

A Special Meeting of the Township Committee of the Township of Plainsboro was called to order by Mayor Peter A. Cantu on February 26, 2020 at 7:30 p.m. in the Municipal Center located at 641 Plainsboro Road, Plainsboro, New Jersey.

The Township Clerk certified that the meeting was noticed as a Special Meeting on February 18, 2020. Notices were sent to the Home News/Tribune, Princeton Packet and Trenton Times and were posted at the Municipal Center and Library at least 48 hours prior to the meeting. All requirements of the Sunshine Law were met.

Present were: Mayor Peter A. Cantu, Deputy Mayor Neil Lewis and Committeeperson David Bander. Committeepersons Nuran Nabi and Ed Yates were absent. Also present were: Township Administrator Anthony Cancro, Township Attorney Michael Herbert, Township Clerk Carol J. Torres, Chief Financial Officer Greg Mayers, Chief of Police Fred Tavener and Lester Varga, Director of Planning and Zoning. There were no interested citizens and no member of the press present.

It was MOVED by LEWIS and seconded by BANDER that the following Resolution be approved:

**R-20-65**

**RESOLUTION FOR EXECUTIVE SESSION**

**WHEREAS**, Section 7:b-7 of the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the options of this body to go into Executive Session for the purpose of discussion of personnel, contract negotiations and pending litigation.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Plainsboro, County of Middlesex, that the general nature of the subject to be discussed would best serve the community by excluding discussion in public at this time, and when a decision has been reached it will be released at an open public meeting. This Resolution shall take effect immediately for a closed session at the end of the Township Committee Meeting of February 26, 2020.

**VOTE: CANTU, YES; LEWIS, YES; NABI, ABSENT; BANDER, YES; YATES, ABSENT.**

It was MOVED by BANDER and seconded by LEWIS that the following Resolution be approved:

**R-20-66 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THIRD-PARTY NATURAL GAS SUPPLY FOR MUNICIPAL FACILITIES PROCURED THROUGH PARTICIPATION IN THE E-PROCUREMENT PILOT PROGRAM**

**WHEREAS**, the Township of Plainsboro currently receives natural gas supply for its municipal gas accounts under the Basic Gas Supply Service (“BGSS”) tariff of the local distribution utility, Public Service Electric and Gas (“PSE&G”); and

**WHEREAS**, through Resolution No. 19-267, authorized the retention of Gabel Associates (“Gabel”), an energy agent registered with the NJ Board of Public Utilities and an approved vendor under the E-Procurement pilot Program administered by the New Jersey Department of Community Affairs Division of Local Government Services, to assist the Township in drafting and implementing a procurement process including the acceptance of sealed electronic bids for natural gas supply for the Township’s municipal gas accounts for the purposes of pursuing cost savings and price stability for its municipal natural gas accounts; and

**WHEREAS**, a Request for Bids (“RFB”) for Natural Gas Supply Service was issued on behalf of the Township on February 6, 2020, seeking bids for natural gas supply for a contract term of either 20-months or 32-months, commencing with April 2020 meter read dates for the Township’s accounts; and

**WHEREAS**, during Phase 1a of the RFB process there were four (4) questions received from interested suppliers and, on February 14, 2020 a document entitled ‘Responses to Supplier Questions and Addendum No. 1 was issued on behalf of Township; and

**WHEREAS**, there are four licensed natural gas suppliers that have submitted the necessary documentation and that are eligible to submit bid prices; and

**WHEREAS**, electronic bids were received by Gabel from   4   suppliers by the 1:30 p.m. February 26, 2020 deadline set forth in the RFB; and

**WHEREAS**, based upon its evaluation of the bids received, Gabel has recommended that a contract award be made to the low bidder UGI Energy Services, LLC., for a 20-month contract term commencing with April 2020 meter read dates, for the 100% Volume Tolerance product, for the following fixed prices: Fixed Adder: \$.15695/therm + Hedged Commodity Price: \$.24800/therm = \$.40495/therm Total Contract Price.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Plainsboro, County of Middlesex, New Jersey, as follows:

The Township hereby awards a contract for natural gas supply service to the low bidder UGI Energy Services, LLC., for a 20-month contract term commencing with April 2020 meter read dates, for the 100% Volume Tolerance product, for the following fixed prices: Fixed Adder: \$.15695/therm + Hedged Commodity Price: \$.24800/therm = \$.40495/therm Total Contract Price.

The Township Administrator is hereby authorized to, within two (2) business days of the submission of hardcopy signed originals of required Qualification Documents by the winning supplier in accordance with Section C of the RFB, execute the form of natural supply contract with the winning supplier on behalf of the Township.

**VOTE: CANTU, YES; LEWIS, YES; NABI, ABSENT; BANDER, YES; YATES, ABSENT.**

It was MOVED by LEWIS and seconded by BANDER that the bills on the attached list be paid.

(SEE EXHIBIT “A” PAGES 1 OF 17 INCLUSIVE)

**VOTE: CANTU, YES; LEWIS, YES; NABI, ABSENT; BANDER, YES; YATES, ABSENT.**

There being no further business, the meeting was adjourned at 7:32 p.m. to go into the agenda session.

The agenda portion was discussed and reviewed for action at the next regular scheduled meeting of March 11, 2020.

The Township Administrator gave an update on the preserve building siding, township electric vehicle, budget discussion scheduled for 3/25, elected official training scheduled for 3/25 at 6:30 pm., school request for crossing guards and the recent association award to recreation director Lenny Celluro.

The Township Committeepersons gave updates on the respective committees that are overseen for the liaison reports.

The Mayor opened the meeting for comments from the public.

There being no comments, it was MOVED by LEWIS and seconded by BANDER that the public comment portion of the meeting be closed.

**VOTE: CANTU, YES; LEWIS, YES; NABI, ABSENT; BANDER, YES; YATES, ABSENT.**

There being no further business, it was MOVED by BANDER and seconded by LEWIS that the meeting was adjourned at 7:56 p.m. to go into executive session.

**VOTE: CANTU, YES; LEWIS, YES; NABI, ABSENT; BANDER, YES; YATES, ABSENT.**

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Carol J. Torres, Township Clerk