

**PLAINSBORO TOWNSHIP COMMITTEE  
ANNUAL REORGANIZATION MEETING  
VIRTUAL MEETING  
641 Plainsboro Road  
January 4, 2021 – 7:00 p.m.**

1. Call to Order – Township Clerk
2. Certification – December 18, 2020
3. Roll Call – P. Cantu \_\_\_\_\_ N. Lewis \_\_\_\_\_  
D. Bander \_\_\_\_\_ N. Nabi \_\_\_\_\_ E. Yates \_\_\_\_\_
4. Township Clerk - Certification of Election – Peter A. Cantu
5. Oath of Office – Peter A. Cantu
6. Township Clerk – Opens Meeting for Election of Mayor
7. Township Clerk – Turns Meeting over to Elected Mayor
8. Election of Deputy Mayor
9. Township Committee Liaisons
10. Appointment of Officials
11. Resolutions – Consent Agenda:
  - a. Set Date, Time and Place of Township Committee Meetings
  - b. Adoption of 2021 Holiday Schedule
  - c. Official Media for Legal Advertising
  - d. Adoption of Temporary Budget
  - e. Authorizing Disbursement of Payroll
  - f. Appropriating 2021 Debt Service
  - g. Authorizing Investment of Idle Funds and Fund Transfers
  - h. Establishing Change Funds
  - i. Re-establish Petty Cash Accounts
  - j. Establish Recreation Fees
  - k. Authorizing Tax Sales
  - l. Setting Interest and Penalties for Delinquent Taxes
  - m. Cancel Tax Refunds or Delinquencies Under Ten Dollars
  - n. Authorizing Tax Assessor to File Tax Appeals and Rollbacks
  - o. Designating Purchasing Specialist as Contract Officer
  - p. Authorizing Agreement – State Contract Vendors
  - q. Appointing Emergency Management Council
  - r. Authorizing Engineer to Sign Treatment Works Approval Permit Application Forms
  - s. Designating Public Agency Compliance Officer
12. Resolutions:
  - a. Cash Management Plan
  - b. 2020 Professional Services
  - c. Professional Services – Communications Consultant
  - d. Professional Services – Technology Consultant
  - e. Professional Services – Planning Services for Affordable Housing
  - f. Professional Services – Tax Appeals for Specialized Properties
  - g. Professional Services – Occupational Health Services
13. Mayor Appointments – Boards & Committees
14. Township Committee Appointments – Boards & Committees
15. Public Comment
16. Adjournment