



TOWNSHIP OF PLAINSBORO NOTICE OF VACANCY

DATE OF POSTING: January 5, 2018

TITLE: Full-Time Electrical Inspector – Prefer HHS **DEPARTMENT:** Code Enforcement

SALARY RANGE: \$62,584 - \$97,656

WORK SCHEDULE: Monday - Friday 8:30 am to 4:30 pm (35 hours)

DEADLINE TO APPLY: Applications accepted until position is filled

DUTIES DESCRIPTION:

Under the direction of the Director of Code Enforcement/Construction Official, the Electrical Inspector is responsible for inspection and enforcement functions for the Township of Plainsboro.

Duties include but are not limited to:

- Conducting scheduled daily inspections.
- Preparing reports for all inspections, reporting violations and following up as needed.
- Responding to complaints and preparing reports of findings and conclusions.
- Conferring with sub-code official regarding plans for conformance to UCC codes and Township Ordinances.
- Keeping supervisor informed of issues relating to inspections, violations and complaints.
- Attending required training including maintaining State certification.

REQUIREMENTS:

- 1-3 years experience in code enforcement, inspection, repair, maintenance, and/or construction.
- Valid UCC Electrical Inspector License – multiple licenses a plus
- NJ Drivers License

Any further clarification and/or questions may be directed to Human Resources at 609-799-0909 ext. 1105.

Applications are available online at www.plainsboronj.com

Mail Resume, Cover Letter and Application to :

Human Resources
Township of Plainsboro
641 Plainsboro Road
Plainsboro, NJ 08536

Email to: humanresources@plainsboronj.com or complete the online application

THE TOWNSHIP OF PLAINSBORO IS AN EQUAL OPPORTUNITY EMPLOYER