires the inclusion of such information in the financial statements.

Township of Plainsboro  
Notes to Regulatory Basis Financial Statements  
Years ended December 31, 2023 and 2022

**1. Summary of Significant Accounting Policies – (continued)**

**Comparative Data**

Comparative data for the prior year has been presented in order to provide an understanding of changes in the Township's financial position and operations. However, comparative data has not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read.

**Recently Issued Accounting Principles**

The GASB issued Statement No. 96, *Subscription-Based Information Technology Arrangements* in May 2020. This Statement provides guidance on accounting and financial reporting for subscription-based information technology arrangements. The requirements of this Statement are effective for periods beginning after June 15, 2022. Management has determined the impact of the Statement on the financial statements is not material.

The GASB issued Statement No. 99, *Omnibus 2022* in April 2022. This Statement provides guidance on the requirements related to the extension of the use of LIBOR, accounting for SNAP distributions, disclosures of nonmonetary transactions, pledges of future revenues by pledging governments, clarification of certain provisions in Statement No. 34, as amended, and terminology updates related to Statement No. 53 and Statement No. 63 which are effective immediately upon issuance. Additionally, the Statement provides guidance related to leases, PPPs, and SBITAs which are effective for periods beginning after June 15, 2022. Lastly, the Statement provides guidance related to financial guarantees and the classification and reporting of derivative instruments within the scope of Statement No. 53 which is effective for periods beginning after June 15, 2023. Management has not yet determined the impact of this Statement on the financial statements.

**Subsequent Events**

The Township has reviewed and evaluated all events and transactions from December 31, 2023 through June 25, 2024, the date that the financial statements were available for issuance. The effects of those events and transactions that provide additional pertinent information about conditions that existed at December 31, 2023 have been recognized in the accompanying financial statements.



Township of Plainsboro  
Notes to Regulatory Basis Financial Statements  
Years ended December 31, 2023 and 2022

## **2. Deposits and Investments**

### **Deposits**

New Jersey statutes permit the deposit of public funds in institutions located in New Jersey that are insured by the Federal Deposit Insurance Corporation (FDIC) or by any other agencies of the United States that insure deposits or the State of New Jersey Cash Management Fund.

New Jersey statutes require public depositories to maintain collateral for deposits of public funds that exceed insurance limits as follows:

The market value of the collateral must equal five percent of the average daily balance of public funds; or

If the public funds deposited exceed 75 percent of the capital funds of the depository, the depository must provide collateral having a market value equal to 100 percent of the amount exceeding 75 percent.

All collateral must be deposited with the Federal Reserve Bank, the Federal Home Loan Bank Board or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000.00.

Cash and cash equivalents include petty cash, change funds, amounts on deposit and short-term investments with original maturities of three months or less. Investments are stated at cost, which approximates fair value.

As of December 31, 2023 and 2022, cash and cash equivalents of the Township consisted of checking and cash management accounts.

The carrying amount of the Township's deposits at December 31, 2023 was \$28,074,282.89 (excludes petty cash and change funds) and the bank balance was \$28,757,397.29. Of this amount, \$752,502.65 was covered by federal depository insurance, \$27,833,602.65 was covered by a collateral pool maintained by the banks as required by New Jersey Statutes in accordance with the New Jersey Governmental Unit Deposit Protection Act ("GUDPA") and \$171,291.99 was not collateralized, which consisted of a payroll agency account balance of \$123,924.08 and \$47,367.91 held in New Jersey Cash Management accounts.

The carrying amount of the Township's deposits at December 31, 2022 was \$25,222,245.32 (excludes petty cash and change funds) and the bank balance was \$26,123,368.30. Of this amount, \$752,506.46 was covered by federal depository insurance, \$25,222,245.32 was covered by a collateral pool maintained by the banks as required by New Jersey Statutes in accordance with the New Jersey Governmental Unit Deposit Protection Act ("GUDPA") and \$148,620.33 was not collateralized, which consisted of a payroll agency account balance of \$103,531.16 and \$45,089.17 held in New Jersey Cash Management accounts.

Township of Plainsboro  
Notes to Regulatory Basis Financial Statements  
Years ended December 31, 2023 and 2022

**2. Deposits and Investments – (continued)**

GASB Statement No. 40 requires that the Township disclose whether its deposits are exposed to custodial credit risk (risk that in the event of failure of the counterparty, the Township would not be able to recover the value of its deposit or investment). Deposits are considered to be exposed to custodial credit risk if they are: uncollateralized (securities are not pledged to the depositor), collateralized with the securities held by the pledging financial institution, or collateralized with securities held by the pledging financial institution's trust department or agent but not in the name of the Township. The Township does not have a policy for the management of custodial credit risk, other than depositing all of its funds in banks covered by GUDPA. At least five percent of the Township's deposits were fully collateralized by funds held by the financial institution, but not in the name of the Township. Due to the nature of GUDPA, further information is not available regarding the full amount that is collateralized.

**Investments**

New Jersey statutes permit the Township to purchase the following types of securities.

- a. Bonds or other obligations of the United States or obligations guaranteed by the United States.
- b. Bonds of any Federal Intermediate Credit Bank, Federal Home Loan Bank, Federal National Mortgage Association or of any United States Bank for
- c. Cooperatives which have a maturity date not greater than twelve months from the date of purchase.
- d. Bonds and other obligations of the Township or bonds or other obligations of school districts, which are part of the Township or school districts located within the Township.
- e. Bonds or other obligations, having a maturity date of not more than twelve months from the date of purchase, which are approved by the New Jersey Department of Treasury, Division of Investments.
- f. Bonds or other obligations of the United States or obligations guaranteed by the United States.
- g. Bonds of any Federal Intermediate Credit Bank, Federal Home Loan Bank, Federal National Mortgage Association or of any United States Bank for Cooperatives which have a maturity date not greater than twelve months from the date of purchase.

*Custodial Credit Risk:* The Township does not have a policy for custodial credit risk for its investments.

*Concentration of Credit Risk:* The Township places no limit on the amount the Township may invest in any one issuer.

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**2. Deposits and Investments – (continued)**

*Credit Risk:* The Township does not have an investment policy regarding the management of credit risk. GASB 40 requires that disclosures be made as to the credit rating of all debt security investments except for U.S. Government obligations.

*Interest Rate Risk:* The Township does not have a policy to limit interest rate risk, however, its practice is typically to invest in investments with short maturities.

During 2023 and 2022, the Township had no investments. The investments in the Cash Management Fund are considered cash equivalents due to their short-term nature.

**3. School Debt**

The West Windsor - Plainsboro Board of Education is a Type II Regional School District. As such, the members of the Board of Education are elected by the citizens of the Townships of Plainsboro and West Windsor and school appropriations are set by a Board of Education. Bonds and notes authorized by voter referendum to finance capital expenditures are general obligations of the Board of Education and, as such, are reported on the Statement of Net Position of the Board of Education.

**4. Long-Term Debt**

The Local Bond Law governs that issuance of bonds to finance general municipal capital expenditures. All bonds issued by the Township are general obligation bonds backed by the full faith and credit of the Township. Bond Anticipation Notes, which are issued to temporarily finance capital projects, must be paid off within ten years or retired by the issuance of bonds.

Township of Plainsboro  
Notes to Regulatory Basis Financial Statements  
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**4. Long-Term Debt – (continued)**

The following depicts the bonds outstanding at December 31, 2023 and 2022:

General Capital Fund:	<u>2023</u>	<u>2022</u>
\$14,687,000.00 General Improvement Bonds, Series 2016 - Annual maturities from \$1,740,000.00 to \$1,952,000.00 through August 1, 2026 at interest rates ranging from 2.00% to 4.00%.	\$ 5,542,000.00	\$ 7,177,000.00
\$5,408,000.00 General Improvement Bonds, Series 2017 - Annual maturities from \$340,000.00 to \$675,000.00 through November 1, 2027 at interest rates ranging from 3.00% to 4.00%.	2,363,000.00	2,703,000.00
\$9,298,000.00 General Improvement Refunding Bonds, Series 2021- Annual maturities from \$481,000.00 to \$2,912,000.00 through June 1, 2025 at an annual interest rate of 0.86%.	<u>3,393,000.00</u>	<u>6,266,000.00</u>
	<u>\$ 11,298,000.00</u>	<u>\$ 16,146,000.00</u>
 Assessment Fund:		
\$8,000,000.00 Special Assessment Bonds, Series 2011 - Annual maturities from \$300,000.00 to \$550,000.00 through May 1, 2026 at an annual interest rate of 3.750%.	<u>\$ 1,400,000.00</u>	<u>\$ 1,950,000.00</u>

The following summarizes the changes in long-term debt and current portion for 2023 and 2022:

<u>Type</u>	<u>January 1, 2022</u>	<u>Retirements</u>	<u>December 31, 2022</u>	<u>Due Within One Year</u>
General Improvements	\$ 20,845,000.00	\$ 4,699,000.00	\$ 16,146,000.00	\$ 4,848,000.00
Assessment Bonds	<u>2,500,000.00</u>	<u>550,000.00</u>	<u>1,950,000.00</u>	<u>550,000.00</u>
	<u>\$ 23,345,000.00</u>	<u>\$ 5,249,000.00</u>	<u>\$ 18,096,000.00</u>	<u>\$ 5,398,000.00</u>

<u>Type</u>	<u>January 1, 2023</u>	<u>Retirements</u>	<u>December 31, 2023</u>	<u>Due Within One Year</u>
General Improvements	\$ 16,146,000.00	\$ 4,848,000.00	\$ 11,298,000.00	\$ 4,992,000.00
Assessment Bonds	<u>1,950,000.00</u>	<u>550,000.00</u>	<u>1,400,000.00</u>	<u>550,000.00</u>
	<u>\$ 18,096,000.00</u>	<u>\$ 5,398,000.00</u>	<u>\$ 12,698,000.00</u>	<u>\$ 5,542,000.00</u>

Township of Plainsboro  
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**4. Long-Term Debt – (continued)**

**Borrowing Power Under N.J.S. 40A:2-6 As Amended**

Equalized valuation basis* - December 31, 2023	\$	<u>4,828,573,532.33</u>
3 1/2% of equalized valuation basis	\$	169,000,073.63
Net debt		<u>34,249,762.13</u>
Remaining borrowing power	\$	<u>134,750,311.50</u>

**Summary of Statutory Debt Condition (Annual Debt Statement)**

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of 0.709%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Regional School District Debt	\$ 42,771,237.62	\$ 42,771,237.62	
Assessment Debt	1,400,000.00		\$ 1,400,000.00
General Debt	<u>35,425,997.00</u>	<u>2,576,234.87</u>	<u>32,849,762.13</u>
	<u>\$ 79,597,234.62</u>	<u>\$ 45,347,472.49</u>	<u>\$ 34,249,762.13</u>

Net debt \$34,249,762.13 divided by equalized valuation basis per N.J.S. 40A:2-2, as amended, \$4,828,573,532.33 equals 0.709%.

Township of Plainsboro  
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**4. Long-Term Debt – (continued)**

**Summary of Municipal Debt (excluding Type II School Debt)**

	<u>Year 2023</u>	<u>Year 2022</u>
Issued:		
General:		
Bonds and Notes	\$ 24,378,000.00	\$ 30,486,000.00
Assessment:		
Bonds	<u>1,400,000.00</u>	<u>1,950,000.00</u>
Total Issued	<u>25,778,000.00</u>	<u>32,436,000.00</u>
Less:		
Reserve for Payment of Bonds	<u>2,576,234.87</u>	<u>2,153,129.80</u>
Total Deductions	<u>2,576,234.87</u>	<u>2,153,129.80</u>
Net Debt Issued	<u>23,201,765.13</u>	<u>30,282,870.20</u>
Authorized But Not Issued:		
General Bonds and Notes	<u>11,047,997.00</u>	<u>7,389,832.00</u>
Total Authorized But Not Issued	<u>11,047,997.00</u>	<u>7,389,832.00</u>
Net Bonds and Notes Issued and Authorized But Not Issued	<u><u>\$ 34,249,762.13</u></u>	<u><u>\$ 37,672,702.20</u></u>

**Schedule of Annual Debt Service for Principal and Interest for Bonded Debt Issued and Outstanding**

Calendar Years	General Capital Fund			Assessment Trust Fund			Grand Total
	Principal	Interest	Total	Principal	Interest	Total	
2024	\$ 4,992,000.00	\$ 254,308.84	\$ 5,246,308.84	\$ 550,000.00	\$ 42,187.50	\$ 592,187.50	\$ 5,838,496.34
2025	3,006,000.00	191,335.90	3,197,335.90	550,000.00	21,562.50	571,562.50	3,768,898.40
2026	2,627,000.00	125,270.00	2,752,270.00	300,000.00	5,625.00	305,625.00	3,057,895.00
2027	673,000.00	20,190.00	693,190.00				693,190.00
	<u>\$ 11,298,000.00</u>	<u>\$ 591,104.74</u>	<u>\$ 11,889,104.74</u>	<u>\$ 1,400,000.00</u>	<u>\$ 69,375.00</u>	<u>\$ 1,469,375.00</u>	<u>\$13,358,479.74</u>

Bond anticipation notes in the amount of \$13,080,000.00 were issued in the General Capital Fund at an interest rate of 5.00% and mature on July 26, 2024.

Township of Plainsboro  
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**4. Long-Term Debt – (continued)**

The activity in notes issued in the General Capital Fund for the year ended December 31, 2023 and 2022 are as follows:

	Beginning Balance	Increase	Decrease	Ending Balance
2023	<u>\$ 14,340,000.00</u>	<u>\$ 13,080,000.00</u>	<u>\$ 14,340,000.00</u>	<u>\$ 13,080,000.00</u>
2022	<u>\$ 13,080,000.00</u>	<u>\$ 14,340,000.00</u>	<u>\$ 13,080,000.00</u>	<u>\$ 14,340,000.00</u>

**5. Fund Balances Appropriated**

The following fund balance at December 31, 2023 was appropriated in the 2024 budget:

Current Fund	<u>\$ 11,095,000.00</u>
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The following fund balance at December 31, 2022 was appropriated in the 2023 budget:

Current Fund	<u>\$ 4,775,000.00</u>
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**6. Property Taxes**

Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied based on the final adoption of the current year municipal budget, and are payable in four installments on February 1, May 1, August 1 and November 1. The Township bills and collects its own property taxes and also the taxes for the County and regional school district and fire district. The collections and remittance of county, school and fire district taxes are accounted for in the Current Fund. Township property tax revenues are recognized when collected in cash and any receivables are recorded with offsetting reserves on the comparative balance sheets - regulatory basis of the Township's Current Fund.

Taxes collected in advance are recorded as cash liabilities in the financial statements and are as follows:

	Balance December 31, 2023	2022
Taxes Collected in Advance	<u>\$ 587,403.41</u>	<u>\$ 391,702.45</u>

Township of Plainsboro  
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## 7. Pension Plans

### **Description of Systems:**

Substantially, all Township employees participate in the following contributory defined benefit public employee retirement systems, which have been established by State statute: the Public Employees' Retirement System (PERS) and the Police and Firemen's Retirement System (PFRS). This system is sponsored and administered by the State of New Jersey. The PERS and PFRS plans are cost-sharing multiple-employer defined benefit pension plans.

### **Public Employees' Retirement System (PERS):**

Substantially, all Township employees participate in the following contributory defined benefit public employee retirement systems, which have been established by State statute: the Public Employees' Retirement System (PERS) and the Police and Firemen's Retirement System (PFRS). This system is sponsored and administered by the State of New Jersey. The PERS and PFRS plans are cost-sharing multiple-employer defined benefit pension plans.

### **Public Employees' Retirement System (PERS):**

The Public Employees' Retirement System (PERS) was established in January 1955 under the provisions of N.J.S.A. 43:15A to provide retirement, death, disability and medical benefits to certain qualified members.

Service retirement benefits of 1/55th of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60th of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 with 25 years or more of service credit before age 62, and tier 5 with 30 years or more of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

The State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, issued publicly available financial reports that include the financial statements and required supplementary information for the PERS. The financial reports may be obtained by writing to the State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, P.O. Box 295, Trenton, New Jersey 08625-0295 or can be found at [www.state.nj.us/treasury/pensions/annual-reports.shtml](http://www.state.nj.us/treasury/pensions/annual-reports.shtml).



Township of Plainsboro  
Notes to Regulatory Basis Financial Statements  
Years ended December 31, 2023 and 2022

**7. Pension Plans – (continued)**

**Police and Firemen's Retirement System (PFRS):**

The Police and Firemen's Retirement System (PFRS) was established in June 1944 under the provisions of N.J.S.A. 43:15A to provide retirement, death, disability and medical benefits to certain qualified members.

Service retirement benefits are available at age 55 and are generally determined to be 2% of final compensation for each year of creditable service up to 30 years plus 1% for each year of service in excess of 30 years. Members may seek special retirement after achieving 25 years of creditable service, in which benefits would equal 65% (tiers 1 and 2 members) and 60% (tier 3 members) of final compensation plus 1% for each year of creditable service over 25 years, but not to exceed 30 years. Members may elect deferred retirement benefits after achieving ten years of service, in which case benefits would begin at age 55 equal to 2% of final compensation for each year of service.

The State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, issued publicly available financial reports that include the financial statements and required supplementary information for the PFRS. The financial reports may be obtained by writing to the State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, P.O. Box 295, Trenton, New Jersey 08625-0295 or can be found at [www.state.nj.us/treasury/pensions/annual-reports.shtml](http://www.state.nj.us/treasury/pensions/annual-reports.shtml).

**Funding Policy:**

Covered employees are required by State statute to contribute a certain percentage of their salary to the plan. In addition, the PERS and PFRS bill the Township annually at an actuarially determined rate for its required contribution. The current rate is 7.50% and 10.00%, respectively, of annual covered payroll. The contribution requirements of plan members and the Township are established and may be amended by the Board of Trustees of the respective plan. The Township's contributions to the PERS, including deferral repayments, for the years ended December 31, 2023, 2022 and 2021 were \$930,129.00, \$852,537.00 and 830,378.00, respectively, equal to the required contributions for each year. The Township's contributions to the PFRS, including deferral repayments, for the years ended December 31, 2023, 2022 and 2021 were \$1,460,731.00, \$1,267,872.00 and \$1,283,752.00, respectively, equal to the required contributions for each year.

Township of Plainsboro  
Notes to Regulatory Basis Financial Statements  
Years ended December 31, 2023 and 2022

**7. Pension Plans – (continued)**

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

*Public Employee's Retirement System (PERS)*

At December 31, 2022, the Township's liability for its proportionate share of the net pension liability was \$11,131,160.00. The net pension liability was measured as of June 30, 2022, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2021, which was rolled forward to June 30, 2022. The Township's proportion of the net pension liability was based on a projection of the Township's long-term share of contributions to the pension plan relative to the projected contributions of all participating entities, actuarially determined. At June 30, 2022, the Township's proportion was 0.0737584124 percent, which was an increase of 0.0009614532 from its proportion measured as of June 30, 2021.

At December 31, 2022, the Township's deferred outflows of resources and deferred inflows of resources related to PERS were from the following sources if GASB 68 was followed:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Changes of assumptions	\$ 34,488.00	\$ 1,666,775.00
Net difference between projected and actual earnings on pension plan investments	460,709.00	-
Changes in proportion	299,954.00	843,513.00
Difference between expected and actual experience	80,340.00	70,848.00
Township contributions subsequent to the measurement date	465,064.50	
	<u>\$ 1,340,555.50</u>	<u>\$ 2,581,136.00</u>

\$465,064.50 as of December 31, 2022 is reflected above as deferred outflows of resources related to pensions resulting from Township contributions subsequent to the measurement date.

Township of Plainsboro  
Notes to Regulatory Basis Financial Statements  
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**7. Pension Plans – (continued)**

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions would be recognized in pension expense as follows, if the financial statements were prepared in accordance with generally accepted accounting principles:

**Year ended December 31:**

2023	\$(1,168,126.00)
2024	(704,584.00)
2025	(333,887.00)
2026	496,794.00
2027	4,158.00
	<u>\$ (1,705,645.00)</u>

*Actuarial Assumptions*

The collective total pension liability for the June 30, 2022 measurement date was determined by an actuarial valuation as of July 1, 2021, which was rolled forward to June 30, 2022. This actuarial valuation used the following actuarial assumptions:

Inflation rate	2.75%
Salary increases	3.25% -6.55%
	based on years of service
Investment rate of return	7.00%

The actuarial assumptions used in the July 1, 2021 valuation were based on the results of an actuarial study for the period July 1, 2018 to June 30, 2021.

*Mortality Rates*

Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates

Township of Plainsboro  
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**7. Pension Plans – (continued)**

used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2021.

*Long-Term Rate of Return*

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2022) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2022 are summarized in the following table:

Asset Class	Current Allocation	Long-Term Expected Real Rate of Return
U.S. Equity	27.00%	8.12%
Non-U.S. Developed Markets Equity	13.50%	8.38%
Emerging Market Equity	5.50%	10.33%
Private Equity	13.00%	11.80%
Real Assets	3.00%	7.60%
Real Estate	8.00%	11.19%
High Yield	4.00%	4.95%
Private Credit	8.00%	8.10%
Investment Grade Credit	7.00%	3.38%
Cash Equivalents	4.00%	1.75%
U.S. Treasuries	4.00%	1.75%
Risk Mitigation Strategies	3.00%	4.91%
	100.00%	

*Discount rate*

The discount rate used to measure the total pension liability was 7.00% as of June 30, 2022. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be based on 100% of the actuarially

Township of Plainsboro  
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**7. Pension Plans – (continued)**

determined contributions for the State employer and 100% of the actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all projected benefit payments to determine the total pension liability.

*Sensitivity of the Township's proportionate share of the net pension liability to changes in the discount rate*

The following presents the Township's proportionate share of the net pension liability as of December 31, 2022 calculated using the discount rate as disclosed above as well as what the Township's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.00 percent) or 1-percentage-point higher (8.00 percent) than the current rate:

	At 1% decrease (6.00%)	At current discount rate (7.00%)	At 1% increase (8.00%)
Township's proportionate share of the net pension liability	\$ 14,300,280	\$ 11,131,160	\$ 8,434,111

*Pension Plan Fiduciary Net Position*

Detailed information about the pension plan's fiduciary net position is available in the separately issued financial report for the State of New Jersey Public Employees Retirement System.

*Additional Information*

Collective balances of the Local Group at June 30, 2022 are as follows:

Deferred outflows of resources	\$ 1,660,772,008
Deferred inflows of resources	\$ 3,236,303,935
Net pension liability	\$ 15,219,184,920
 Township's Proportion	 0.0737584124%

Collective pension benefit for the Local Group for the measurement period ended June 30, 2022 was \$1,032,778,934.

The average of the expected remaining service lives of all plan members is 5.04, 5.13, 5.16, 5.21, 5.63, 5.48, 5.57, 5.72, and 6.44 years for 2022, 2021, 2020, 2019, 2018, 2017, 2016, 2015 and 2014, respectively.

Township of Plainsboro  
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Years ended December 31, 2023 and 2022

**7. Pension Plans – (continued)**

*Police and Firemen's Retirement System (PFRS)*

At December 31, 2022, the Township's liability for its proportionate share of the net pension liability was \$12,855,223. The net pension liability was measured as of June 30, 2022, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2021, which was rolled forward to June 30, 2022. The Township's proportion of the net pension liability was based on a projection of the Township's long-term share of contributions to the pension plan relative to the projected contributions of all participating entities, actuarially determined. At June 30, 2022, the Township's proportion was 0.11230843 percent, which was a decrease of 0.0035215727 from its proportion measured as of June 30, 2021.

At December 31, 2022, the Township's deferred outflows of resources and deferred inflows of resources related to PFRS were from the following sources if GASB 68 was followed:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Changes of assumptions	\$ 35,231.00	\$ 1,618,219.00
Net difference between projected and actual earnings on pension plan investments	1,177,161.00	
Changes in proportion	798,736.00	771,514.00
Difference between expected and actual experience	581,862.00	787,557.00
Township contributions subsequent to the measurement date	730,315.50	
	<u>\$ 3,323,305.50</u>	<u>\$ 3,177,290.00</u>

\$730,315.50 is reported as deferred outflows of resources as of December 31, 2022, related to pensions resulting from Township contributions subsequent to the measurement date. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows, if the financial statements were prepared in accordance with generally accepted accounting principles:

<b>Year ended December 31:</b>	
2023	\$ (685,245.00)
2024	(411,233.00)
2025	(317,263.00)
2026	446,092.00
2027	383,349.00
	<u>\$ (584,300.00)</u>

Township of Plainsboro  
Notes to Regulatory Basis Financial Statements  
Years ended December 31, 2023 and 2022

**7. Pension Plans – (continued)**

*Actuarial Assumptions*

The total pension liability for the June 30, 2022 measurement date was determined by an actuarial valuation as of July 1, 2021, which was rolled forward to June 30, 2022. This actuarial valuation used the following actuarial assumptions:

Wages	3.25%
Inflation rate	2.75%
Salary increases	3.25% - 16.25% based on years of service
Investment rate of return	7.00%

The actuarial assumptions used in the July 1, 2021 valuation were based on the results of an actuarial experience study for the period July 1, 2018 to June 30, 2021.

*Mortality Rates*

Pre-retirement mortality rates were based on the Pub-2010 Safety Employee mortality table with a 105.6% adjustment for males and 102.5% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. For healthy annuitants, post-retirement mortality rates were based on the Pub-2010 Safety Retiree Below-Median Income Weighted mortality table with a 96.7% adjustment for males and 96.0% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. For beneficiaries, the Pub-2010 General Retiree Below-Median Income Weighted mortality table was used, unadjusted, and with future improvement from the base year of 2010 on a generational basis. Disability rates were based on the Pub-2010 Safety Disabled Retiree mortality table with a 152.0% adjustment for males and 109.3% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2021.

*Long-Term Rate of Return*

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2022) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in PFRS's target asset allocation as of June 30, 2022 are summarized in the following table:

Township of Plainsboro  
Notes to Regulatory Basis Financial Statements  
Years ended December 31, 2023 and 2022

**7. Pension Plans – (continued)**

Asset Class	Current Allocation	Long-Term Expected Real Rate of Return
US Equity	27.00%	8.12%
Non-U.S. Developed Markets Equity	13.50%	8.38%
Emerging Market Equity	5.50%	10.33%
Private Equity	13.00%	11.80%
Real Assets	3.00%	7.60%
Real Estate	8.00%	11.19%
High Yield	4.00%	4.95%
Private Credit	8.00%	8.10%
Investment Grade Credit	7.00%	3.38%
Cash Equivalents	4.00%	1.75%
U.S. Treasuries	4.00%	1.75%
Risk Mitigation Strategies	3.00%	4.91%
	100.00%	

*Discount rate*

The discount rate used to measure the total pension liability was 7.00% as of June 30, 2022. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be based on 100% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all projected benefit payments to determine the total pension liability.

*Sensitivity of the Township's proportionate share of the net pension liability to changes in the discount rate*

The following presents the Township's proportionate share of the net pension liability as of December 31, 2022 calculated using the discount rate as disclosed above as well as what the Township's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.00 percent) or 1-percentage-point higher (8.00 percent) than the current rate:

	At 1% decrease (6.00%)	At current discount rate (7.00%)	At 1% increase (8.00%)
Township's proportionate share of the net pension liability	\$ 17,638,754.00	\$ 12,855,223.00	\$ 8,872,910.00



Township of Plainsboro  
Notes to Regulatory Basis Financial Statements  
Years ended December 31, 2023 and 2022

**7. Pension Plans – (continued)**

*Pension Plan Fiduciary Net Position*

Detailed information about the pension plan's fiduciary net position is available in the separately issued financial report for the State of New Jersey Police and Firemen's Retirement System.

*Additional Information*

Collective balances for the Local Group at June 30, 2022 are as follows:

Deferred outflows of resources	\$ 2,163,793,985.00
Deferred inflows of resources	\$ 2,805,919,493.00
Net pension liability	\$13,483,472,009.00
 Township's Proportion	 0.11230843%

Collective pension expense or benefit for the Local Group for the measurement period ended June 30, 2022 was \$165,943,124.

The average of the expected remaining service lives of all plan members is 6.22, 6.17, 5.90, 5.92, 5.73, 5.59, 5.58, 5.53, and 6.17 years for 2022, 2021, 2020, 2019, 2018, 2017, 2016, 2015 and 2014, respectively.

*Special Funding Situation*

Under N.J.S.A 43:16A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. The legislation, which legally obligates the State, is as follows: Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed on behalf of the local participating employers under this legislation is considered to be a special funding situation as defined by GASB Statement No. 68 and the State is treated as a non-employer contributing entity. Since the local participating employers do not contribute under this legislation directly to the plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to report in the financial statements of the local participating employers related to this legislation. However, the notes to the financial statements of the local participating employers must disclose the portion of the nonemployer contributing entities' total proportionate share of the collective net pension liability that is associated with the local participating employer. In addition, each local participating employer must recognize pension expense associated with the employer as well as revenue in an amount equal to the nonemployer contributing entities' total proportionate share of the collective pension expense associated with the local participating employer.

Township of Plainsboro  
Notes to Regulatory Basis Financial Statements  
Years ended December 31, 2023 and 2022

**7. Pension Plans – (continued)**

The non-employer contributing entities' total proportionate share of the collective net pension liability that is associated with the Township as of June 30, 2022 is 0.11230861%, and the non-employer contributing entities' contribution for the year ended June 30, 2022 was \$284,827. The State's proportionate share of the net pension liability attributable to the Township for the year ended December 31, 2022 was \$2,287,853.00.

**Pension Deferral Liabilities** – In 2009, the New Jersey State Legislature approved legislation (Chapter 19, P.L. 2009) allowing for the deferral of 50% of normal contributions and accrued liability for both PERS and PFRS. The deferral amounts are to be paid off over a fifteen year period from April 1, 2012 to April 1, 2026. The Township opted to defer 50% of its 2009 PERS and PFRS obligations. The amounts deferred were \$213,255.50 for PERS and \$406,009.50 for PFRS.

During the years ended December 31, 2023 and 2022, the following changes occurred in the pension deferral liabilities:

	January 1, 2023	Reductions	December 31, 2023
PERS	\$ 69,999.50	\$ 22,126.00	\$ 47,873.50
PFRS	98,185.50	47,212.00	50,973.50
	<u>\$168,185.00</u>	<u>\$ 69,338.00</u>	<u>\$ 98,847.00</u>
	January 1, 2022	Reductions	December 31, 2022
PERS	\$ 90,422.50	\$ 20,423.00	\$ 69,999.50
PFRS	141,695.50	43,510.00	98,185.50
	<u>\$232,118.00</u>	<u>\$ 63,933.00</u>	<u>\$ 168,185.00</u>

**8. Post-Employment Benefits Other Than Pensions (OPEB)**

*Plan description and benefits provided*

The Township participates in the State Health Benefit Local Government Retired Employees Plan (Plan), a cost-sharing multiple-employer defined benefit other postemployment benefit (OPEB) plan administered by the State of New Jersey Division of Pension and Benefits. The Plan covers employees of local government employers that have adopted a resolution to participate in the Plan.

The Plan provides medical and prescription drug coverage to retirees and their covered dependents. Rules governing the operation and administration of the program are found in Chapter 88, P.L. 1974 and Chapter 48, P.L. 1999. Additional information about the Plan is available from the State of New Jersey, Division of Pensions and Benefits Comprehensive Annual Financial Report, which can be found at <https://www.state.nj.us/treasury/pensions.financial-reports.shtml>.

Township of Plainsboro  
Notes to Regulatory Basis Financial Statements  
Years ended December 31, 2023 and 2022

**8. Post-Employment Benefits Other Than Pensions (OPEB) – (continued)**

**Plan Description:** The Township contributes to the State Health Benefits Program (SHBP) a cost-sharing, multiple-employer defined benefit post-employment healthcare plan administered by the State of New Jersey Division of Pension and Benefits. SHBP was established in 1961 under N.J.S.A. 52:14-17.25 et seq. to provide health benefits to State employees, retirees, and their dependents.

The SHBP was extended to employees, retirees, and dependents of participating local public employers in 1964. Local employers must adopt a resolution to participate in the SHBP. Rules governing the operation and administration of the program are found in Title 17, Chapter 9 of the New Jersey Administrative Code. SHBP provides medical, prescription drugs, mental health/substance abuse, and Medicare Part B reimbursement to retirees and their covered dependents. The State Health Benefits Commission is the executive body established by statute to be responsible for the operation of the SHBP. The State of New Jersey Division of Pensions and Benefits issues a publicly available financial report that includes financial statements and required supplementary information for the SHBP. That report may be obtained by writing to: State of New Jersey Division of Pensions and Benefits, P.O. Box 295, Trenton, NJ 08625-0295.

**Plan Coverage:** All active employees, including their dependents, are eligible to participate in the SHBP, upon completion of a sixty day waiting period. Retirees with twenty five years or more of active service with the Township are also eligible to participate in the SHBP.

**Funding Policy:** Participating employers contractually contribute based on the amount of premiums attributable to their retirees. Post-retirement medical benefits under the plan have been funded on a pay-as-you-go basis since 1994. Prior to 1994, medical benefits were funded on an actuarial basis.

Contributions to pay for the health premiums of participating employees in the SHBP are billed to the Township on a monthly basis. Eligible employees and retirees have the option of choosing from six medical benefit plans (NJ Direct15, NJ Direct10, or Horizon HMO) with rates ranging from \$384.38 for a single participant to \$3,540.64 for family coverage.

The Township's contributions to SHBP for post-retirement benefits for the years ended December 31, 2022, 2021, and 2020 were \$790,944.69, \$622,730.76 and \$580,885.23, respectively, which equaled the required contributions for each year.

***OPEB Liabilities and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB***

At December 31, 2022, the Township's liability for its proportionate share of the net OPEB liability was \$24,470,352. The net OPEB liability as of December 31, 2022 was determined by an actuarial valuation as of July 1, 2021 which was rolled forward to June 30, 2022. The Township's proportion of the net OPEB liability was based on a projection of the Township's long-term share of contributions to the OPEB plan relative to the projected contributions of all participating local

Township of Plainsboro  
Notes to Regulatory Basis Financial Statements  
Years ended December 31, 2023 and 2022

**8. Post-Employment Benefits Other Than Pensions (OPEB) – (continued)**

governments, actuarially determined. At December 31, 2022, the Township's proportion was 0.151523 percent, and had 161 participating members.

At December 31, 2022, the Township's deferred outflows of resources and deferred inflows of resources related to OPEB were from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Changes of assumptions	\$ 3,265,670.00	\$ 8,351,259.00
Net difference between projected and actual earnings on OPEB plan investments	6,442.00	
Differences between expected and actual experience	1,263,675.00	4,535,763.00
Changes in proportion	6,724,551.00	1,644,647.00
	<u>\$ 11,260,338.00</u>	<u>\$ 14,531,669.00</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB would be recognized in OPEB expense as follows, if the financial statements were prepared in accordance with generally accepted accounting principles:

**Year Ended December 31:**

2023	\$ (1,276,476.00)
2024	(1,277,784.00)
2025	(707,822.00)
2026	(1,025.00)
2027	581,429.00
2028	(121,463.00)
2029	(468,190.00)
	<u>\$ (3,271,331.00)</u>

Township of Plainsboro  
Notes to Regulatory Basis Financial Statements  
Years ended December 31, 2023 and 2022

**8. Post-Employment Benefits Other Than Pensions (OPEB) – (continued)**

*Actuarial Assumptions*

The total OPEB liability as of June 30, 2022 was determined by an actuarial valuation as of July 1, 2021, which was rolled forward to June 30, 2022. The actual assumptions vary for each plan member depending on the pension plan the member is enrolled in. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

Inflation Rate	2.50%
Salary increases*:	
Public Employees' Retirement System (PERS)	
Initial fiscal year applied	
Rate for all future years	2.75% to 6.55%
Police and Firemen's Retirement System (PFRS)	
Rate for all future years	3.25% to 16.25%

\*Salary increases are based on years of service within the respective plan.

December 31, 2021 Inflation

100% of active members are considered to participate in the Plan upon retirement.

*Discount Rate*

The discount rate for June 30, 2022 was 3.54%. This represents the municipal bond return rate as chosen by the State. The source is the Bond Buyer GO 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. As the long-term rate of return is less than the municipal bond rate, it is not considered in the calculation of the discount rate, rather the discount rate is set at the municipal bond rate.

*Mortality Rates*

Pre-retirement mortality rates were based on the Pub-2010 "General" and "Safety" Employee mortality table with fully generational mortality improvement projections from the central year using Scale MP-2021. Post-retirement mortality rates were based on the Pub-2010 "General" and "Safety" classification headcount-weighted mortality table with fully generational mortality improvement projections from the central year using Scale MP-2021. Disability mortality was based on the Pub-2010 "General" and "Safety" classification headcount-weighted disabled mortality table with fully generational mortality improvement projections from the central year using Scale MP-2021.

Township of Plainsboro  
Notes to Regulatory Basis Financial Statements  
Years ended December 31, 2023 and 2022

**8. Post-Employment Benefits Other Than Pensions (OPEB) – (continued)**

*Sensitivity of the Township's proportionate share of the net OPEB liability to changes in the discount rate and healthcare cost trend rate*

The following presents the Township's proportionate share of the net OPEB liability as of June 30, 2022 calculated using the discount rate as disclosed above as well as what the Township's proportionate share of the net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.54%) or 1-percentage-point higher (4.54%) than the current rate:

	At 1% decrease (2.54%)	At current discount rate (3.54%)	At 1% increase (4.54%)
Township's proportionate share of the net OPEB liability	\$ 28,366,064.09	\$ 24,470,352.00	\$ 21,335,887.13

The following presents the Township's proportionate share of the net OPEB liability as of June 30, 2022 calculated using the healthcare cost trend rate that is 1-percentage-point lower or 1-percentage-point higher than the current rate:

	At 1% decrease	At Current Health Care Trend Rate	At 1% increase
Township's proportionate share of the net OPEB liability	\$ 20,758,936.31	\$ 24,470,352.00	\$ 29,223,630.40

***Changes in Proportion***

The previous amounts do not include employer specific deferred outflows of resources and deferred inflows of resources related to the changes in proportion. These amounts should be recognized (amortized) by each employer over the average remaining service lives of all plan members, which is 7.82, 7.82, 7.87, 8.05, 8.14, and 8.04 years for the 2022, 2021, 2020, 2019, 2018, and 2017 amounts, respectively.

***Police and Fire - Special Funding Situation***

Under Chapter 330, P.L. 1997, the State shall pay the periodic charges for the qualified local police and firefighter retirees and dependents equal to 80 percent of the premium or periodic charge for the category of coverage elected by the qualified retiree under the State managed care plan or a health maintenance organization participating in the program providing the lowest premium of periodic charge. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L. 1989.

Township of Plainsboro  
Notes to Regulatory Basis Financial Statements  
Years ended December 31, 2023 and 2022

**8. Post-Employment Benefits Other Than Pensions (OPEB) – (continued)**

Therefore, these employers are considered to be in a special funding situation as defined by GASB Statement No. 75 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute directly to the plan, there is no net OPEB liability, deferred outflows of resources or deferred inflows of resources to report in the financial statements of the local participating employers. However, the notes to the financial statements of the local participating employers must disclose the portion of the nonemployer contributing entities' total proportionate share of the net OPEB liability that is associated with the local participating employer. The State's proportionate share of the net OPEB liability associated with the Township as of June 30, 2022 was \$410,424. The OPEB expense (benefit) attributed to the Township was \$(67,318) at June 30, 2022.

The net OPEB liability was measured as of June 30, 2022, and the total OPEB liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2021, which was rolled forward to June 30, 2022. The State's proportionate share of the net OPEB liability associated with the Township was based on a projection of the State's long-term contributions to the OPEB plan associated with the Township relative to the projected contributions by the State associated with all participating entities, actuarially determined. At June 30, 2022, the State's proportionate share of the net OPEB liability associated with the Township was 0.012165 percent and included 2 plan members.

**9. Compensated Absences**

As discussed in Note 1 and in accordance with accounting principles prescribed by the Division, the cash basis of accounting is followed for recording the Township's liability related to unused vacation and sick pay. The Township permits certain employees within limits to accumulate unused vacation and sick pay, which may be taken as time off or paid at a later date at an agreed upon rate. The estimated current cost of such unpaid compensation would approximate \$1,733,649.49 at December 31, 2023. In accordance with New Jersey accounting principles, this amount is not reported as an expenditure or liability in the accompanying financial statements. As of December 31, 2023, \$62,000.00 was set aside in the Trust Other fund for the payment of compensated absences.

**10. Tax Appeals**

There are several tax appeals pending before the State Tax Court of New Jersey requesting a reduction of assessments for the year 2023 and prior. Any reduction in assessed valuation will result in a refund of prior years taxes in the year of settlement, which may be funded from tax revenues, through the establishment of a reserve or by the issuance of refunding bonds per N.J.S. 40A:2-51. The Township has established a Reserve for Tax Appeals through annual budget appropriations. At December 31, 2023 and 2022, the balance in the Reserve for Tax Appeals was \$1,331,990.49 and \$1,131,990.49, respectively. The Township's 2024 budget includes an appropriation of \$200,000.00 which will increase the Reserve for Tax Appeals. In accordance with the National Council on Governmental Accounting Statement 4, *Accounting and Financial*



Township of Plainsboro  
Notes to Regulatory Basis Financial Statements  
Years ended December 31, 2023 and 2022

**10. Tax Appeals (continued)**

*Principles for Claims and Judgments and Compensated Absences*, the Township charges to current fund operations or a reduction of current tax collections, all state board judgments rendered during the year which will be paid from expendable available resources. The Township's share of the County taxes paid on any successful tax appeal would result in appropriate reductions applied against the County tax levy of the following year.

**11. Commitments and Contingencies**

The Township receives financial assistance from the State of New Jersey and the U.S. Government in the form of grants. Entitlement to the funds is generally conditional upon compliance with terms and conditions of the grant agreements and applicable regulations, including the expenditure of the funds for eligible purposes.

Substantially all grants, entitlements and cost reimbursements are subject to financial and compliance audits by the grantors. As a result of these audits, costs previously reimbursed could be disallowed and require repayment to the grantor agency. As of December 31, 2023, the Township estimates that no material liabilities will result from such audits. The Township is involved in certain legal proceedings, the resolution and impact on the financial statements of which, individually or in the aggregate, in the opinion of management as advised by legal counsel, would not be significant to the accompanying financial statements.

**12. Risk Management**

The Township participates in a Joint Insurance Fund ("JIF"), which currently serves as administrator of the Township's insurance program. The joint insurance pool is a public utility risk pool currently operating as a common risk management and insurance program for municipalities in New Jersey. The JIF covers all Township claims in excess of various deductibles and is funded by Township budget appropriations to pay for premiums that are assessed annually. The JIF is expected to be self-sustaining through member premiums, of which the Township portion is reported as expenditure in the Township's financial statements. In addition, the Township is not aware of any claims pending that have a demand in excess of these coverages. There have been no settlements which exceeded insurance coverage for each of the past three fiscal years.

**13. Deferred Compensation**

The Township of Plainsboro offers its employees a Deferred Compensation Plan, created in accordance with the provisions of N.J.S. 43:15B-1 et seq. and the Internal Revenue Code, Section 457. The plan, available to all municipal employees, permits them to defer a portion of their



Township of Plainsboro  
Notes to Regulatory Basis Financial Statements  
Years ended December 31, 2023 and 2022

**13. Deferred Compensation (continued)**

salary until future years. The deferred compensation is not available to employees until termination, retirement, death or unforeseeable emergency.

Statutory and regulatory requirements governing the establishment and operation of Deferred Compensation Plans have been codified in the New Jersey Administrative Code under the reference N.J.A.C. 5:37.

The "Small Business Job Protective Act of 1996" revised several provisions of Section 457 of the Internal Revenue Code. A provision of the act required that all existing plans be modified to provide that the funds be held for the exclusive benefit of the participating employees and their beneficiaries. The administrators for the Township of Plainsboro Deferred Compensation Plan are MetLife and Nationwide Financial. The plan's assets are not the property of the Township and therefore are not presented in the financial statements.

**14. Mortgage Receivable**

The Township has a mortgage receivable, dated December 11, 1992, from Plainsboro Housing Partners, LP in the amount of \$550,000.00. On July 28, 1993, the mortgage was modified and an additional \$250,000.00 was loaned to the Partnership on the same terms and conditions as the original mortgage. The total mortgage of \$800,000.00 accrues interest at 4% per annum on the outstanding principal balance for 30 years. Repayment of principal and interest will be made from net cash flow to the extent available pursuant to the promissory note. In December 2004, Plainsboro Housing Partners, LP restructured its debt so that all accrued interest and principal is due in a balloon payment on December 31, 2033. The mortgage is secured, as a second position mortgage, by the building and the land of the Partnership. The total mortgage balance outstanding excluding accrued interest as of December 31, 2023 and 2022 was \$800,000.00 and is fully reserved.

Township of Plainsboro  
Notes to Regulatory Basis Financial Statements  
Years ended December 31, 2023 and 2022

**15. Tax Abatements**

The Township has property tax abatement agreements in place to provide incentives to redevelop areas that are in need of improvement or to create economic growth. These agreements are authorized under various New Jersey state statutes. The following represents the Township's tax abatement agreements at December 31, 2023:

2023			
Project Name	PILOT Billing	Taxes if Billed In Full	Abated Taxes
Medical Arts Pavilion	\$ 1,028,365.80	\$ 1,026,415.80	\$ (1,950.00)
Skilled Nursing Facility Redevelopment	534,618.00	533,077.50	(1,540.50)
Fitness Center	216,477.84	215,832.00	(645.84)
Adult Day Care	66,552.02	66,279.60	(272.42)
Child Day Care	59,945.03	59,710.80	(234.23)
The Place at Plainsboro	56,668.69	235,977.00	179,308.31
Assisted Living	860,730.60	859,482.60	(1,248.00)
Senior Rental Community	1,232,610.08	1,232,610.08	

The following represents the Township's tax abatement agreements at December 31, 2022:

2022			
Project Name	PILOT Billing	Taxes if Billed In Full	Abated Taxes
Medical Arts Pavilion	\$ 1,013,367.67	\$ 1,010,717.68	\$ (2,649.99)
Skilled Nursing Facility Redevelopment	527,018.06	524,924.55	(2,093.51)
Fitness Center	213,408.72	212,531.04	(877.68)
Adult Day Care	65,636.11	65,265.91	(370.20)
Child Day Care	59,115.89	58,797.58	(318.31)
The Place at Plainsboro	36,390.00	232,367.94	195,977.94
Assisted Living	848,033.57	846,337.57	(1,696.00)
Senior Rental Community	804,038.00	804,038.00	

**CURRENT FUND**  
**SCHEDULES**

**TOWNSHIP OF PLAINSBORO**  
**CURRENT AND FEDERAL AND STATE GRANT FUNDS**  
**SCHEDULE OF CASH - TREASURER**  
**YEAR ENDED DECEMBER 31, 2023**

	Ref.	Current Fund	Federal and State Grant Fund
<u>BALANCE, DECEMBER 31, 2022</u>	A	\$ 12,160,045.34	\$ 1,671,351.85
<u>INCREASED BY RECEIPTS:</u>			
Via Collector:			
Taxes Receivable	A-5	\$ 114,154,385.27	
Interest and Costs on Taxes	A-2	142,259.21	
Tax Overpayments	A-22	128,908.15	
Taxes Collected in Advance	A-21	587,403.41	
Subtotal		115,012,956.04	
Due from State of New Jersey - Senior Citizens and Veterans Deductions	A-17	37,250.00	
Revenue Accounts Receivable	A-6	10,627,845.41	
Due from Free Public Library of Plainsboro	A-13	1,073,148.93	
Miscellaneous Revenue Not Anticipated	A-2	7,160,614.95	
Due to State of NJ - State Training Fees	A-16	46,792.00	
Due to State of NJ - Marriage Licenses	A-16	1,475.00	
Due to State of NJ - Burial Permits	A-16	60.00	
Due to Middlesex County - PILOT	A-15	208,157.81	
Reserve for Security Deposits - Community Gardens	A-20	550.00	
Reserve for Police Extra Duty Pay	A-12	314,145.75	
Reserve for Municipal Relief Fund	A-26	171,555.63	
Due From Federal and State Grant Fund	A-18	387,212.88	
Interfunds	A-19, A-18	3.70	\$ 374,512.00
Federal and State Grants Receivable	A-9		218,878.97
Federal and State Grants - Unappropriated	A-25		2,547.62
2023 Budget Appropriations - Matching Funds for Grants	A-3, A-10		339,239.00
		20,028,812.06	935,177.59
		147,201,813.44	2,606,529.44

**TOWNSHIP OF PLAINSBORO**  
**CURRENT AND FEDERAL AND STATE GRANT FUNDS**  
**SCHEDULE OF CASH - TREASURER**  
**YEAR ENDED DECEMBER 31, 2023**

	Ref.	Current Fund	Federal and State Grant Fund
<b>DECREASED BY DISBURSEMENTS:</b>			
2023 Appropriations	A-3	\$ 28,808,127.83	
Tax Overpayments	A-22	13,495.70	
Due to Free Public Library of Plainsboro	A-13	1,073,950.70	
2022 Appropriation Reserves and Encumbrances Payable	A-7	790,760.76	
Reserve for Police Extra Duty Pay	A-12	302,070.75	
Due to State of NJ - State Training Fees	A-16	55,868.00	
Due to State of NJ - Marriage Licenses	A-16	975.00	
Due to State of NJ - Burial Permits	A-16	30.00	
Reserve for Community Gardens Security Deposits	A-20	325.00	
Accounts Payable	A-24	85,358.15	
Due to Open Space Trust Fund	A-5	451,057.38	
Fire District Tax Payable	A-1, A-2	2,309,000.00	
County Taxes Payable	A-11	17,856,019.19	
Due to County - 5% PILOT Payments	A-15	222,879.92	
Regional District School Tax Payable	A-8	74,519,532.00	\$ 535,166.89
Grant Fund Appropriated Reserves	A-10		1,197,617.60
Utilized as Revenue in Current Fund Budget	A-6		
Refund of Prior Year's Revenue	A-1	51,591.57	
Interfunds	A-19		387,212.88
Other	A	0.01	
Due to Grant Fund	A-18	374,512.00	
		<u>\$ 126,915,553.96</u>	<u>\$ 2,119,997.37</u>
<b>BALANCE, DECEMBER 31, 2023</b>	<b>A</b>	<u><u>\$ 20,286,259.48</u></u>	<u><u>\$ 486,532.07</u></u>

**TOWNSHIP OF PLAINSBORO**  
**CURRENT FUND**  
**SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY**  
**YEAR ENDED DECEMBER 31, 2023**

<u>Year</u>	<u>Balance December 31, 2022</u>	<u>2023 Levy</u>	<u>Added Taxes</u>	<u>2022</u>	<u>Collections 2023</u>	<u>Senior Citizens/ Veterans' Deductions/ Allowed/ Disallowed</u>	<u>Cancellations and Adjustments</u>	<u>Balance December 31, 2023</u>
2022	\$ 383,595.68				\$ 374,912.92		\$ 8,574.79	\$ 107.97
	383,595.68				374,912.92		8,574.79	107.97
2023		\$ 114,836,312.04	\$ 142,771.44	\$ 391,702.45	113,869,962.61	\$ 37,250.00	282,262.85	397,905.57
		\$ 114,836,312.04	\$ 142,771.44	\$ 391,702.45	\$ 114,244,875.53	\$ 37,250.00	\$ 290,837.64	\$ 398,013.54
<u>Ref.</u>	A	A-5	A-5	A-5,A-21	A-2,Below,A-5	A-5,A-17		A
				<u>Ref.</u>				
				A-4	\$ 114,154,385.27			
				A-22	90,490.26			
				Above	\$ 114,244,875.53			
				Cash receipts				
				Overpayments applied				

**TOWNSHIP OF PLAINSBORO**

**CURRENT FUND**

**SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY**

**YEAR ENDED DECEMBER 31, 2023**

	Ref.		
<u>Analysis of 2023 Tax Levy</u>			
Tax Yield:			
General Property Tax		\$ 112,527,312.04	
Fire District Tax		2,309,000.00	
Added Taxes (54:4-63.1 et seq.)		<u>142,771.44</u>	
	A-5, Below		<u>\$ 114,979,083.48</u>
Tax Levy:			
Regional District School Tax (Abstract)	A-1, A-8	\$ 74,519,532.00	
County Taxes:			
County Tax (Abstract)	A-1, A-11	\$ 16,388,840.31	
County Tax (Added)	A-1, A-11	22,635.44	
County Open Space Preservation (Abstract)	A-1, A-11	<u>1,447,607.27</u>	
			17,859,083.02
Municipal Open Space Taxes			
Municipal Open Space Taxes (Added and Omitted)	A-1	450,485.78	
	A-1	<u>571.60</u>	
	A-4		451,057.38
Fire District Tax (Amount Certified)			
	A-1, A-4	2,309,000.00	
Local Tax for Municipal Purposes			
Municipal Library Levy	A-2	18,105,577.49	
Add: Additional Tax Levied	A-2	<u>1,615,269.19</u>	
			<u>19,840,411.08</u>
	Above		<u>\$ 114,979,083.48</u>
Analysis of Collections Realized			
Taxes Collected in Advance Applied	A-5	\$ 391,702.45	
Taxes Receivable Collected	A-5	<u>113,779,472.35</u>	
Tax Overpayments Applied	A-5, A-22	90,490.26	
Senior Citizens Veteran Deductions Allowed, Net	A-5	<u>37,250.00</u>	
	A-1, A-2		<u>\$ 114,298,915.06</u>

**TOWNSHIP OF PLAINSBORO**  
**CURRENT FUND**  
**SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE**  
**YEAR ENDED DECEMBER 31, 2023**

	Ref.	Balance December 31, 2022	Accrued in 2023	Collected by Treasurer	Balance December 31, 2023
Township Clerk:					
Alcoholic Beverages	A-2	\$	28,000.00	\$ 28,000.00	
All Departments:					
Fees and Permits	A-2		282,812.15	282,812.15	
Construction Code Official:					
Fees and Permits	A-2		534,906.00	534,906.00	
Interlocal Service Agreement - Board of Education	A-2		350,095.76	350,095.76	
Major Subdivision - Site Plan Review Fees	A-2		3,300.00	3,300.00	
Municipal Court:					
Fines and Costs	A-2	\$ 19,254.12	248,434.00	237,998.41	\$ 29,689.71
Recreation Department:					
Fees and Permits	A-2		216,970.25	216,970.25	
Interest Earned on Investments:					
Bank Deposits	A-2		900,981.75	900,981.75	
Housing Inspection Fees	A-2		181,645.00	181,645.00	
Energy Tax Receipts	A-2		1,656,113.00	1,656,113.00	
Capital Fund Balance	A-2		234,000.00	234,000.00	
Reserve for Payment of Bonds	A-2		230,000.00	230,000.00	
Debt Service Public Park Service	A-2		64,509.39	64,509.39	
Uniform Fire Safety Act	A-2		81,935.84	81,935.84	
Cable Franchise Fees	A-2		162,836.70	162,836.70	
Tower Leases	A-2		55,661.46	55,661.46	
Reserve for Municipal Relief Aid	A-2		85,796.22	85,796.22	
Hotel Occupancy Tax	A-2		1,281,086.97	1,281,086.97	
Hospital Impact Fee	A-2		90,678.88	90,678.88	
Rescue Squad Billing	A-2		213,289.19	213,289.19	
Payment in Lieu of Taxes - Seminary	A-2		120,066.71	120,066.71	
Payment in Lieu of Taxes - Skilled Nursing Facility	A-2		511,754.11	511,754.11	
Payment in Lieu of Taxes - Medical Arts Pavilion	A-2		976,947.52	976,947.52	
Payment in Lieu of Taxes - Gym	A-2		205,653.94	205,653.94	
Payment in Lieu of Tax - Maplewood	A-2		808,984.78	808,984.78	
American Rescue Plan/Local Fiscal Recovery Funds (ARPLFRF) A-2, A-25			1,197,617.60	1,197,617.60	
		<u>\$ 19,254.12</u>	<u>\$ 10,724,077.22</u>	<u>\$ 10,713,641.63</u>	<u>\$ 29,689.71</u>
	Ref.	A		Below	A
Cash Receipts	A-4			\$ 10,627,845.41	
Reserve for Municipal Relief Aid	A-26			85,796.22	
	Above			<u>\$ 10,713,641.63</u>	



**TOWNSHIP OF PLAINSBORO**  
**CURRENT FUND**  
**SCHEDULE OF 2022 APPROPRIATION RESERVES**  
**YEAR ENDED DECEMBER 31, 2023**

	Balance December 31, 2022		Balance After	Paid or	Balance
	Appropriation <u>Reserves</u>	Reserve for <u>Encumbrances</u>	<u>Transfers</u>	<u>Charged</u>	<u>Lapsed</u>
<b>OPERATIONS WITHIN "CAPS"</b>					
<b><u>GENERAL GOVERNMENT FUNCTIONS:</u></b>					
Administrative and Executive:					
Salaries and Wages					
Township Committee	\$ 950.00		\$ 950.00		\$ 950.00
Township Administration	5,702.64		5,702.64	\$ 5,045.30	657.34
Township Clerk's Office	17,334.96		17,334.96	4,879.83	12,455.13
Human Resources	51,280.60		51,280.60	22,326.92	28,953.68
Purchasing	1,286.24		1,286.24	700.27	585.97
Other Expenses:					
Township Committee	4,174.02	\$ 1,587.48	5,761.50	839.87	4,921.63
Township Administration	2,229.20		2,229.20		2,229.20
Township Clerk's Office	3,557.82	928.87	4,486.69	647.67	3,839.02
Human Resources	1,207.51		1,207.51		1,207.51
Purchasing	1,068.24	265.26	1,333.50		1,333.50
General Operations	129,832.71	8,249.26	138,081.97	99,645.94	38,436.03
Special Projects	3,489.72		3,489.72		3,489.72
Codification	2,005.00	4,795.00	6,800.00	4,795.00	2,005.00
Elections:					
Other Expenses	81.84		81.84		81.84
Financial Administration:					
Salaries and Wages	14,221.49		14,221.49	7,038.50	7,182.99
Other Expenses	51,071.18	3,723.75	54,794.93	3,723.75	51,071.18
Audit:					
Other Expenses	2,095.00		2,095.00		2,095.00
Assessment of Taxes:					
Salaries and Wages	11,065.35		11,065.35	3,515.00	7,550.35
Other Expenses:					
Miscellaneous Other Expenses	58,139.97	890.90	59,030.87	15,550.61	43,480.26
Maintenance of Tax Map	5,000.00		5,000.00		5,000.00
Collection of Taxes:					
Salaries and Wages	3,831.19		3,831.19	2,866.05	965.14
Other Expenses	2,114.57	227.16	2,341.73	221.24	2,120.49
Legal Services and Costs:					
Other Expenses	47,854.67	16,705.00	64,559.67	9,512.60	55,047.07
Engineering Services and Costs:					
Other Expenses	26,171.25	4,778.00	30,949.25	8,518.88	22,430.37
Public Buildings and Grounds:					
Salaries and Wages	13,144.21		13,144.21	2,871.16	10,273.05
Other Expenses	81,919.71	59,371.41	141,291.12	47,972.11	93,319.01
Munc. Land Use (NJSA 40A:55D-1):					
Planning Board:					
Salaries and Wages	11,257.46		11,257.46	5,992.14	5,265.32
Other Expenses	14,467.14		14,467.14		14,467.14
Zoning Board of Adjustment:					
Other Expenses	2,670.81	18.06	2,688.87	18.06	2,670.81
Shade Tree:					
Other Expenses	2,462.30	5,909.63	8,371.93	5,909.63	2,462.30

**TOWNSHIP OF PLAINSBORO**  
**CURRENT FUND**  
**SCHEDULE OF 2022 APPROPRIATION RESERVES**  
**YEAR ENDED DECEMBER 31, 2023**

	Balance December 31, 2022		Balance After	Paid or	Balance
	Appropriation <u>Reserves</u>	Reserve for <u>Encumbrances</u>	<u>Transfers</u>	<u>Charged</u>	<u>Lapsed</u>
OPERATIONS WITHIN "CAPS"					
Conservation/Recycling Center:					
Salaries and Wages	\$ 1,680.00		\$ 1,680.00		\$ 1,680.00
Other Expenses	7,661.30	\$ 11,352.11	19,013.41	\$ 11,352.11	7,661.30
Insurance:					
Insurance: Employee Group Insurance	31,806.52		31,806.52		31,806.52
Insurance: Opt out	5,350.00		5,350.00		5,350.00
Insurance: Liability Insurance	105,107.50		105,107.50	101,375.70	3,731.80
Insurance: Worker's Compensation	8,331.24		8,331.24	5,000.00	3,331.24
Uniform Fire Safety Act (PL 1983, C383):					
Fire Official:					
Salaries and Wages	9,892.01		9,892.01	1,640.63	8,251.38
Other Expenses	6,029.65		6,029.65		6,029.65
Police:					
Salaries and Wages	446,018.99		446,018.99	127,592.12	318,426.87
Other Expenses	69,031.16	115,792.40	184,823.56	85,644.76	99,178.80
First Aid Organization (EMT):					
Salaries and Wages	16,885.45		16,885.45	6,382.33	10,503.12
Other Expenses	3,766.24		3,766.24		3,766.24
Emergency Management Services:					
Other Expenses	3,615.52		3,615.52		3,615.52
PEOSA					
Other Expenses	1,795.00		1,795.00		1,795.00
Municipal Court					
Salaries and Wages	33,558.48		33,558.48	5,921.18	27,637.30
Other Expenses	19,016.76	3,085.48	22,102.24	4,644.38	17,457.86
PUBLIC WORKS FUNCTIONS:					
Streets & Road Repairs and Maintenance:					
Salaries and Wages	74,905.69		74,905.69	2,764.19	72,141.50
Other Expenses	106,893.54	91,183.41	198,076.95	69,425.80	128,651.15
Garbage and Trash Removal:					
Other Expenses	7,067.03	6,449.00	13,516.03	4,966.44	8,549.59
HEALTH AND WELFARE:					
Board of Health:					
Other Expenses	90.16		90.16		90.16
Housing Inspections:					
Salaries and Wages	9,995.72		9,995.72	4,724.25	5,271.47
Other Expenses	3,211.00	125.00	3,336.00	125.00	3,211.00
RECREATION AND EDUCATION:					
Parks and Playgrounds:					
Salaries and Wages	66,914.29		66,914.29	3,945.46	62,968.83
Other Expenses	18,158.32	8,596.79	26,755.11	7,240.01	19,515.10

**TOWNSHIP OF PLAINSBORO**  
**CURRENT FUND**  
**SCHEDULE OF 2022 APPROPRIATION RESERVES**  
**YEAR ENDED DECEMBER 31, 2023**

	Balance December 31, 2022		Balance After Transfers	Paid or Charged	Balance Lapsed
	Appropriation Reserves	Reserve for Encumbrances			
OPERATIONS WITHIN "CAPS"					
Recreation:					
Salaries and Wages	\$ 50,022.55		\$ 50,022.55	\$ 15,152.71	\$ 34,869.84
Senior Citizen Programs - Other Expenses	3,724.40	\$ 33.75	3,758.15		3,758.15
Miscellaneous Other Expenses	60,693.66	11,154.63	71,848.29	9,485.46	62,362.83
Celebration of Public Event, Anniversary or Holiday:					
Other Expenses	9,359.88	447.30	9,807.18	176.31	9,630.87
Bulk Purchases:					
Electricity	26,628.56	4,671.51	31,300.07	25,127.70	6,172.37
Street Lighting	7,741.23	28,212.64	35,953.87	35,361.77	592.10
Telephone	11,793.84	2,652.00	14,445.84	5,313.19	9,132.65
Water	11,439.81	619.01	12,058.82	4,284.46	7,774.36
Gas (Natural & Propane)	13,191.88	4,723.41	17,915.29	6,157.51	11,757.78
Sewerage	5,750.19	1,228.75	6,978.94	2,681.76	4,297.18
Gasoline/Diesel	14,979.80	28,289.86	43,269.66	28,289.83	14,979.83
Community Services - Other Expenses	70,043.34	84,715.80	154,759.14	103,487.85	51,271.29
Uniform Construction Code - Appropriations Offset by Dedicated Revenues (N.J.A.C. 5:23-4.17):					
Construction Code Official:					
Salaries and Wages	20,873.94		20,873.94	8,926.51	11,947.43
Other Expenses	9,453.77	6,604.50	16,058.27	6,872.00	9,186.27
Subcode Officials:					
Electrical Inspector:					
Salaries and Wages	7,228.47		7,228.47	1,568.86	5,659.61
Fire Protection Official:					
Salaries and Wages	2,640.04		2,640.04	1,831.38	808.66
Plumbing Inspector:					
Salaries and Wages	3,300.51		3,300.51	1,774.04	1,526.47
UNCLASSIFIED:					
Computer Services:					
Salaries & Wages	3,625.11		3,625.11	1,968.13	1,656.98
Other Expenses	10,877.58	112.50	10,990.08		10,990.08
Reserve for Revaluation Defense	1,000.00		1,000.00		1,000.00
STATUTORY EXPENDITURES:					
Contribution to:					
Public Employees' Retirement System	136,131.75		136,131.75		136,131.75
Reserve: Public Employees Retirement System of NJ	1,000.00		1,000.00		1,000.00
Social Security System (O.A.S.I.)	108,695.70		108,695.70	14,288.22	94,407.48
Police and Firemen's Retirement System of New Jersey	79,108.96		79,108.96		79,108.96
Reserve: Police and Firemen's Retirement System of NJ	1,000.00		1,000.00		1,000.00
Deferred Retirement Contribution Program Match (DCRP)	4,013.88		4,013.88		4,013.88
OPERATIONS EXCLUDED FROM "CAPS"					
Interest on Tax Appeals	2,000.00		2,000.00		2,000.00
LOSAP - First Aid	6,900.00		6,900.00		6,900.00
Interlocal Municipal Service Agreements					
County of Middlesex - Recycling Service Contract	48,950.56	15,602.40	64,552.96	26,243.46	38,309.50
West Windsor - Plainsboro Board of Education - Class III Officers					
Salaries & Wages	78,939.88		78,939.88		78,939.88
Other Expenses	15,938.46		15,938.46	184.72	15,753.74
Board of Education - Channel 3					
Other Expenses	341.60		341.60		341.60
Public and Private Programs Offset by Revenues					
Local Matching Funds for Grants	10,516.00		10,516.00		10,516.00
	<u>\$ 2,466,373.72</u>	<u>\$ 533,102.03</u>	<u>\$ 2,999,475.75</u>	<u>\$ 994,510.76</u>	<u>\$ 2,004,964.99</u>
Detail of Paid or Charged:	Ref.	A	A-23	Below	A-1
Cash Disbursed	A-4			\$ 790,760.76	
Transferred to Accounts Payable	A-24			203,750.00	
	Above			<u>\$ 994,510.76</u>	

TOWNSHIP OF PLAINSBORO  
CURRENT FUND  
SCHEDULE OF REGIONAL DISTRICT SCHOOL TAXES PAYABLE  
YEAR ENDED DECEMBER 31, 2023

	<u>Ref.</u>	
<u>BALANCE, DECEMBER 31, 2022</u>	A	\$ -
<u>INCREASED BY</u>		
Levy Certified By County Tax Board		
Calendar Year 2023	A-1, A-2, A-5	<u>74,519,532.00</u> 74,519,532.00
<u>DECREASED BY</u>		
Cash Disbursements to Board of Education	A-4	<u>74,519,532.00</u>
<u>BALANCE, DECEMBER 31, 2023</u>	A	<u>\$ -</u>

TOWNSHIP OF PLAINSBORO  
FEDERAL AND STATE GRANT FUND  
SCHEDULE OF GRANTS RECEIVABLE  
YEAR ENDED DECEMBER 31, 2023

	Balance December 31, 2022	Increased By Revenue Realized 2023	Decreased By Cash Receipts	Cancellations	Transferred From Reserves Unappropriated	Balance December 31, 2023
Recycling Tonnage Grant - 2023		\$ 44,579.37	\$ 44,579.37			
Clean Communities Program - 2023		52,087.55	52,087.55			
Bulletproof Vest Program - 2019				\$ 3,835.42	\$ 2,433.82	
Body Armor	\$ 3,835.42	2,433.82				
Drunk Driver Enforcement Fund - 2023		17,559.68	17,559.68			
CDBG - 2021	38,816.44		25,038.13			\$ 13,778.31
CDBG - 2022	60,258.00					60,258.00
Click It or Ticket - 2023		6,710.67	6,710.67			
Click It or Ticket - 2022	515.47			515.47		
National Opiod Settlement - 2023		16,967.16	10,659.83		6,307.33	
Lead Grant Assistance Program		3,000.00	3,000.00			
Middlesex Culture and Heritage - 2022	2,625.00		2,625.00			
Middlesex Culture and Heritage - 2023		16,000.00	12,000.00			4,000.00
Federal Highway Safety Sustained Enforcement		14,000.00	12,218.74	1,781.26		
Safe and Secure Communities - 2023		32,400.00	24,300.00			8,100.00
Safe and Secure Communities - 2022	8,100.00		8,100.00			
<b>Total</b>	<b>\$ 114,150.33</b>	<b>\$ 205,738.25</b>	<b>\$ 218,878.97</b>	<b>\$ 6,132.15</b>	<b>\$ 8,741.15</b>	<b>\$ 86,136.31</b>
	<u>Ref.</u> <u>A</u>	<u>Below</u>	<u>A-4</u>	<u>A-1, A-18</u>	<u>A-25</u>	<u>A</u>
Budgeted Revenue		\$ 102,260.99				
Added by NJS 40A: 4-87		103,477.26				
		<u>\$ 205,738.25</u>				

**TOWNSHIP OF PLAINSBORO**  
**FEDERAL AND STATE GRANT FUND**  
**SCHEDULE OF RESERVE FOR GRANTS - APPROPRIATED**  
**YEAR ENDED DECEMBER 31, 2023**

	Balance December 31, 2022	Transferred From 2023 Appropriations	Appropriated by 40A-4-87	Expended	Transferred	Cancelled	Balance December 31, 2023
Recycling Tonnage Grant - 2020	\$ 13,417.28		\$	13,417.28			
Recycling Tonnage Grant - 2021	33,190.52			719.02			32,471.50
Recycling Tonnage Grant - 2022	41,730.79						41,730.79
Recycling Tonnage Grant - 2023	\$	44,579.37					44,579.37
Clean Communities - 2020	3,335.22			3,334.97			0.25
Clean Communities - 2021	44,284.40			43,925.07			359.33
Clean Communities - 2022	46,439.31			13,565.46			32,873.85
Clean Communities - 2023		\$	52,087.55				52,087.55
Alcohol Education & Rehabilitation - 2014	3,518.06						3,518.06
Alcohol Education & Rehabilitation - 2015	4,361.06						4,361.06
Alcohol Education & Rehabilitation - 2016	2,779.84						2,779.84
Alcohol Education & Rehabilitation - 2017	3,410.01						3,410.01
Alcohol Education & Rehabilitation - 2018	2,050.51						2,050.51
Alcohol Education & Rehabilitation - 2019	1,125.25						1,125.25
Alcohol Education & Rehabilitation - 2020	1,083.60						1,083.60
Alcohol Education & Rehabilitation - 2022	473.80						473.80
Municipal Drug & Alcohol Alliance - Local Share 2020	2,873.00						2,873.00
Municipal Drug & Alcohol Alliance - Local Share 2021	2,873.00						2,873.00
Municipal Drug & Alcohol Alliance - Local Share 2022	2,873.00						2,873.00
Municipal Drug & Alcohol Alliance - Local Share 2023		2,873.00		2,202.93			670.07
Recycling Enhancement - 2021							
Recycling Enhancement - 2022	4,383.60						4,383.60
Body Armor Replacement Program - 2019	5,000.00						5,000.00
Body Armor Replacement Program - 2020	393.79						393.79
Body Armor Replacement Program - 2021	3,521.64						3,521.64
Body Armor Replacement Program - 2022	2,648.40						2,648.40
Body Armor Replacement Program - 2023	1,807.27						1,807.27
Click it or Ticket - 2022		2,433.82					2,433.82
Click it or Ticket - 2023	685.97			170.00		\$ 515.97	
Safe and Secure Communities Program - 2023			6,710.67	6,675.15			35.52
Safe and Secure Communities Program - 2022 Match S&W			32,400.00	32,400.00			
Safe and Secure Communities Program - 2022 Match O&E		201,084.00		201,084.00			
		138,155.00		138,155.00			

**TOWNSHIP OF PLAINSBORO**  
**FEDERAL AND STATE GRANT FUND**  
**SCHEDULE OF RESERVE FOR GRANTS - APPROPRIATED**  
**YEAR ENDED DECEMBER 31, 2023**

	Balance December 31, 2022	Transferred From 2023 Appropriations	Appropriated by 40A-4-87	Expended	Transferred	Cancelled	Balance December 31, 2023
CDBG - 2013	\$ 27,395.00						\$ 27,395.00
CDBG - 2014	25,475.05						25,475.05
CDBG - 2015	19,772.00						19,772.00
CDBG - 2016	15,500.00						15,500.00
CDBG - 2019	7,300.00						7,300.00
CDBG - 2020	37,701.77		\$	7,000.93	(1,358.79)		29,342.05
CDBG - 2021	60,258.00			10,961.21	1,358.79		50,655.58
CDBG - 2022	60,258.00			8,608.79			51,649.21
Bulletproof Vest Program - 2019	7,514.10				\$ 7,514.10		
Bulletproof Vest Program - 2019 Match	7,514.10				7,514.10		
Drunk Driving Enforcement Fund - 2018	159.34			159.34			
Drunk Driving Enforcement Fund - 2019	3,550.49			3,550.49			
Drunk Driving Enforcement Fund - 2021	5,619.75			5,178.82			440.93
Drunk Driving Enforcement Fund - 2023	\$	17,559.68					17,559.68
Drive Sober or Get Pulled Over - 2022	5,481.54			5,481.54			
Drive Sober or Get Pulled Over - 2020	4,380.60				4,380.60		
Middlesex County Cultural Grant - 2021	9.80						9.80
Middlesex County Cultural Grant - 2022	10,202.18			10,200.38			1.80
Middlesex County Cultural Grant - 2023		16,000.00		13,157.77			2,842.23
RWJ Police Grant - 2021	7,450.00				(2,550.00)		4,900.00
RWJ Police Grant	25,000.00				2,550.00		27,550.00
Federal Highway Safety Sustained Enforcement	10,000.00			12,218.74		1,781.26	0.00
Sustainable Jersey Grant	10,342.39		\$	3,000.00			10,000.00
Lead Grand Assistance Program							
National Opioid Settlement - 2022							
National Opioid Settlement - 2023							
	\$ 579,143.43	\$ 7,688.12	9,279.04	\$ 535,166.89	\$ -	\$ 21,706.03	\$ 570,120.76
		\$ 444,372.99	\$ 103,477.26				
<u>Ref.</u>	A	Below	Below	A-4		A-1, A-18	A

Grants Appropriated	<u>Ref.</u>
Matching Funds	A-3
	\$ 208,611.25
	A-3, A-4
	\$ 339,239.00
	Above
	\$ 547,850.25

TOWNSHIP OF PLAINSBORO  
CURRENT FUND  
SCHEDULE OF COUNTY TAXES PAYABLE  
YEAR ENDED DECEMBER 31, 2023

	<u>Ref.</u>		
<u>BALANCE, DECEMBER 31, 2022</u>	A		\$ 19,571.61
<u>INCREASED BY</u>			
County Tax Levy	A-5	\$ 16,388,840.31	
County Open Space Tax Levy	A-5	1,447,607.27	
Due to County for Added and Omitted Taxes	A-5	<u>22,635.44</u>	
	A-1, A-2		<u>17,859,083.02</u>
			17,878,654.63
<u>DECREASED BY</u>			
Cash Disbursed	A-4		<u>17,856,019.19</u>
<u>BALANCE, DECEMBER 31, 2023</u>	A		<u><u>\$ 22,635.44</u></u>



**TOWNSHIP OF PLAINSBORO**  
**CURRENT FUND**  
**SCHEDULE OF POLICE EXTRA DUTY RECEIVABLE**  
**YEAR ENDED DECEMBER 31, 2023**

	<u>Ref.</u>	
<u>BALANCE, DECEMBER 31, 2022</u>	A	\$ 79,499.89
<u>INCREASED BY</u>		
Cash Disbursed for Extra Duty Pay	A-1, A-4	302,070.75
		<u>381,570.64</u>
<u>DECREASED BY</u>		
Cash Received for Extra Duty Pay	A-1, A-4	314,145.75
		<u>314,145.75</u>
<u>BALANCE, DECEMBER 31, 2023</u>	A	<u>\$ 67,424.89</u>

TOWNSHIP OF PLAINSBORO  
CURRENT FUND  
SCHEDULE OF DUE FROM FREE PUBLIC LIBRARY OF PLAINSBORO  
YEAR ENDED DECEMBER 31, 2023

	<u>Ref.</u>	
<u>BALANCE, DECEMBER 31, 2022</u>	A	\$ 71,150.01
<u>INCREASED BY</u>		
Cash Disbursed on Behalf of Free Public Library	A-1, A-4	1,073,950.70
		<u>1,145,100.71</u>
<u>DECREASED BY</u>		
Cash Received from Free Public Library	A-1, A-4	1,073,148.93
		<u>1,073,148.93</u>
<u>BALANCE, DECEMBER 31, 2023</u>	A	<u>\$ 71,951.78</u>

TOWNSHIP OF PLAINSBORO  
CURRENT FUND  
SCHEDULE OF RESERVE FOR TAX APPEALS  
YEAR ENDED DECEMBER 31, 2023

	<u>Ref.</u>	
<u>BALANCE, DECEMBER 31, 2022</u>	A	\$ 1,131,990.49
<u>INCREASED BY</u>		
Budget Appropriation	A-3	<u>200,000.00</u>
<u>BALANCE, DECEMBER 31, 2023</u>	A	<u>\$ 1,331,990.49</u>

TOWNSHIP OF PLAINSBORO  
CURRENT FUND  
SCHEDULE OF DUE TO COUNTY OF MIDDLESEX - 5% PILOT PAYMENTS  
YEAR ENDED DECEMBER 31, 2023

	<u>Ref.</u>	
<u>BALANCE, DECEMBER 31, 2022</u>	A	\$ 74,057.90
<u>INCREASED BY</u>		
Cash Receipt of 5% of Pilot Payments	A-4	208,157.81
		<u>282,215.71</u>
<u>DECREASED BY</u>		
Cash Disbursed	A-4	222,879.92
		<u>222,879.92</u>
<u>BALANCE, DECEMBER 31, 2023</u>	A	<u><u>\$ 59,335.79</u></u>

**TOWNSHIP OF PLAINSBORO**  
**CURRENT FUND**  
**SCHEDULE OF DUE TO STATE OF NEW JERSEY**  
**YEAR ENDED DECEMBER 31, 2023**

	<u>Ref.</u>	<u>DCA Training Fees</u>	<u>Civil Union and Marriage License Fees</u>	<u>Burial Permit Fees</u>
<u>BALANCE, DECEMBER 31, 2022</u>	A	\$ 19,742.00	\$ 675.00	\$ 115.00
<u>INCREASED BY</u>				
Cash Receipts	A-4	<u>46,792.00</u>	<u>1,475.00</u>	<u>60.00</u>
		66,534.00	2,150.00	175.00
<u>DECREASED BY</u>				
Cash Disbursed	A-4	<u>55,868.00</u>	<u>975.00</u>	<u>30.00</u>
<u>BALANCE, DECEMBER 31, 2023</u>	A	<u>\$ 10,666.00</u>	<u>\$ 1,175.00</u>	<u>\$ 145.00</u>

TOWNSHIP OF PLAINSBORO  
CURRENT FUND  
SCHEDULE OF DUE (TO) THE STATE OF NEW JERSEY - CHAPTER 20 P.L. 1971  
YEAR ENDED DECEMBER 31, 2023

	<u>Ref.</u>		
<u>BALANCE, DECEMBER 31, 2022</u>	A		\$ (1,117.11)
<u>INCREASED BY</u>			
Senior Citizens Deductions Per Tax Billing	A-5	\$ 6,750.00	
Veterans Deductions Per Tax Billing	A-5	<u>30,500.00</u>	<u>37,250.00</u>
			36,132.89
<u>DECREASED BY</u>			
Cash Receipts	A-4		<u>37,250.00</u>
<u>BALANCE, DECEMBER 31, 2023</u>	A		<u><u>\$ (1,117.11)</u></u>

**TOWNSHIP OF PLAINSBORO**  
**FEDERAL AND STATE GRANT FUND**  
**SCHEDULE OF DUE TO CURRENT FUND**  
**YEAR ENDED DECEMBER 31, 2023**

	<u>Ref.</u>		
<u>BALANCE, DECEMBER 31, 2022</u>	A		\$ -
<u>INCREASED BY</u>			
Cash Receipts	A-4	\$ 374,512.00	
Reserve for Grants Appropriated Cancelled	A-1, A-10	<u>21,706.03</u>	<u>396,218.03</u>
			396,218.03
<u>DECREASED BY</u>			
Grants Receivable Cancelled	A-1, A-9	6,132.15	
Local Match - Municipal Alliance	A-3	2,873.00	
Cash Disbursed	A-4	<u>387,212.88</u>	<u>396,218.03</u>
<u>BALANCE, DECEMBER 31, 2023</u>	A		<u><u>\$ -</u></u>

TOWNSHIP OF PLAINSBORO  
CURRENT FUND  
SCHEDULE OF DUE FROM OTHER TRUST FUND  
YEAR ENDED DECEMBER 31, 2023

	<u>Ref.</u>	
<u>BALANCE, DECEMBER 31, 2022</u>	A	\$ 18.18
<u>DECREASED BY</u>		
Cash Received	A-4	<u>3.70</u>
<u>BALANCE, DECEMBER 31, 2023</u>	A	<u>\$ 14.48</u>



TOWNSHIP OF PLAINSBORO  
CURRENT FUND  
SCHEDULE OF RESERVE FOR COMMUNITY GARDENS SECURITY DEPOSITS  
YEAR ENDED DECEMBER 31, 2023

	<u>Ref.</u>	
<u>BALANCE, DECEMBER 31, 2022</u>	A	\$ 13,423.00
<u>INCREASED BY</u>		
Cash Receipts	A-4	<div style="display: flex; justify-content: flex-end;"> <div style="border-bottom: 1px solid black; width: 100px; margin-right: 10px;">550.00</div> </div>
		13,973.00
<u>DECREASED BY</u>		
Cash Disbursed	A-4	<div style="display: flex; justify-content: flex-end;"> <div style="border-bottom: 1px solid black; width: 100px; margin-right: 10px;">325.00</div> </div>
<u>BALANCE, DECEMBER 31, 2023</u>	A	<div style="display: flex; justify-content: flex-end;"> <div style="border-bottom: 3px double black; width: 100px; margin-right: 10px;">\$ 13,648.00</div> </div>

TOWNSHIP OF PLAINSBORO  
CURRENT FUND  
SCHEDULE OF TAXES COLLECTED IN ADVANCE  
YEAR ENDED DECEMBER 31, 2023

	<u>Ref.</u>	
<u>BALANCE, DECEMBER 31, 2022</u>	A	\$ 391,702.45
<u>INCREASED BY</u>		
Cash Receipts	A-4	<div style="display: flex; justify-content: flex-end;"> <div style="border-bottom: 1px solid black; width: 100px; margin-right: 10px;"></div> 587,403.41 </div>
		979,105.86
<u>DECREASED BY</u>		
Applied to 2023 Taxes Receivable	A-5	<div style="display: flex; justify-content: flex-end;"> <div style="border-bottom: 1px solid black; width: 100px; margin-right: 10px;"></div> 391,702.45 </div>
<u>BALANCE, DECEMBER 31, 2023</u>	A	<div style="display: flex; justify-content: flex-end;"> <div style="border-bottom: 3px double black; width: 100px; margin-right: 10px;"></div> \$ 587,403.41 </div>

**TOWNSHIP OF PLAINSBORO**  
**CURRENT FUND**  
**SCHEDULE OF TAX OVERPAYMENTS**  
**YEAR ENDED DECEMBER 31, 2023**

	<u>Ref.</u>	
<u>BALANCE, DECEMBER 31, 2022</u>	A	\$ 2,730.31
<u>INCREASED BY</u>		
Cash Receipts	A-4	128,908.15
		<u>131,638.46</u>
<u>DECREASED BY</u>		
Overpayments Applied	A-5	90,490.26
Cash Disbursed	A-4	13,495.70
		<u>103,985.96</u>
<u>BALANCE, DECEMBER 31, 2023</u>	A	<u>\$ 27,652.50</u>

TOWNSHIP OF PLAINSBORO  
CURRENT FUND  
SCHEDULE OF RESERVE FOR ENCUMBRANCES  
YEAR ENDED DECEMBER 31, 2023

	<u>Ref.</u>	
<u>BALANCE, DECEMBER 31, 2022</u>	A	\$ 533,102.03
<u>INCREASED BY</u>		
2023 Budget Appropriations	A-3	656,867.22
		<u>1,189,969.25</u>
<u>DECREASED BY</u>		
Transferred to 2022 Appropriation Reserves	A-7	533,102.03
		<u>.</u>
<u>BALANCE, DECEMBER 31, 2023</u>	A	<u>\$ 656,867.22</u>

**TOWNSHIP OF PLAINSBORO**  
**CURRENT FUND**  
**SCHEDULE OF ACCOUNTS PAYABLE**  
**YEAR ENDED DECEMBER 31, 2023**

	<u>Ref.</u>	
<u>BALANCE, DECEMBER 31, 2022</u>	A	\$ 146,513.23
<u>INCREASED BY</u>		
Appropriation Reserves Charged	A-7	203,750.00
		<u>350,263.23</u>
<u>DECREASED BY</u>		
Cash Disbursements	A-4	85,358.15
Cancellations	A-1	6,516.72
		<u>91,874.87</u>
<u>BALANCE, DECEMBER 31, 2023</u>	A	<u>\$ 258,388.36</u>

**TOWNSHIP OF PLAINSBORO**  
**FEDERAL AND STATE GRANT FUND**  
**SCHEDULE OF UNAPPROPRIATED RESERVES FOR GRANTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2023**

	Balance December 31, 2022	Utilized in Budget	Increased By Cash Receipts	Balance December 31, 2023
American Rescue Plan	\$ 1,197,617.60	\$ 1,197,617.60		
Body Armor Replacement	2,433.82	2,433.82	\$ 2,547.62	\$ 2,547.62
National Opioid Settlement	6,307.33	6,307.33		
	<u>\$ 1,206,358.75</u>	<u>\$ 1,206,358.75</u>	<u>\$ 2,547.62</u>	<u>\$ 2,547.62</u>
<u>REF.</u>	A	Below	A-4	A
		<u>REF.</u>		
Revenue Accounts Receivable	A-6	\$ 1,197,617.60		
Grants Receivable	A-9	8,741.15		
	Above	<u>\$ 1,206,358.75</u>		

TOWNSHIP OF PLAINSBORO  
CURRENT FUND  
SCHEDULE OF RESERVE FOR MUNICIPAL RELIEF FUNDS  
YEAR ENDED DECEMBER 31, 2023

	<u>Ref.</u>	
<u>BALANCE, DECEMBER 31, 2022</u>	A	\$ 85,796.22
<u>INCREASED BY</u>		
Cash Receipts	A-4	171,555.63
		<u>257,351.85</u>
<u>DECREASED BY</u>		
Utilized in Budget	A-2, A-6	85,796.22
		<u>85,796.22</u>
<u>BALANCE, DECEMBER 31, 2023</u>	A	<u>\$ 171,555.63</u>

**TRUST FUND  
SCHEDULES**



## TOWNSHIP OF PLAINSBORO

## TRUST FUNDS

SCHEDULE OF CASH - TREASURER  
YEAR ENDED DECEMBER 31, 2023

	Ref.	Assessment Fund	Animal Control Fund	Other Trust Funds	Open Space Trust Fund
<u>BALANCE, DECEMBER 31, 2022</u>	B	\$ 3,047.23	\$ 6,686.04	\$ 4,745,188.72	\$ 1,103,170.68
<u>INCREASED BY</u>					
2022 Open Space Tax Levy	B-10				450,485.78
2022 Open Space Added Tax Levy	B-10				571.61
Animal License Fees	B-7		5,026.40		
Animal License Late Fees	B-7		436.80		
Due State of NJ - Department of Health	B-5		571.20		
Budget Appropriation	B-7, B-10		10,000.00		4,000.00
Reserve for Other Trust Funds	B-8			1,269,009.92	
Assessments Receivable	B-3, B-4	550,000.00			1,500.00
Other	B-10				31,313.99
Interest Earnings	B-10				
		553,047.23	22,720.44	6,014,198.64	1,591,042.06
<u>DECREASED BY</u>					
Due to State of NJ Department of Health	B-5		596.40		
Reserve for Animal Control Fund Expenditures	B-7		17,950.97		
Reserve for Other Trust Funds	B-8			1,130,008.18	
Due to Current Fund	B-9			3.70	
Assessment Bond Principal	B-4, B-6	550,000.00			465,518.62
Reserve for Open Space	B-10				
		550,000.00	18,547.37	1,130,011.88	465,518.62
<u>BALANCE, DECEMBER 31, 2023</u>	B	\$ 3,047.23	\$ 4,173.07	\$ 4,884,186.76	\$ 1,125,523.44

**TOWNSHIP OF PLAINSBORO**  
**ASSESSMENT TRUST FUND**  
**SCHEDULE OF ASSESSMENTS RECEIVABLE**  
**YEAR ENDED DECEMBER 31, 2023**

<u>Ord. No.</u>	<u>Improvement Description</u>	<u>Date of Confirmation</u>	<u>Annual Installments</u>	<u>Due Dates</u>	<u>Balance December 31, 2022</u>	<u>Collected</u>	<u>Balance December 31, 2023</u>	<u>Balance Pledged to Assessment Bonds</u>
10-28	Construction of Public Park Improvements	4/14/11	15	5/1/24-5/1/26	\$ 1,950,000.00	\$ 550,000.00	\$ 1,400,000.00	\$ 1,400,000.00
					\$ 1,950,000.00	\$ 550,000.00	\$ 1,400,000.00	\$ 1,400,000.00
				<u>Ref.</u>	B	B-2, B-4	B	B-6

TOWNSHIP OF PLAINSBORO  
ASSESSMENT TRUST FUND  
SCHEDULE OF ANALYSIS OF ASSESSMENT CASH  
YEAR ENDED DECEMBER 31, 2023

	Balance December 31, 2022	Receipts	Disbursed	Balance December 31, 2023
Fund Balance	\$ 3,047.23			\$ 3,047.23
Assessment Serial Bonds:				
Ordinance #10-28 Public Park Improvements		\$ 550,000.00	\$ 550,000.00	
	<u>\$ 3,047.23</u>	<u>\$ 550,000.00</u>	<u>\$ 550,000.00</u>	<u>\$ 3,047.23</u>
Ref.	B	B-2, B-3	B-2, B-6	B

TOWNSHIP OF PLAINSBORO  
ANIMAL CONTROL TRUST FUND  
SCHEDULE OF DUE TO NEW JERSEY DEPARTMENT OF HEALTH  
YEAR ENDED DECEMBER 31, 2023

	<u>Ref.</u>		
<u>BALANCE, DECEMBER 31, 2022</u>	B	\$	27.60
<u>INCREASED BY</u>			
State Fees Collected	B-2	571.20	
		<u>598.80</u>	
<u>DECREASED BY</u>			
Remitted to State of New Jersey	B-2	596.40	
<u>BALANCE, DECEMBER 31, 2023</u>	B	<u>\$</u>	<u>2.40</u>

TOWNSHIP OF PLAINSBORO  
ASSESSMENT TRUST FUND  
SCHEDULE OF SPECIAL ASSESSMENT BONDS PAYABLE  
YEAR ENDED DECEMBER 31, 2023

<u>Purpose</u>	<u>Date of Issue</u>	<u>Amount of Original Issue</u>	<u>Maturities of Bonds Outstanding</u>		<u>Interest Rate</u>	<u>Balance December 31, 2022</u>	<u>Decrease</u>	<u>Balance December 31, 2023</u>
			<u>Date</u>	<u>Amount</u>				
Local Ordinance #10-28 Public Park Improvements	5/3/2011	\$ 8,000,000.00	5/1/24	\$ 550,000.00	3.750%			
			5/1/25	550,000.00	3.750%			
			5/1/26	300,000.00	3.750%	\$ 1,950,000.00	\$ 550,000.00	\$ 1,400,000.00
						<u>\$ 1,950,000.00</u>	<u>\$ 550,000.00</u>	<u>\$ 1,400,000.00</u>
			<u>Ref.</u>			B	B-2, B-4	B, B-3

**TOWNSHIP OF PLAINSBORO**  
**ANIMAL CONTROL TRUST FUND**  
**SCHEDULE OF RESERVE FOR ANIMAL CONTROL TRUST FUND EXPENDITURES**  
**YEAR ENDED DECEMBER 31, 2023**

	<u>Ref.</u>		
<u>BALANCE, DECEMBER 31, 2022</u>	B		\$ 6,658.44
<u>INCREASED BY</u>			
Budget Appropriations	B-2	\$ 10,000.00	
Dog License Fees	B-2	4,342.00	
Cat License Fees	B-2	684.40	
Late Fees and Other Miscellaneous	B-2	436.80	15,463.20
			22,121.64
<u>DECREASED BY</u>			
Expenditures under R.S. 4:19-15:11:			
Cash Disbursed by Animal Control Trust	B-2		17,950.97
<u>BALANCE, DECEMBER 31, 2023</u>	B		<u>\$ 4,170.67</u>

Dog License Fees Collected:

<u>Year</u>	
2021	\$ 4,608.00
2022	4,548.00
	<u>9,156.00</u>
Maximum Allowable Reserve	<u>\$ 9,156.00</u>

AUDITOR'S NOTE

R.S. 4:19-15.11

"There shall be transferred from such special account to the general funds of the Municipality any amounts then in such account which is in excess of the total amount paid into such special account during the last two fiscal years next preceding."

**TOWNSHIP OF PLAINSBORO**  
**OTHER TRUST FUND**  
**SCHEDULE OF OTHER TRUST FUND RESERVES**  
**YEAR ENDED DECEMBER 31, 2023**

	Balance December 31, 2022	Increased	Decreased	Balance December 31, 2023
Bail	\$ 1,052.00			\$ 1,052.00
Bus Shelter Agreement	17,500.00			17,500.00
Compensated Absences	61,000.00	\$ 1,000.00		62,000.00
Developers' Escrow Deposits	103,768.13		\$ 257,906.18	82,845.23
Community Center	75,000.00			75,000.00
ESL Programs	500.00			500.00
Expenditure of Forfeited Property	96,619.64			96,619.64
Fire Preventions	8,285.06	83,000.00	47,548.90	43,736.16
Founders Day	3,742.84	8,901.00	11,389.76	1,254.08
Food Pantry	31,592.85	3,660.13	8,623.72	26,629.26
Historic Preservation Donations	8,400.83			8,400.83
Housing Trust Fund Expenditures	1,316,203.08	44,493.58	3,594.78	1,357,101.88
Inspection Fees	565,126.69	120,252.42	122,658.04	562,721.07
Performance Bonds	1,042,654.42	268,213.20	198,979.59	1,111,888.03
Plainsboro Arts Partnership	25.24			25.24
POAA	5,349.58	444.00		5,793.58
Police Programs and Equipment	577.01	1,679.00	1,010.00	1,246.01
Preserve for Environmental Education Center	2,495.90	84.82		2,580.72
Princeton Forrestral Housing	250,000.00			250,000.00
Public Defender	14,571.50	2,350.00		16,921.50
Recreation Donations	9,526.51	4,305.00	7,253.07	6,578.44
Recreation Programs	57,752.66	76,192.80	64,120.74	69,824.72
Recreational Facility	125,000.00			125,000.00
Reforestation	64,561.00			64,561.00
Security Deposit	200.00			200.00
September 11 Monument Donations	583.93			583.93
Sharbell Recreation	150,033.00			150,033.00
Snow Removal	40,110.22	1,000.00		41,110.22
Tax Collector's Trust	256,500.00	246,965.70	220,316.95	26,648.75
Tax Sale Premiums	4,199.28	116,200.00	141,300.00	231,400.00
Unclaimed Court Restitution	1,617.35			4,199.28
Unclaimed Property	398,294.89	35,897.95	29,051.43	1,617.35
Unemployment Benefit Payments	832.33	28.18		405,141.41
Veterans Monument Fund	31,494.60	17,358.86	16,255.02	860.51
Workers Compensation Claims				32,598.44
	<u>\$ 4,745,170.54</u>	<u>\$ 1,269,009.92</u>	<u>\$ 1,130,008.18</u>	<u>\$ 4,884,172.28</u>
Ref.	B	B-2	B-2	B

TOWNSHIP OF PLAINSBORO  
OTHER TRUST FUND  
SCHEDULE OF DUE TO CURRENT FUND  
YEAR ENDED DECEMBER 31, 2023

	<u>Ref.</u>	
<u>BALANCE, DECEMBER 31, 2022</u>	B	\$ 18.18
<u>DECREASED BY</u>		
Cash Disbursed to Current Fund	B-2	3.70
<u>BALANCE, DECEMBER 31, 2023</u>	B	<u>\$ 14.48</u>



**TOWNSHIP OF PLAINSBORO**  
**OPEN SPACE TRUST FUND**  
**SCHEDULE OF RESERVE FOR OPEN SPACE**  
**YEAR ENDED DECEMBER 31, 2023**

	<u>Ref.</u>	
<u>BALANCE, DECEMBER 31, 2022</u>	B	\$ 1,103,170.68
<u>INCREASED BY</u>		
2023 Levy	B-2	\$450,485.78
2023 Added and Omitted Taxes	B-2	571.61
2023 Budget Appropriation	A-3,B-2	4,000.00
Other	B-2	1,500.00
Interest Earned	B-2	<u>31,313.99</u>
		487,871.38
		<u>1,591,042.06</u>
<u>DECREASED BY</u>		
Cash Disbursed for Open Space Expenditures	B-2	<u>465,518.62</u>
<u>BALANCE, DECEMBER 31, 2023</u>	B	<u>\$ 1,125,523.44</u>

**GENERAL CAPITAL FUND**  
**SCHEDULES**

**TOWNSHIP OF PLAINSBORO**  
**GENERAL CAPITAL FUND**  
**SCHEDULE OF CASH - TREASURER**  
**YEAR ENDED DECEMBER 31, 2023**

	<u>Ref.</u>		
<u>BALANCE, DECEMBER 31, 2022</u>	C		\$ 5,789,572.72
<u>INCREASED BY</u>			
Budget Appropriation:			
Capital Improvement Fund	C-7	\$ 200,000.00	
Premium on Sale of Notes	C-1	161,934.32	
Bond Anticipation Notes Proceeds	C-13	13,080,000.00	
Current Fund Budget Appropriation	C-13	1,260,000.00	
Grants Receivable	C-12	510,847.50	
			<u>15,212,781.82</u>
			21,002,354.54
<u>DECREASED BY</u>			
Improvement Authorizations Paid	C-6	5,037,446.15	
Fund Balance Anticipated in Current Fund	C-1	234,000.00	
Reserve for Payment of Bonds Anticipated in Current Fund	C-8	230,000.00	
Payment of Bond Anticipation Notes	C-13	14,340,000.00	
			<u>19,841,446.15</u>
<u>BALANCE, DECEMBER 31, 2023</u>	C		<u>\$ 1,160,908.39</u>

**TOWNSHIP OF PLAINSBORO**  
**GENERAL CAPITAL FUND**  
**SCHEDULE OF ANALYSIS OF GENERAL CAPITAL CASH**  
**DECEMBER 31, 2023 and 2022**

	Balance December 31, <u>2023</u>	Balance December 31, <u>2022</u>
Fund Balance	\$ 671,731.92	\$ 743,797.60
Capital Improvement Fund	423,001.16	415,536.16
Reserve for Traffic Light/Intersections Improvement	7,171.38	7,171.38
Reserve for Payment of Bonds	2,576,234.87	2,153,129.80
Reserve for Encumbrances	134,586.02	2,475,999.77
Developers Contribution - Calton Homes	120,000.00	120,000.00
Developers Contribution - Dey/Wyndhurst	10,000.00	10,000.00
Developers Contribution - Schalks Crossing	45,000.00	45,000.00
Developers Contribution - Eastern Retail Hlds.	66,275.00	66,275.00
Developers Contribution - Centex	4,560.00	4,560.00
Developers Contribution - DSK Woods, LLC	21,108.00	21,108.00
Reserve for Princeton Health Scudders/ Schalks Imp	23,240.00	23,240.00
Reserve for Princeton Health Scudders/Dey Imp Share	31,125.00	31,125.00
Reserve for Princeton Health Plainsboro/ Schalks Imp	28,467.00	28,467.00
Reserve for Campus North Bus Stop	25,181.40	25,181.40
State of NJ Department of Transportation:		
State Aid Receivable - Ord. 20-04	(179,281.50)	(179,281.50)
State Aid Receivable - Ord. 21-05	(118,750.00)	(118,750.00)
Due from Middlesex County - Ord. 21-05		(147,790.00)
Ord. 22-06	(859,695.62)	(879,695.62)
Ord. 23-05	(114,352.50)	
Improvement Authorizations:		
14-03 Various Capital Improvements	(529.00)	652,576.07
15-06 Various Capital Improvements	980,381.37	981,093.78
16-09 Various Capital Improvements	764,271.29	764,271.29
17-05 Various Capital Improvements	495,833.18	453,173.76
18-08 Various Capital Improvements	454,073.76	362,063.13
19-04 Various Capital Improvements	150,745.20	176,735.29
20-04 Various Capital Improvements	1,071,894.93	973,775.44
21-05 Various Capital Improvements	(2,338,911.93)	(2,536,807.65)
21-07 Various Capital Improvements	100,998.88	106,180.62
21-11 Various Capital Improvements	107,175.98	110,692.16
22-06 Various Capital Improvements	(1,840,774.26)	(1,099,255.16)
23-05 Various Capital Improvements	(1,699,853.14)	
	<u>\$ 1,160,908.39</u>	<u>\$ 5,789,572.72</u>
<u>Ref.</u>	C	C

TOWNSHIP OF PLAINSBORO  
GENERAL CAPITAL FUND  
SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - FUNDED  
YEAR ENDED DECEMBER 31, 2023

	<u>Ref.</u>	
<u>BALANCE, DECEMBER 31, 2022</u>	C	\$ 16,146,000.00
<u>DECREASED BY</u>		
Serial Bonds Retired	C-10	<u>4,848,000.00</u>
<u>BALANCE, DECEMBER 31, 2023</u>	C	<u>\$ 11,298,000.00</u>

**TOWNSHIP OF PLAINSBORO**  
**GENERAL CAPITAL FUND**  
**SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - UNFUNDED**  
**YEAR ENDED DECEMBER 31, 2023**

Ordinance No.	Improvement Description	Balance December 31, 2022	2023 Authorizations	Paid By Current Fund Appropriation	Balance December 31, 2023	Bond Anticipation Notes	Analysis of Balance December 31, 2023	
							Expenditures	Unexpended Unfunded Improvement Authorizations
14-03	Various Capital Improvements	\$ 529.00		\$	529.00	\$	529.00	
17-05	Various Capital Improvements	900.00			900.00			\$ 900.00
18-08	Various Capital Improvements	2,000,000.00		\$ 397,800.00	1,602,200.00	\$ 1,602,200.00		
19-04	Various Capital Improvements	2,800,000.00		41,450.00	2,758,550.00	2,758,550.00		
20-04	Various Capital Improvements	2,789,250.00		60,750.00	2,728,500.00	2,639,250.00		89,250.00
21-05	Various Capital Improvements	3,236,478.00			3,236,478.00		2,338,911.93	897,566.07
21-07	Tax Appeals	4,140,000.00		460,000.00	3,680,000.00	3,680,000.00		
21-11	Tax Appeals	2,700,000.00		300,000.00	2,400,000.00	2,400,000.00		
22-06	Various Capital Improvements	4,062,675.00			4,062,675.00		1,840,774.26	2,221,900.74
23-05	Various Capital Improvements	\$	3,658,165.00		3,658,165.00		1,699,853.14	1,958,311.86
		<u>\$ 21,729,832.00</u>	<u>\$ 3,658,165.00</u>	<u>\$ 1,260,000.00</u>	<u>\$ 24,127,997.00</u>	<u>\$ 13,080,000.00</u>	<u>\$ 5,880,068.33</u>	<u>\$ 5,167,928.67</u>
<u>Ref.</u>	C		C-6,C-14	C-13	C	C-13	C-3	Below
							<u>Ref.</u>	
			Unfunded Improvement Authorizations				C-6	\$ 7,052,817.42
			Less: Unspent Note Proceeds					
			Ord #18-08				C-3	454,073.76
			Ord #19-04				C-3	150,745.20
			Ord #20-04				C-3	1,071,894.93
			Ord #21-07				C-3	100,998.88
			Ord #21-11				C-3	107,175.98
						Above		<u>\$ 5,167,928.67</u>



**TOWNSHIP OF PLAINSBORO**  
**GENERAL CAPITAL FUND**  
**SCHEDULE OF CAPITAL IMPROVEMENT FUND**  
**YEAR ENDED DECEMBER 31, 2023**

	<u>Ref.</u>	
<u>BALANCE, DECEMBER 31, 2022</u>	C	\$ 415,536.16
<u>INCREASED BY</u>		
2023 Budget Appropriation	A-3,C-2	200,000.00
		<u>615,536.16</u>
<u>DECREASED BY</u>		
Appropriated to Finance		
Improvement Authorizations	C-6	192,535.00
<u>BALANCE, DECEMBER 31, 2023</u>	C	<u>\$ 423,001.16</u>



TOWNSHIP OF PLAINSBORO  
GENERAL CAPITAL FUND  
SCHEDULE OF RESERVE FOR PAYMENT OF BONDS  
YEAR ENDED DECEMBER 31, 2023

	<u>Ref.</u>	
<u>BALANCE, DECEMBER 31, 2022</u>	C	\$ 2,153,129.80
<u>INCREASED BY</u>		
Cancellation of Funded Improvement Authorization	C-6	<div style="text-align: right;">653,105.07</div> <hr/> 2,806,234.87
<u>DECREASED BY</u>		
Cash Disbursed:		
Transferred to Current Fund as Anticipated Revenue	C-2,A-2	<div style="text-align: right;">230,000.00</div> <hr/>
<u>BALANCE, DECEMBER 31, 2023</u>	C	<div style="text-align: right;">\$ 2,576,234.87</div> <hr/> <hr/>

TOWNSHIP OF PLAINSBORO  
GENERAL CAPITAL FUND  
SCHEDULE OF RESERVE FOR ENCUMBRANCES  
YEAR ENDED DECEMBER 31, 2023

	<u>Ref.</u>	
<u>BALANCE, DECEMBER 31, 2022</u>	C	\$ 2,475,999.77
<u>INCREASED BY</u>		
Improvement Authorizations Charged	C-6	858,794.31
		<u>3,334,794.08</u>
<u>DECREASED BY</u>		
Cancelled	C-6	3,200,208.06
		<u>3,200,208.06</u>
<u>BALANCE, DECEMBER 31, 2023</u>	C	<u>\$ 134,586.02</u>

**TOWNSHIP OF PLAINSBORO**  
**GENERAL CAPITAL FUND**  
**SCHEDULE OF GENERAL SERIAL BONDS**  
**YEAR ENDED DECEMBER 31, 2023**

Purpose	Date of Issue	Amount of Original Issue	Maturities of Bonds Outstanding			Interest Rate	Balance December 31, 2022	Decreases	Balance December 31, 2023
			Date	December 31, 2023	Amount				
General Improvement Bonds Series of 2016	7/20/2016	\$ 14,687,000.00	8/1/24	\$ 1,740,000.00		2.00%			
			8/1/25	1,850,000.00		2.00%			
			8/1/26	1,952,000.00		4.00%	\$ 7,177,000.00	\$ 1,635,000.00	\$ 5,542,000.00
General Improvement Bonds Series of 2017	10/18/2017	5,408,000.00	11/1/24	340,000.00		4.00%			
			11/1/25	675,000.00		4.00%			
			11/1/26	675,000.00		4.00%			
			11/1/27	673,000.00		3.00%	2,703,000.00	340,000.00	2,363,000.00
General Improvement Refunding Bonds Series of 2021	4/8/2021	9,298,000.00	6/1/24	2,912,000.00		0.86%			
			6/1/25	481,000.00		0.86%	6,266,000.00	2,873,000.00	3,393,000.00
							\$ 16,146,000.00	\$ 4,848,000.00	\$ 11,298,000.00
			Ref.				C	C-4	C

**TOWNSHIP OF PLAINSBORO**  
**GENERAL CAPITAL FUND**  
**SCHEDULE OF RESERVE FOR DEVELOPERS' CONTRIBUTIONS**  
**YEAR ENDED DECEMBER 31, 2023**

Schedule C-11

<u>Description</u>	Balance December 31, 2023 and 2022
Developers Contribution - Calton Homes	\$ 120,000.00
Developers Contribution - Dey/Wyndhurst	10,000.00
Developers Contribution - Schalks Crossing	45,000.00
Developers Contribution - Eastern Retail Hlds.	66,275.00
Reserve for Princeton Health Scudders Schalks Improvements	21,108.00
Reserve for Princeton Health Plainsboro/ Scudders Schalks Improvements	28,467.00
Reserve for Princeton Health Scudders Dey Improvements	31,125.00
Developers Contribution - Calton Homes	23,240.00
Developers Contribution - Centex Bike Path	4,560.00
Developers Contribution - Campus North Bus Stop	25,181.40
	<hr/>
	\$ 374,956.40
	<hr/>
<u>Ref.</u>	C

**TOWNSHIP OF PLAINSBORO**  
**GENERAL CAPITAL FUND**  
**SCHEDULE OF GRANTS RECEIVABLE**  
**YEAR ENDED DECEMBER 31, 2023**

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Funding Source</u>	<u>Balance December 31, 2022</u>	<u>2023 Awards</u>	<u>Cash Received</u>	<u>Balance December 31, 2023</u>
20-04	Various Capital Improvements	NJDOT	\$ 179,281.50			\$ 179,281.50
21-05	Various Capital Improvements	NJDOT	118,750.00			118,750.00
21-05	Various Capital Improvements	County of Middlesex	147,790.00	\$	147,790.00	
22-06	Various Capital Improvements	NJDOT	309,695.62			309,695.62
22-06	Various Capital Improvements	County of Middlesex	550,000.00			550,000.00
22-06	Various Capital Improvements	RWJ Foundation	20,000.00		20,000.00	
23-05	Various Capital Improvements	NJDOT		\$ 457,410.00	343,057.50	114,352.50
			<u>\$ 1,325,517.12</u>	<u>\$ 457,410.00</u>	<u>\$ 510,847.50</u>	<u>\$ 1,272,079.62</u>
		<u>Ref.</u>	C	C-6	C-2	C

TOWNSHIP OF PLAINSBORO  
GENERAL CAPITAL FUND  
SCHEDULE OF BOND ANTICIPATION NOTES  
YEAR ENDED DECEMBER 31, 2023

Ordinance Number	Improvement Description	Original Amount	Original Date of Issue	Date of Issue	Date of Maturity	Interest Rate	Balance December 31, 2022	Increased	Decreased	Balance December 31, 2023
21-07	Tax Appeals	\$ 4,600,000.00	7/28/2021	7/25/2023	7/25/2024	5.0%	\$ 4,140,000.00	\$ 3,680,000.00	4,140,000.00	\$ 3,680,000.00
21-11	Tax Appeals	3,000,000.00	7/28/2021	7/25/2023	7/25/2024	5.0%	2,700,000.00	2,400,000.00	2,700,000.00	2,400,000.00
18-08	Various Capital Improvements	2,397,800.00	11/10/2021	7/25/2023	7/25/2024	5.0%	2,000,000.00	1,602,200.00	2,000,000.00	1,602,200.00
19-04	Various Capital Improvements	2,841,450.00	11/10/2021	7/25/2023	7/25/2024	5.0%	2,800,000.00	2,758,550.00	2,800,000.00	2,758,550.00
20-04	Various Capital Improvements	2,850,000.00	11/10/2021	7/25/2023	7/25/2024	5.0%	2,700,000.00	2,639,250.00	2,700,000.00	2,639,250.00
							\$ 14,340,000.00	\$ 13,080,000.00	\$ 14,340,000.00	\$ 13,080,000.00
							Below		Below	
							C		C, C-5	
							Ref.			
							Renewals		C-2	
							Paid by Budget Appropriation		C-2, C-5	
									C-2, Above	
							\$ 13,080,000.00	\$ 13,080,000.00	\$ 13,080,000.00	\$ 13,080,000.00
							\$ 1,260,000.00	\$ 1,260,000.00	\$ 1,260,000.00	\$ 1,260,000.00
							\$ 14,340,000.00	\$ 14,340,000.00	\$ 14,340,000.00	\$ 14,340,000.00

**TOWNSHIP OF PLAINSBORO**  
**GENERAL CAPITAL FUND**  
**SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED**  
**YEAR ENDED DECEMBER 31, 2023**

<u>Ordinance Date</u>	<u>Improvement Description</u>	<u>Balance December 31, 2022</u>	<u>2023 Authorizations</u>	<u>Balance December 31, 2023</u>
14-03	Various Capital Improvements	\$ 529.00		\$ 529.00
17-05	Various Capital Improvements	900.00		900.00
20-04	Various Capital Improvements	89,250.00		89,250.00
21-05	Various Capital Improvements	3,236,478.00		3,236,478.00
22-06	Various Capital Improvements	4,062,675.00		4,062,675.00
23-05	Various Capital Improvements		\$ 3,658,165.00	3,658,165.00
		<u>\$ 7,389,832.00</u>	<u>\$ 3,658,165.00</u>	<u>\$ 11,047,997.00</u>
<u>Ref.</u>	C	C-5,C-6	C	

**PUBLIC ASSISTANCE FUND**  
**SCHEDULES**



TOWNSHIP OF PLAINSBORO  
PUBLIC ASSISTANCE FUND  
SCHEDULE OF CASH - TREASURER  
YEAR ENDED DECEMBER 31, 2023

	<u>Ref.</u>	<u>P.A.T.F.</u> <u>Account #1</u>	<u>Total</u>
<u>BALANCE, DECEMBER 31, 2023 AND 2022</u>	D	<u>\$ 27,118.00</u>	<u>\$ 27,118.00</u>

TOWNSHIP OF PLAINSBORO  
PUBLIC ASSISTANCE FUND  
SCHEDULE OF PUBLIC ASSISTANCE CASH AND RECONCILIATION  
YEAR ENDED DECEMBER 31, 2023

Schedule D-2

	<u>Ref.</u>	
<u>BALANCE, DECEMBER 31, 2023 AND 2022</u>	D	<u>\$ 27,118.00</u>
		P.A.T.F.
		<u>Account #1</u>
<u>Balance on Deposit per Statement</u>		
1st Constitution Bank:		
Checking		<u>\$ 27,118.00</u>
		<u>\$ 27,118.00</u>

TOWNSHIP OF PLAINSBORO  
PUBLIC ASSISTANCE FUND  
SCHEDULE OF RESERVE FOR PUBLIC ASSISTANCE  
YEAR ENDED DECEMBER 31, 2023

	<u>Ref.</u>	<u>P.A.T.F.</u> <u>Account #1</u>	<u>Total</u>
<u>BALANCE, DECEMBER 31, 2023 AND 2022</u>	D	<u>\$ 27,118.00</u>	<u>\$ 27,118.00</u>

**PAYROLL FUND**  
**SCHEDULES**

**TOWNSHIP OF PLAINSBORO**  
**PAYROLL FUND**  
**SCHEDULE OF CASH - TREASURER**  
**YEAR ENDED DECEMBER 31, 2023**

	<u>Ref.</u>		
<u>BALANCE, DECEMBER 31, 2022</u>	E		\$ 87,238.34
<u>INCREASED BY:</u>			
Net Pay	E-1	\$ 7,680,250.79	
Employer Share and Employee Deductions	E-2	<u>5,413,993.23</u>	
			<u>13,094,244.02</u>
			13,181,482.36
<u>DECREASED BY:</u>			
Net Pay	E-1	7,680,250.79	
Employee Payroll Deductions	E-2	<u>5,404,697.12</u>	
			<u>13,084,947.91</u>
<u>BALANCE, DECEMBER 31, 2023</u>	E		<u>\$ 96,534.45</u>

**TOWNSHIP OF PLAINSBORO**  
**PAYROLL FUND**  
**SCHEDULE OF PAYROLL DEDUCTIONS PAYABLE**  
**YEAR ENDED DECEMBER 31, 2023**

	Balance December 31, 2022	Receipts	Disbursements	Balance December 31, 2023
Garnishments		\$ 62,556.00	\$ 62,556.00	
PFRS	\$ 40,274.85	434,678.25	451,185.87	\$ 23,767.23
PERS	34,350.60	485,813.19	478,323.94	41,839.85
PERS Contributory Insurance	9,609.64	27,684.10	27,281.02	10,012.72
Deferred Compensation	0.10	233,762.62	233,762.62	0.10
Union Dues	4.81	60,894.92	60,894.65	5.08
Federal Withholding Tax		1,165,508.08	1,165,508.08	
State Withholding Tax - NJ		442,135.20	425,245.59	16,889.61
State Withholding Tax - PA		6,288.77	6,288.77	
FICA/Medicare (Includes Employer Share)		1,776,283.30	1,776,283.30	
SUI/SDI (Includes Employer Share)		37,707.78	37,707.78	
Long Term Disability	(20.97)	17,432.40	17,432.40	(20.97)
Life Insurance		12,160.90	12,160.90	
Health/Flex Spending	3,079.81	11,739.84	11,077.84	3,741.81
Health Insurance Deductions	197.55	605,633.08	605,633.08	197.55
Roth 457 Contributions		29,442.72	29,442.72	
Vision Care		1,598.88	1,598.88	
DCRP	(283.25)	2,673.20	2,313.68	76.27
	<u>\$ 87,213.14</u>	<u>\$ 5,413,993.23</u>	<u>\$ 5,404,697.12</u>	<u>\$ 96,509.25</u>
<u>Ref.</u>	E	E-1	E-1	E

## **SINGLE AUDIT SECTION**



**Report on Compliance for Each Major Federal Program and  
Report on Internal Control Over Compliance Required by the Uniform Guidance**

**Independent Auditors' Report**

**Honorable Mayor and Members  
of the Township Committee  
Township of Plainsboro  
County of Middlesex  
Plainsboro, New Jersey**

**Report on Compliance for Each Major Federal Program**

***Opinion on Each Major Federal Program***

We have audited the Township of Plainsboro, New Jersey's ("Township") compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the Township's major federal programs for the year ended December 31, 2023. The Township's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Township complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2023.

***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America ("GAAS"); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report. We are required to be independent of the Township and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the Township's compliance with the compliance requirements referred to above.



**Honorable Mayor and Members  
of the Township Committee  
Township of Plainsboro**

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***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the Township's federal programs.

***Auditors' Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Township's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards* and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error; as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Non-compliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Township's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards* and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Township's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Township's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

**Honorable Mayor and Members  
of the Township Committee  
Township of Plainsboro**

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***Report on Internal Control Over Compliance***

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*PKF O'Connor Davies, LLP*  
Cranford, New Jersey  
June 25, 2024

*Scott A. Clelland*  
Scott A. Clelland, CPA  
Registered Municipal Accountant, No. 455

TOWNSHIP OF PLAINSBORO  
MIDDLESEX COUNTY, NEW JERSEY

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
YEAR ENDED DECEMBER 31, 2023

Federal Grantor/Pass-Through Grantor/Program Title	FEDERAL AL NUMBER	PROGRAM OR AWARD AMOUNT	RECEIPTS OR REVENUE RECOGNIZED	CURRENT YEAR EXPENDITURES	CUMULATIVE EXPENDITURES	AMOUNTS PROVIDED TO SUBRECIPIENTS
U.S. Department of Housing and Urban Development:						
Direct Programs:						
CDBG- Entitlement Grants Cluster						
Community Development Block Grant/Entitlement Grants	14.218	\$ 60,258.00	\$ 25,038.13	\$ 26,570.93	\$ 50,665.93	
Total U.S. Department of Housing and Urban Development			25,038.13	26,570.93	50,665.93	
U.S. Department of the Treasury:						
Direct Program:						
Coronavirus State and Local Fiscal Recovery Funds - COVID-19	21.027	2,395,235.20	1,197,617.60	1,197,617.60	2,395,235.20	
Total U.S. Department of the Treasury			1,197,617.60	1,197,617.60	2,395,235.20	
U.S. Department of Transportation:						
Pass-through NJ Division of Law and Public Safety						
Highway Safety Cluster						
Highway Safety-Safety Restraints Program Management	20.600	21,000.00	18,929.41	18,929.41	18,929.41	
Total U.S. Department of Transportation			18,929.41	18,929.41	18,929.41	
Pass-through NJ Division of Law and Public Safety						
Total Federal Awards			\$ 1,241,585.14	\$ 1,243,117.94	\$ 2,464,830.54	\$ -

See Notes to Schedule of Expenditures of Federal Awards

**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

**TOWNSHIP OF PLAINSBORO**  
**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**YEAR ENDED DECEMBER 31, 2023**

**NOTE 1 GENERAL**

The accompanying schedule presents the activity of all federal awards programs of the Township of Plainsboro. The Township is defined in Note 1 to the Township's financial statements. All federal financial assistance received directly from federal agencies, as well as federal awards passed through other government agencies is included on the schedule of expenditures of federal awards.

**NOTE 2 BASIS OF ACCOUNTING**

The accompanying schedule is prepared and presented using the regulatory basis of accounting as prescribed for municipalities by the Division of Local Government Services, Department of Community Affairs, State of New Jersey which differ in certain respects from accounting principles generally accepted in the United States of America (GAAP) applicable to local government units. This basis of accounting is described in Note 1 to the Township's financial statements.

**NOTE 3 RELATIONSHIP TO FINANCIAL STATEMENTS**

Amounts reported in the accompanying schedule agrees with amounts reported in the Township's financial statements.

**NOTE 4 RELATIONSHIP TO FEDERAL FINANCIAL REPORTS**

Amounts reported in the accompanying schedule may not necessarily agree with the amounts reported in the related federal financial reports due to timing differences between the Township's fiscal year and grant program year.

**NOTE 5 DE MINIMIS INDIRECT COST RATE**

The Township has not elected to use the 10 percent de minimis indirect cost rate allowed by the Uniform Guidance.

**TOWNSHIP OF PLAINSBORO  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED DECEMBER 31, 2023**

**Part I – Summary of Auditors’ Results**

**Financial Statements**

Type of auditors' report issued on financial statements      Unmodified for Regulatory Basis

Internal control over financial reporting:

- |  |           |                            |
|--|-----------|----------------------------|
| 1) Material weakness(es) identified  | _____ Yes | <u>  X  </u> No            |
| 2) Significant deficiency(ies) that are not<br>considered to be material weakness(es)? | _____ Yes | <u>  X  </u> None Reported |

Noncompliance material to the financial statements noted?	_____ Yes	<u>  X  </u> No
--	-----------	-----------------

**Federal Awards Section**

Internal Control over major programs:

- |  |           |                            |
|--|-----------|----------------------------|
| 1) Material weakness(es) identified  | _____ Yes | <u>  X  </u> No            |
| 2) Significant deficiency(ies) that are not<br>considered to be material weakness(es)? | _____ Yes | <u>  X  </u> None Reported |

Type of auditors' report issued on compliance for major programs	<u>Unmodified</u>
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Any audit findings disclosed that are required to be reported in accordance with Section 200.516(a) of the Uniform Guidance?	_____ Yes	<u>  X  </u> No
--	-----------	-----------------

Identification of major federal programs:

<u>AL Number(s)</u>	<u>Name of Federal Program or Cluster</u>
21.027	COVID-19 Coronavirus State and Local Fiscal Recovery Funds

Dollar threshold used to distinguish between Type A and Type B Programs	<u>          \$750,000          </u>
--	--------------------------------------

Auditee qualified as low-risk auditee?	_____ Yes	<u>  X  </u> No
--	-----------	-----------------

**TOWNSHIP OF PLAINSBORO  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED DECEMBER 31, 2023**

**Part II – Schedule of Financial Statement Findings**

None.

**Part III – Schedule of Federal Award Findings and Questioned Costs**

None.

**TOWNSHIP OF PLAINSBORO**

**PART III**

**COMMENTS SECTION – GENERAL AND OTHER COMMENTS**

**SUPPLEMENTARY INFORMATION**

**YEAR ENDED DECEMBER 31, 2023**



## **SUPPLEMENTARY DATA**

**TOWNSHIP OF PLAINSBORO**  
**COUNTY OF MIDDLESEX, NEW JERSEY**  
**SUPPLEMENTARY INFORMATION (CONTINUED)**  
**YEAR ENDED DECEMBER 31, 2023**

Officials in Office and Surety Bonds

<u>Name</u>	<u>Title</u>	<u>Amount of Bond</u>	<u>Name of Corporate Surety</u>
Peter A. Cantu	Mayor		
Edmund Yates	Committeeman, Deputy Mayor		
Neil J. Lewis	Committeeman		
Nuran Nabi	Committeeman		
David Bander	Committeeman		
Anthony Cancro	Administrator		
Carol Torres	Township Clerk, Registrar, Assessment Search Officer	\$1,000,000	MCMJIF
Thomas Mancuso	Tax Assessor	\$1,000,000	MCMJIF
Gregory Mayers, CPA	Chief Financial Officer	\$1,000,000	MCMJIF
Jesse Faasen	Tax Collector	\$1,000,000	MCMJIF
Edward H. Herman	Municipal Court Judge		
Danielle Tanzi	Court Administrator	\$1,000,000	MCMJIF
Frank Oliveti	Building Subcode Official		
Brian Miller	Construction Official		
Mark Juliano	Electric Subcode Official		
Eric Muni	Plumbing Subcode Official		

A Public Employees Blanket Bond was held for \$1,000,000 issued by the Middlesex County Municipal Joint Insurance Fund ("MCMJIF").

In 2023, all court personnel were covered by a blanket bond of \$1,000,000 the MCMJIF.

**TOWNSHIP OF PLAINSBORO**  
**COUNTY OF MIDDLESEX, NEW JERSEY**

**SUPPLEMENTARY DATA**

**YEARS ENDED DECEMBER 31, 2023 AND 2022**

Comparative Statement of Operations and Changes in Fund Balance - Current Fund

	2023		2022	
	<u>Amount</u>	<u>Percent</u>	<u>Amount</u>	
<u>Revenue and Other Income Realized</u>				
Fund Balance Utilized	\$ 4,775,000.00	3.37%	\$ 3,925,000.00	
Miscellaneous - From Other Than				
Local Property Taxes	21,850,087.08	15.49%	13,530,383.79	
Collection of Delinquent Taxes				
and Tax Title Liens	374,912.92	0.27%	353,558.42	
Collection of Current Tax Levy	<u>114,091,568.74</u>	<u>80.87%</u>	<u>112,742,745.42</u>	
Total Revenue	<u>141,091,568.74</u>	<u>100.00%</u>	<u>130,551,687.63</u>	
<u>Expenditures</u>				
Budget Expenditures:				
Municipal Purposes	33,019,924.25	25.48%	31,324,635.47	
Municipal Open Space Taxes	451,057.38	0.35%	450,526.73	
Fire District Taxes	2,309,000.00	1.78%	2,149,000.00	
County Taxes	17,859,083.02	13.78%	17,877,126.85	
Regional School Taxes	74,519,532.00	57.50%	73,316,445.00	
Other Expenditures	<u>1,433,745.17</u>	<u>1.11%</u>	<u>49,524.77</u>	
Total Expenditures	<u>129,592,341.82</u>	<u>100.00%</u>	<u>125,167,258.82</u>	
Excess in Revenue				
Statutory Excess to Fund Balance	11,499,226.92		5,384,428.81	
Fund Balance, January 1	<u>7,274,185.26</u>		<u>5,814,756.45</u>	
	18,773,412.18		11,199,185.26	
Decreased by:				
Utilized as Anticipated Revenue	<u>4,775,000.00</u>		<u>3,925,000.00</u>	
Fund Balance, December 31	<u>\$ 13,998,412.18</u>		<u>\$ 7,274,185.26</u>	

**TOWNSHIP OF PLAINSBORO  
GENERAL COMMENTS  
YEAR ENDED DECEMBER 31, 2023**

**Contracts Required To Be Advertised for N.J.S. 40A:11-4**

N.J.S. 40A:11-4a states "Every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which exceeds the bid threshold (N.J.S. 40A:11-3), shall be awarded only by resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other law. The governing body of a contracting unit may, by resolution approved by a majority of the governing body and subject to subsections b. and c. of this section, disqualify a bidder who would otherwise be determined to be the lowest responsible bidder, if the governing body finds that it has had prior negative experience with the bidder.

If the purchasing agent is a qualified purchasing agent, the governing body of the contracting unit may establish that the bid threshold may be up to \$44,000.00. Such authorization was granted by the governing body as the Township's purchasing agent is a qualified purchasing agent. Accordingly, the Township's 2023 bid threshold was \$44,000.00.

The governing body of the municipality has the responsibility of determining whether the expenditures in any category will exceed the bid threshold within the fiscal year. When a question arises, the Township Counsel's opinion should be sought before a commitment is made.

The system of records did not provide for an accumulation of payments for categories of materials or supplies, or related work or labor. Disbursements were reviewed, however, to determine whether any clear-cut violations existed.

The minutes indicate that resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S. 40A:11-5. Professional Service contract awards were advertised in 2023.

Our examination of expenditures on a test basis did not reveal any individual payments, contracts or agreements that were made in excess of \$44,000.00 "for the performance of any work or the furnishing of labor, materials or supplies or the hiring of teams or vehicles" other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provision of N.J.S. 40A:11-6.

**TOWNSHIP OF PLAINSBORO  
GENERAL COMMENTS  
YEAR ENDED DECEMBER 31, 2023**

**Collection of Interest on Delinquent Taxes and Assessments**

The statute provides the method for authorizing interest and the maximum rates to be charged for the nonpayment of taxes and assessments on or before the date when they would become delinquent.

The governing body, in 2023, adopted a resolution authorizing interest to be charged on delinquent taxes and assessments as follows:

1. The Tax Collector is hereby authorized and directed to charge eight percent (8%) per annum on the first \$1,500.00 of the delinquency and eighteen percent per annum on any amount in excess of \$1,500.00.
2. The Tax Collector is hereby authorized and directed to charge the 6% year end penalty on delinquent taxes greater than \$10,000.00.
3. Effective, January 1, 2023 there shall be a ten calendar day grace period after the due date of each quarterly tax installment in which payments will not be subject to interest charges. Should the expiration of the grace period fall on a non-working day, the payment shall be accepted on the next working day without interest charges.
4. Any tax payment not made in accordance with paragraph 3 of this resolution shall be charged interest from the due date.

From an examination of the Tax Collector records on a test basis, interest was collected in accordance with the foregoing ordinance and statutes.

**Delinquent Taxes, Tax Title Liens and Assessments**

The detail of all unpaid taxes for 2023 and prior years, and tax title liens are being properly carried in the Tax Collector's records. An abstract taken from these records as at December 31, 2023 covering all unpaid charges on that date was agreed with the accounting control figures shown in this report.

The last tax sale was held October 19, 2023 and it was complete. The Township has municipally held liens.

**Cash and Cash Equivalents**

The cash balances in all funds were verified by independent certifications obtained from the depositories as of December 31, 2023. Bank reconciliations were examined as of April 30, 2024 in connection with the supplemental reconciliations.

Bank balances were independently reconciled to the books and records or to such schedules of receipts and disbursements provided for audit.

Departmental cash counts of the change funds and petty cash funds were performed.

**TOWNSHIP OF PLAINSBORO  
GENERAL COMMENTS  
YEAR ENDED DECEMBER 31, 2023**

**Revenues**

Receipts from licenses, fees, fines and costs, etc., for all departments, including the Municipal Court, were checked, on a test basis, to the records maintained to the extent deemed necessary. No exceptions were noted.

**Expenditures**

The vouchers pertaining to all funds were examined on a test basis to the extent deemed necessary to determine that they carried the properly executed certifications as required by statute. No exceptions were noted.

**Payroll**

An examination was made of the employees' compensation records for the year 2023 on a test basis to determine that salaries were paid in conformity with the amounts of salaries and wages authorized by ordinance. No exceptions were noted in those items tested. The Township uses an outside vendor for processing of both net pay and withholdings. A (SOC 1) Report on Internal Control of Service Organizations was on file. Our examination of the payroll did not cover verification of the validity and reasonableness of the allocation of salaries for individuals whose job encompasses activities that relate to more than one of the Township's Operating Funds or Departments. The allocation of salaries for individuals whose duties encompass more than one fund or appropriation is done at the sole discretion of the management of the Township. It is proper and legal to allocate salaries amongst funds as long as the duties of the individuals relate to the costs charged to the fund or function.

**Miscellaneous Comments**

The confirmation received from the Regional School District verified the correct school tax payments and year-end liability.

**Construction Code Official**

Based on our testing, the Township is in compliance with the NJAC 5:23-4.17.

**Library**

The Township provides, annually, budget appropriations for the library, which receives their appropriation from the Township on a quarterly basis and has their own independent audit.

**Cybersecurity**

As part of its overall risk management, the Township reviews security measures in place relating to its Information Technology (IT), including the use of specialized assessments. With the ever-increasing challenges relating to cybersecurity, each organization determines what particular assessment or combination of assessments best fits its information security strategy. We suggest management continue to assess risks related to cybersecurity along with utilization of specialized assessments, which would also include a periodic reporting mechanism to those charged with governance.

**TOWNSHIP OF PLAINSBORO  
RECOMMENDATIONS  
YEAR ENDED DECEMBER 31, 2023**

None identified.