

A Regular Meeting of the Township Committee of the Township of Plainsboro was called to order by Mayor Peter A. Cantu on January 8, 2020 at 7:30 p.m. in the Municipal Center located at 641 Plainsboro Road, Plainsboro, New Jersey.

The Township Clerk certified that the meeting was noticed as a Regular Meeting on January 2, 2020. Notices were sent to the Home News/Tribune, Princeton Packet and Trenton Times and were posted at the Municipal Center and Library at least 48 hours prior to the meeting. All requirements of the Sunshine Law were met.

Present were: Mayor Peter A. Cantu, Deputy Mayor Neil Lewis, Committeepersons David Bander and Ed Yates. Committeeperson Nuran Nabi was absent. Also present were: Township Administrator Anthony Cancro, Township Attorney Michael Herbert, Township Clerk Carol J. Torres, Chief Finance Officer Gregory Mayers, Chief of Police Fred Tavener and Director of Planning and Zoning Lester Varga. There were no interested citizens and no member of the press present.

It was MOVED by BANDER and seconded by YATES that the minutes from December 11, 2019 be approved.

VOTE: CANTU, YES; LEWIS, YES; NABI, ABSENT; BANDER, YES; YATES, YES.

It was MOVED by LEWIS and seconded by YATES that the executive minutes from December 11, 2019 be approved.

VOTE: CANTU, YES; LEWIS, YES; NABI, ABSENT; BANDER, YES; YATES, YES.

The Mayor opened the meeting for comments from the public.

There being no further comments, it was MOVED by BANDER and seconded by LEWIS to close the public comment portion of the meeting.

VOTE: CANTU, YES; LEWIS, YES; NABI, ABSENT; BANDER, YES; YATES, YES.

It was MOVED by YATES and seconded by BANDER that the following Resolutions be approved as a Consent Agenda:

**R-20-27 RESOLUTION TO REFUND RECREATION FEES AND
 WAIVE ADMINISTRATIVE FEE**

WHEREAS, Ordinance Number 0-94-13 authorizes, upon written request, refunds of program fees less an administrative fee; and

WHEREAS, a written request has been received for a refund for 3-D Printing Saturdays Session II which was cancelled due to low enrollment.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Plainsboro hereby authorizes the following program fee refund from Trust:

<u>Refund To</u>	<u>Fee Paid</u>	<u>Refund</u>
Yongmei Zhang	\$ 160.00	\$ 160.00

BE IT FURTHER RESOLVED that the administrative fee is hereby waived.

**R-20-28 RESOLUTION TO WAIVE FOOD HANDLING ESTABLISHMENT LICENSE
 FEES WEST WINDSOR-PLAINSBORO SCHOOL DISTRICT**

WHEREAS, West Windsor-Plainsboro School District has applied for a food handling license for Wicoff, Community Middle, Millstone River, Town Center and High Schools; and

WHEREAS, the Plainsboro Township Ordinance establishing fees states that the Township Committee may waive fees for certain community service and nonprofit organizations.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Plainsboro hereby waives the food handling license fees for the West Windsor-Plainsboro Board of Education for 2020.

R-20-29 RESOLUTION TO WAIVE FOOD HANDLING ESTABLISHMENT LICENSE FEES THE PAVILIONS AT FORRESTAL

WHEREAS, The Pavilions at Forrestal has applied for a food handling license for the corner shop at the Pavilions, a small non-profit shop to be used only by residents and their families; and

WHEREAS, the Plainsboro Township Ordinance establishing fees states that the Township Committee may waive fees for certain community service and nonprofit organizations.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Plainsboro hereby waives the food handling license fees for the Corner Shop at The Pavilions at Forrestal for the year 2020.

R-20-30 RESOLUTION COMMEMORATING LUNAR NEW YEAR

WHEREAS, the Asian residents of Plainsboro will be commemorating the Lunar New Year, which is a time for renewal, family gatherings, eating rich foods and paying respect to their ancestors and elders; and

WHEREAS, for the Chinese community, January 25, 2020 begins the fifteen-day celebration of Lunar Year 4717, the Year of the Rat.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Plainsboro hereby extends to our Asian citizens and their families a year filled with prosperity, good health and good fortune.

R-20-31 RESOLUTION APPOINTING AN INSURANCE FUND COMMISSIONER AND AN ALTERNATE INSURANCE FUND COMMISSIONER TO SERVE ON THE MID JERSEY MUNICIPAL JOINT INSURANCE FUND

BE IT RESOLVED, on this 8th day of January, 2020, by the Township Committee of the Township of Plainsboro , County of Middlesex, State of New Jersey, that the appointment of Anthony Cancro as Fund Commissioner and Lester Varga as Alternate Fund Commissioner for Plainsboro Township to serve on the Mid Jersey Municipal Joint Insurance Fund be and is hereby authorized.

R-20-32 RESOLUTION APPOINTING A SAFETY DELEGATE AND AN ALTERNATE SAFETY DELEGATE TO THE MID JERSEY MUNICIPAL JOINT INSURANCE FUND

BE IT RESOLVED, on this 8th day of January 2020, by the Township Committee of the Township of Plainsboro, County of Middlesex, State of New Jersey, that the appointment of Neil

L. Blitz as Safety Delegate and Teresa Carson as Alternate Safety Delegate for Plainsboro Township to the Mid Jersey Municipal Joint Insurance Fund be and is hereby authorized.

**R-20-33 RESOLUTION AWARDING MIDDLESEX COUNTY COOPERATIVE
CONTRACT FOR THE PURCHASE OF ROCK SALT**

WHEREAS, Morton Salt, Inc. has been awarded the Middlesex County Cooperative Bid # B-19-560 for the furnishing of Rock Salt at a price of \$50.75/ton; and

WHEREAS, the Township of Plainsboro is in need of Rock Salt for Township roads and property; and

WHEREAS, the Chief Financial Officer has certified that funds are available for such purpose under Streets & Roads; Salt & Sand Account # 0-01-26-290-001-412.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Plainsboro that the contract for Rock Salt is hereby awarded to Morton Salt, 444 West Lake Street, Suite 3000, Chicago, Illinois 60606 in accordance with the Middlesex County Cooperative not to exceed \$ 20,000.00; and

BE IT FURTHER RESOLVED, that the Purchasing Specialist and Superintendent of Public Works is authorized to order this item on Township Purchase Order.

**R-20-34 RESOLUTION AWARDING SOMERSET COUNTY COOPERATIVE
CONTRACT FOR THE PURCHASE OF ROCK SALT**

WHEREAS, Atlantic Salt, Inc. has been awarded the Somerset County Cooperative Contract# CC-0054-18 for the furnishing of Rock Salt at a price of \$57.57/ton ; and

WHEREAS, this is year two of a two year contract; and

WHEREAS, the Township of Plainsboro is in need of Rock Salt for Township roads and property; and

WHEREAS, the Chief Financial Officer has certified that funds are available for such purpose under Streets & Roads; Salt & Sand Account # 0-01-26-290-001-412.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Plainsboro that the contract for Rock Salt is hereby awarded to Atlantic Salt, Inc., 134 Middle Street, Suite 210, Lowell, Massachusetts 01852 in accordance with the Somerset County Cooperative not to exceed \$ 105,000.00; and

BE IT FURTHER RESOLVED, that the Purchasing Specialist and Superintendent of Public Works is authorized to order this item on Township Purchase Order.

**R-20-35 RESOLUTION AWARDING SOMERSET COUNTY COOPERATIVE #2SOCCP
CONTRACT FOR THE PURCHASE OF GASOLINE**

WHEREAS, National Fuel Oil, Inc. has been awarded contract # CC-0045-18 for Gasoline through the Somerset County Cooperative Pricing #2SOCCP; and

WHEREAS, the Township of Plainsboro is in need of Gasoline for the Township vehicles; and

WHEREAS, the Chief Financial Officer has certified that funds are available for such purpose under Gasoline/Diesel Account # 0-01-31-460-001-460.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Plainsboro that the contract for Gasoline is hereby awarded to National Fuel Oil, Inc., 175 Orange Street, Newark, New Jersey 07103 in accordance with the Somerset County Cooperative #2SOCCP at a not to exceed amount of \$ 80,000.00; and

BE IT FURTHER RESOLVED, that the Purchasing Specialist and Superintendent of Public Works are authorized to order this item on Township Purchase Order.

R-20-36 RESOLUTION AWARDING SOMERSET COUNTY COOPERATIVE #2SOCCP CONTRACT FOR THE PURCHASE OF DIESEL

WHEREAS, National Fuel Oil, Inc. has been awarded contract # CC-0036-19 for Diesel through the Somerset County Cooperative Pricing #2SOCCP; and

WHEREAS, the Township of Plainsboro is in need of Diesel for the Township vehicles; and

WHEREAS, the Chief Financial Officer has certified that funds are available for such purpose under Gasoline/Diesel Account # 0-01-31-460-001-460.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Plainsboro that the contract for Diesel is hereby awarded to National Fuel Oil, Inc., 175 Orange Street, Newark, New Jersey 07103 in accordance with the Somerset County Cooperative #2SOCCP at a not to exceed amount of \$ 40,000.00; and

BE IT FURTHER RESOLVED, that the Purchasing Specialist and Superintendent of Public Works are authorized to order this item on Township Purchase Order.

R-20-37 RESOLUTION CONCURREING THE PAYMENT OF BILLS

WHEREAS, there exists the need to pay certain claims in a timely manner; and

WHEREAS, the Chief Financial Officer has deemed it proper to pay these claims as needed; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Plainsboro, County of Middlesex, State of New Jersey concurs with the payment of the following bills by the CFO:

12/02/19	ACH	25.00	Heartland Fee	Current
12/02/19	1716W	67,156.25	Debt Service	Current
12/11/19	227637	6,155,907.00	West Windsor-Plainsboro BOE	Current
12/13/19	1717W	228,998.36	State Health Benefits	Current
12/30/19	227720	529.84	Prudential Retirement	Current
12/31/19	227815	3,639.75	PSE&G	Current

Payroll

12/11/19	Transfer	697,597.67	Gross Payroll-Employer Taxes
12/23/19	Transfer	480,480.14	Gross Payroll-Employer Taxes

VOTE: CANTU, YES; LEWIS, YES; NABI, ABSENT; BANDER, YES; YATES, YES.

It was MOVED by LEWIS and seconded by YATES that the following Resolution be approved:

R-20-38 RESOLUTION FOR RELEASE OF PERFORMANCE GUARANTEE TO PRINCETON GLEN LLC P13-14 FOR BLOCK 801, LOT 1

WHEREAS, Princeton Glen LLC has requested a release of the performance guarantee for Princeton Glen FKA Princeton Gallery Estates Phase II basin work; and

WHEREAS, Letter of Credit #800003632 in the amount of \$440,426.70 and cash bond in the amount of \$48,936.30 was accepted by Resolution No. 2015-250 on November 10, 2015; and

WHEREAS, a partial release of the performance bond to \$373,843.80 of which \$37,384.38 was held as the cash bond with the remainder \$336,459.42 held as a performance bond was accepted by Resolution No. 2016-216 on September 14, 2016; and

WHEREAS, an additional partial release of the performance bond to \$146,808.90 of which \$14,680.89 is to be held as the cash bond with the remainder \$132,128.01 to be held as a performance bond and post an additional \$20,000.00 cash guarantee was accepted by Resolution No. 2019-99 on April 10, 2019; and

WHEREAS, the Township Engineer has certified that these improvements are complete and that said guarantee bond can be fully released; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Plainsboro hereby releases the full amount of the guarantee bond in the amount of \$20,000.00 plus appropriate interest to Princeton Glen LLC.

VOTE: CANTU, YES; LEWIS, YES; NABI, ABSENT; BANDER, YES; YATES, YES.

It was MOVED by YATES and seconded by BANDER that the following Resolution be approved:

R-20-39 RESOLUTION OF THE TOWNSHIP OF PLAINSBORO, IN THE COUNTY OF MIDDLESEX, NEW JERSEY AUTHORIZING AND DIRECTING THE TOWNSHIP PLANNING BOARD TO UNDERTAKE AN INVESTIGATION TO DETERMINE WHETHER CERTAIN PROPERTY CONSTITUTES A NON-CONDEMNATION AREA IN NEED OF REDEVELOPMENT

WHEREAS, the Township Committee (the “Township Committee”) of the Township of Plainsboro (the “Township”) is interested in determining whether certain property is in need of redevelopment under the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 *et seq.* (the “Redevelopment Law”); and

WHEREAS, to do so, the Township Committee must authorize the Township’s Planning Board (the “Planning Board”) to conduct a preliminary investigation of the area and make recommendations to the Township Committee; and

WHEREAS, the Township Committee desires to authorize and direct the Planning Board to conduct an investigation of the properties identified as Block 1304, Lots 1.02 and 1.03 on the Tax Maps of the Township (the “Study Area”) to determine whether the Study Area meets the criteria set forth in the Redevelopment Law, specifically N.J.S.A. 40A:12A-5, and should be designated as an area in need of redevelopment; and

WHEREAS, if the Study Area is determined to meet the criteria for designation as an area in need of redevelopment and the Township Committee so designates the Study Area, then the Township shall be authorized to use all the powers provided under the Redevelopment Law for use in a redevelopment area, other than the power of eminent domain.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Plainsboro, County of Middlesex, State of New Jersey, as follows:

1. The recitals hereof are incorporated herein as though set forth at length herein.
2. The Planning Board is hereby authorized and directed to undertake a preliminary investigation and conduct a public hearing(s) to determine whether the Study Area is in need of redevelopment under the Redevelopment Law.
3. The Planning Board, following said preliminary investigation and hearing(s), is further authorized and directed make a recommendation to the Township Committee, pursuant to N.J.S.A. 40A:12A-6, as to whether the Study Area should or should not be determined by the Township Committee to be an area in need of redevelopment.
4. In the event the Township Committee shall designate the Study Area as a redevelopment area, the Township shall be authorized to use all the powers provided under the Redevelopment Law for use in a redevelopment area, other than the power of eminent domain.
5. A copy of this Resolution shall be forwarded to the Planning Board for action consistent therewith.

VOTE: CANTU, YES; LEWIS, YES; NABI, ABSENT; BANDER, YES; YATES, YES.

It was MOVED by LEWIS and seconded by BANDER that the following Resolution be approved:

R-20-40

RESOLUTION FOR EXECUTIVE SESSION

WHEREAS, Section 7:b-7 of the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the options of this body to go into Executive Session for the purpose of discussion of personnel, contract negotiations and pending litigation.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Plainsboro, County of Middlesex, that the general nature of the subject to be discussed would best serve the community by excluding discussion in public at this time, and when a decision has been reached it will be released at an open public meeting. This Resolution shall take effect immediately for a closed session at the end of the Township Committee Meeting of January 8, 2020.

VOTE: CANTU, YES; LEWIS, YES; NABI, ABSENT; BANDER, YES; YATES, YES.

The Township Administrator gave an update on the continued collective bargaining negotiations, the budget preparation process and presented the 2020 Departmental Goals.

Old Business:

None

New Business:

Lewis – gave an update the recent county and PSE&G public hearing meeting

Correspondence was reviewed and no further action was required.

It was MOVED by YATES and seconded BANDER that the bills on the following list be ratified:

(SEE EXHIBIT "A" PAGE 1 OF 19 INCLUSIVE)

VOTE: CANTU, YES; LEWIS, YES; NABI, ABSENT; BANDER, YES; YATES, YES.

There being no further business, it was MOVED by BANDER and seconded by YATES that the meeting was adjourned at 7:39 p.m. to go into executive session.

VOTE: CANTU, YES; LEWIS, YES; NABI, ABSENT; BANDER, YES; YATES, YES.

Carol J. Torres, Township Clerk